



Northern Lights College Board Meeting
September 21, 2011 – 8:30 AM
DC Regional Board Room or by Teleconference

MINUTES

<p>PRESENT: E. Leer, Board Chair K. Simpson, Vice-Chair W. Normandeau, Board Member L. Sabulsky, Board Member (8:52 am) M. McPhail, Board Member (8:42 am) L. Rancourt, NLC President & CEO P. McClelland, NLC Education Council Chair (TC) S. Bassett, Board Member – Support Staff H. Larden, NLC Confidential Secretary (Recording)</p>		<p>ABSENT: C. Ravelli, NLC Director, Board & Exec. Operations R. Dau, Student Board Member</p> <p>GUESTS: (None)</p>	
<i>(TC=Teleconference)</i>			
TIME	ITEM		
(1 min)	<p>1. Call to Order – 8:37 am Note: DC Campus Tour scheduled for 10:30 am will occur at 11:15 am.</p>		
(1 min)	<p>2. Adoption of Agenda and Approval of Previous Minutes</p> <p>2011/179 - Simpson/Bassett <i>THAT the NLC Board approves the September 21, 2011 agenda as amended, as well as the August 17, 2011 regular meeting minutes as presented. CARRIED</i></p>		
(1 min)	<p>3. Appoint a Board Evaluator & Timer – Normandeau</p>		
(1 hr)	<p>4. Planned Linkage with Owners</p> <p>4.1 GP-3 Review any O’Link Data – McPhail gave a brief report on the Dawson Creek Community Futures Conference he attended September 12th and 13th. The conference began with a wine and cheese reception hosted at Energy House and positive comments the regarding the facility were received. The social media workshop explored the use of Twitter and Facebook as communication, marketing, and recruitment tools.</p> <p>4.2 GP-3.2 Discuss Implementation of O’Link Plan – An O’Link Breakfast Session will be held in Fort Nelson at the Woodlands Inn on October 19th. Ravelli will send more info to the Board regarding travel times and accommodations and will ask for final confirmation of attendance.</p>		
(30 min)	<p>5. Board Education - <i>NOTE: Next CMR Training Dates are Nov 16/17 in Fort St. John.</i></p> <p>5.1 Staff Presentation - DC Campus Tour (Haugen/Friesen) – At 11:25 am, the Board toured the DC Campus, led by B. Haugen and L. Friesen.</p>		
(45 min)	<p>6. Decision Items</p> <p>6.2 Governance Process</p> <p>6.2.1 GP-9.2.5 Declare Conflicts (Board Bylaw B 13.2) - Bassett declared conflicts with NLC. Dau was absent (this was her final meeting).</p>		

	<p>6.2.2 GP-11 Review Board Calendar for next meeting - The October Board meeting will occur in FN to correspond with community O’Link activity. Board members are asked to please advise Ravelli if they will be attending in-person.</p> <p>6.2.3 Self Evaluation: BP-2 Accountability of the President</p> <p>2011/180 – Normandeau/Bassett THAT the NLC Board has reviewed Policy BP-2 Accountability of the President, and assessed itself as being in compliance with this policy, and that the Policy has been reviewed and requires no change. CARRIED</p> <p>6.2.4 Self Evaluation: GP Global Governance Process</p> <p>2011/181 – Simpson/Normandeau THAT the NLC Board has reviewed Policy GP Global Governance Process, and assessed itself as being in compliance with this policy, and that the Policy has been reviewed and requires no change. CARRIED</p> <p>6.2.5 Self Evaluation: GP-11 Board Planning Cycle and Agenda Control</p> <p>2011/182 – Simpson / Bassett THAT the NLC Board has reviewed Policy GP-11 and found itself to be in compliance with all of GP-11 Board Planning Cycle and Agenda Control except for item 4. Item 4 will be removed from this policy because with Board members on both VC and teleconference, it has become somewhat cumbersome. The main policy statement will be changed by replacing the words ‘job products’ with the word ‘mandate.’ CARRIED</p>
(10 min)	<p>6.3 Board-President Relationship</p> <p>6.3.1 EL-7 Communication to the Board – Strategic activities list was provided to the Board.</p> <ul style="list-style-type: none"> • Important Date Update: The CECET, Health Sciences Building, and Gathering Space opening has been confirmed for October 15 and Board members were asked to save the date. • Rancourt met with District of Chetwynd representatives on September 14th to discuss programming needs for the region. • Awaiting one more quote for focus group facilitation. • The Add/Drop date passed last week. Final enrolment numbers will be available at the next meeting. • A job strategy announcement from the Premier’s office is anticipated to occur tomorrow. International education will likely be a main focus of the job strategy with a targeted 50% increase in international students within the next four years.
(5 min)	<p>7. Monitoring Reports (Ends and ELs)</p> <p>7.1 EL-1 Treatment of Students</p> <p>2011/183 - Simpson/McPhail THAT the NLC Board has assessed the Monitoring Report for EL-1, as demonstrating compliance with a reasonable interpretation of the policy. CARRIED</p>
(0 min)	<p>8. Consent Agenda - Nil</p>
(1 hr)	<p>9. In-Camera Session</p>

	<p>2011/184 - Normandeau/Bassett TO move into the In-Camera Session of the meeting. CARRIED</p>
(2 min)	<p>10. Board Self-Evaluation Report of This Meeting - Normandeau provided her feedback to the Board.</p>
(0 min)	<p>11. Information Items</p> <ul style="list-style-type: none"> • <u>Aboriginal Gathering Space Openings</u> (All 4-7pm): Sep 30 - Chetwynd; Oct 27 - FSJ and Nov 1 - DC • <u>NLC Foundation Board Meeting Dates/Locations</u> (Please Note: Meetings start at 5:30PM and VC will be available): Oct 19, 2011 - DC and Dec 14, 2011 - FSJ
(1 min)	<p>12. Adjournment - 11:25 am.</p>

E. Leer
NLC Board Chair

H. Larden
NLC Confidential Secretary