



Northern Lights College Board Meeting

January 19, 2011 – 8:30 AM

Videoconference

From: DC Regional Board Room; FSJ Room 130; FN 131 or DL 105s

Teleconference 1-800-747-5150; Code 5297097

MINUTES

<p>PRESENT:</p> <p>E. Leer, Board Chair K. Simpson, Vice-Chair M. McPhail, Board member (10:00 am) L. Warren, Board member S. Bassett, Board member – Support Staff (VC) M. Dionne, Board member (VC)</p> <p>D. Stirling, Board member (9:50 am) G. Lainsbury, NLC Education Council Chair (left 10:25-11:25 am) J. Valgardson, NLC President & CEO B. Deinstadt, NLC Director, HR & Administration C. Ravelli, NLC Director, Board & Executive Operations</p> <p>ABSENT:</p> <p>Board members: M. Loverin, W. Normandeau, G. Smith and R. Dau; D. Hart, NLC VP Finance & Administration, C. Herbert VP Education and A. Hughes, NLC Registrar</p> <p style="text-align: right;">(VC = Videoconference/TC=Teleconference)</p>	
(1 min)	<p>1. Call to Order – 8:37 am</p>
(1 min)	<p>2. Adoption of Agenda and Approval of Previous Minutes – December 15, 2010 Minutes – Attached</p> <p><i>2011/001 – Simpson/Bassett</i> <i>TO amend and adopt the January 19, 2011 agenda by removing Item 5.1 which was included in Item 6.3.1 and approve the December 15, 2010 minutes. CARRIED</i></p>
(1 min)	<p>3. Appoint a Board Evaluator & Timer – Warren</p>
(1 hr)	<p>4. Planned Linkage with Owners</p> <p>4.1 GP-3 Review any O’Link Data – Nothing new to report.</p> <p>4.2 GP-3.2 Discuss Implementation of O’Link Plan – The Chetwynd Economic Development Commission (CEDC) has scheduled a meeting with the Board for February 28th at 1:30pm at the Chetwynd Recreation Centre. Lunch will be held prior at 12:15pm and new President Rancourt will also be in attending. The Board is to let Ravelli know by January 21st if they are planning to attend this meeting too. The Chair will contact CEDC to confirm if this will be a joint meeting with West Moberly First Nations.</p> <p>Meetings with MLA Pat Pimm have been postponed until sometime in March. The President suggested two other O’Link options for the Board would be to link with City of FSJ on the <i>North Peace Social Economic Study Action Plans</i> and with the PRRD <i>Community Energy Plan</i>. The President is scheduled to meet with PRRD Chair on January 24th.</p>
(30 min)	<p>5. Board Education</p> <p>5.1 NLC Presentation from President and her staff (Valgardson) – Refer to Item 6.3.1</p> <p>5.2 GP-1.6 Training Costs (Training Committee) – The Chair will circulate training costs once they are received from CMR Consulting. Warren reported that Training Costs</p>

	were decided on at the Budget Committee meeting and will be referred in Item 6.2.2.
(0 min)	6. Decision Items – Nil
(45 min)	<p>6.2 Governance Process</p> <p>6.2.1 GP-4 Develop an Advocacy Plan – The Board was reminded that at their November Training they were cautioned on their responsibility of developing an Advocacy Plan. The President reminded the Board that NLC’s Strategic Plan comes from the Board Ends, not Administration and the Board’s O’Link Plan is considered advocacy. BC College Chairs are planning to develop an Advocacy Plan as a consortium. The Chair will contact other BC College Chairs for their Advocacy Plans and will circulate to the Board.</p> <p>2011/002 – Dionne/Warren <i>TO use the President’s and other institutions advocacy priorities as a foundation to develop the Board’s Advocacy Plan. CARRIED</i></p> <p>6.2.2 GP-10.2.1 2011-12 Board Budget (Budget Committee) – The committee met this week with Deinstadt however no hardcopy was available for the meeting. The committee will meet again with Graff and the Board budget will be revisited at the March meeting.</p> <p>6.2.3 GP-12 Quarterly Budget Expense Report – Received for information.</p> <p>6.2.4 GP-11 Review Board Calendar for next meeting – Board Face-to-Face meetings will be held in June for Board Elections and coordinated with Board Training dates which will likely be quarterly (Mar Sep and Nov). Additions to the calendar will include Convocation dates and the Opening of the Health Science Building and Energy House is tentatively set for June 17th.</p> <p>6.2.5 Self Evaluation: GP-7 and 7.1 (Simpson)</p> <p>2011/003 – Warren/Bassett <i>TO accept Simpson’s GP-7 “Board Committee Structure” and GP-7.1 “Nominating Committee Terms of Reference” self evaluation report. CARRIED (Opposed – Dionne)</i></p> <p>2011/004 – Simpson/Bassett <i>THAT the Northern Lights College Board has reviewed GP-7 “Board Committee Structure” and GP-7.1 “Nominating Committee Terms of Reference” as in compliance with the policies and it requires no change. CARRIED</i></p>
(20 min)	<p>6.3 Board-President Relationship</p> <p>6.3.1 EL-7 Verbal Communication to the Board and Staff Presentation – M. Armstrong, Regional Facilities Manager was introduced to the Board and gave an overview of NLC’s construction projects. The projects include the Health Science Building, Energy House, IT Space Reconstruction, new DC Campus Bookstore and Aboriginal Gathering Spaces in DC, Chetwynd and FSJ. Fort Nelson’s Aboriginal Gathering Space was completed in 2009. The next Board meeting in DC will include a tour of the Health Science Building and Energy House.</p>
(5 min)	<p>7. Monitoring Reports (Ends and ELs)</p> <p>7.1 EL-10 Land Use</p>

	<p>2011/005 – Stirling/Simpson THAT the Northern Lights College Board has assessed the Monitoring Report for EL-10 “Land Use” as demonstrating compliance with a reasonable interpretation of the policy. CARRIED</p>
(0 min)	<p>8. Consent Agenda 8.1 2011-12 Tuition and Fees</p> <p>2011/006 – Dionne/McPhail THAT the Northern Lights College Board approves the 2011-12 Tuition Fee schedule which will not exceed 2% and which has been posted for students for 10 days. CARRIED</p>
(1 hrs)	<p>9. In-Camera Session 2011/007 – Stirling/Warren TO move into the In-Camera session of the meeting. CARRIED</p>
(2 min)	<p>10. Board Self-Evaluation Report of This Meeting – Warren shared her evaluation with the Board.</p>
(0 min)	<p>11. Information Items – Received for Information</p>
(1 min)	<p>12. Adjournment – 11:25 am</p>