



Northern Lights College Board Meeting

December 15, 2010 – 8:30 AM

Dawson Creek Regional Board Room

Or by Videoconference (Rooms: FSJ 130; FN 131 and DL 105s)

MINUTES

PRESENT:

- | | |
|------------------------------------------|--------------------------------------------------------|
| E. Leer, Board Chair | D. Stirling, Board member |
| K. Simpson, Vice-Chair | M. Loverin, Board member (TC) |
| M. McPhail, Board member | G. Lainsbury, NLC Education Council Chair (VC) |
| L. Warren, Board member (TC) | D. Hart, NLC VP Finance & Administration |
| W. Normandeau, Board member (TC) | B. Deinstadt, NLC Director, HR & Administration |
| S. Bassett, Board member – Support Staff | A. Hughes, NLC Registrar |
| M. Dionne, Board member | C. Ravelli, NLC Director, Board & Executive Operations |
| G. Smith, Student Board Member | |

ABSENT:

- R. Dau, Student Board Member (VC); J. Valgardson, NLC President & CEO; C. Herbert VP Education and
A. Hughes, NLC Registrar

(VC = Videoconference/TC=Teleconference)

TIME	ITEM
(1 min)	1. Call to Order – 0840 AM
(1 min)	2. Adoption of Agenda and Approval of Previous Minutes – November 17, 2010 Minutes 2010/117 – Simpson/Bassett TO adopt the December 15, 2010 agenda and approve the November 17, 2010 minutes. CARRIED
(1 min)	3. Appoint a Board Evaluator & Timer – Dionne
(1 hr)	4. Planned Linkage with Owners 4.1 GP-3 Review any O’Link Data – The President was not in attendance to report on the West Moberly Lake First Nations meeting. The Chair will contact the Chetwynd & Area Economic Commission for a meeting early next year. 4.2 GP-3.2 Discuss Implementation of O’Link Plan – Nil
(30 min)	5. Board Education – Nil
(0 min)	6. Decision Items – Nil
(45 min)	6.2 Governance Process 6.2.1 GP-1.6 Discuss Training Needs – The proposed Training Plan was reviewed. Items of interest were leadership training and succession planning for the Chair and Vice-Chair; the worthwhile CMR Governance Training held last month; joint community board training and to ensure the that training is worthwhile. It was suggested that elected Board members (students and staff) begin their terms at the same time and include a 1-day orientation training session. Bassett will discuss this further with the Registrar who is in charge of elected members. 2010/118 – Normandeau/Simpson TO accept the proposed Training Plan and that the Training Committee moves forward to

	<p>obtain training costs and report back to the Board. CARRIED</p> <p>6.2.2 GP-7.1 Review & Update list of potential Board members – Item moved to the In-Camera session.</p> <p>6.2.3 GP-10.2.1 Develop Governance Budget for 2011</p> <p>2010/119 – McPhail/Dionne THE Budget Committee consisting of McPhail (Chair), Smith, Warren and Normandeau will meet to develop the Board Budget and report back at the January Board meeting. CARRIED</p> <p>6.2.4 GP-11 Review Board Calendar for next meeting – The importance of staff presentations on the agenda was noted. In the future they will be included with the <i>President’s Verbal Report to the Board</i>.</p> <p>2010/120 – Dionne/Normandeau THAT the Board directs the President to continues to have “NLC Staff Presentations” on the agenda. CARRIED</p> <p>6.2.5 Self Evaluation: GP-6 Board Committee Principles (Loverin)</p> <p>2010/121 – Dionne/Simpson TO accept Loverin’s GP-6 “Board Committee Principles” self evaluation report. CARRIED</p> <p>2010/122 – Dionne/Bassett THAT the Northern Lights College Board has reviewed GP-6 “Board Committee Principles” as in compliance and it requires no change. CARRIED.</p>
(10 min)	6.3 Board-President Relationship – Nil
(5 min)	<p>7. Monitoring Reports (Ends and ELs)</p> <p>7.1 EL-4 Financial Condition (Aug, Dec, Apr) – Direct Inspection and reporting on evidence were discussed. For the benefit of new board members Normandeau reviewed how to evaluate Monitoring Reports.</p> <p>2010/123 – McPhail/Smith THAT the Northern Lights College Board has assessed the Monitoring Report for EL-4 “Financial Condition” as demonstrating compliance with a reasonable interpretation of the policy. CARRIED</p>
(0 min)	8. Consent Agenda – Nil
(1 hrs)	<p>9. In-Camera Session</p> <p>2010/124 – Simpson/McPhail TO move into the In-Camera session of the meeting. CARRIED</p>
(2 min)	10. Board Self-Evaluation Report of This Meeting – Dionne shared his evaluations with the Board.
(0 min)	11. Information Items – Nil
(1 min)	12. Adjournment – 11:20 AM

E. Leer
NLC Board Chair

C. Ravelli
NLC Director, Board & Executive Operations