

Participants:

Faisal Rashid (Faculty At Large) *Chair
Megan Bedell (Faculty At Large) *Vice-Chair
Carolina Arango Henao (Student)
Tracy Donnelly (Administration)
Darren Giersch (Staff)
Kajal Gill (Student)
Gurleen Grover (Student)
Harsimar Kaur (Student)
Loren Lovegreen (Administration)
Brandon Mackinnon (Faculty At Large)
Cindy Page (Faculty At Large)
Richard Resener (Faculty At Large)
Warren Stokes (Administration)
Audra Holloway (Recording)

Absent: Lana Sprinkle Bryn Kulmatycki Rob-Roy Douglas
Sean Logie Russ Haugen Mike Gilbert
Steve Roe Andy Amboe

Guest(s): Leo Manning Issoufou Soumaila

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us.

1. Adoption of Agenda

Agenda was adopted as circulated.

2. Adoption of Minutes, October 28, 2020

20.11.01 M/S –PAGE/KAUR

Motion: *THAT the minutes of October 28, 2020 be adopted as presented.*

CARRIED

3. Action List

Education Council Process Flowchart – In progress

Decision Item(s)

4. Advanced Certificate in Culinary Arts

L. Manning explained that the submission was to add International Admission IELTS Requirements to the Program Completion Guide. He added that it would increase accessibility to International students.

W. Stokes asked about the placement of the International IELTS score paragraph after the Dual Credit statement in the Admission Requirements section. Decision by Education Council to move the International IELTS score paragraph above the Dual Credit paragraph. W. Stokes added that the International requirements can be addressed when added to the website and noted that in the future the Admission Requirements will need to be standardized/styled.

B. Mackinnon asked about the listed Length of Program of 32 weeks (870 hours). L. Manning answered that this was correct.

20.11.02 M/S PAGE/STOKES

Motion: *THAT the Education Council approves the revised Program Information and Completion Guide for Advanced Certificate Culinary Arts as amended.*

CARRIED

L. Manning left the meeting.

5. MGMT 109

I. Soumaila explained that the submission was to correct an error regarding the Course Content and Learning Outcomes listed in the MGMT 109 Course Outline that had been submitted and approved at the Education Council October meeting.

W. Stokes asked about the wording 'Management 103' in the Course Description. He noted that it should actually be the Course Rubric MGMT 103 (Foundations in Financial Accounting Level 1), as there is no course called 'Management 103'.

20.11.03 M/S –LOVEGREEN/PAGE

Motion: *THAT the Education Council approves the revised Course Outline MGMT 109 as amended.*

CARRIED

I. Soumaila left the meeting

Subcommittee Standing Reports

6. Education Policy Subcommittee - A. Holloway explained that the group had not met since the last meeting. She added that the group is looking at the possibility of meeting twice per month.

7. Curriculum Subcommittee - A. Holloway reported that the group met to review the November meeting documents. She added that the group meets next on December 3rd to review any January documents that may have been submitted early.

8. Admissions and Standards Subcommittee - M. Bedell reported that group would be meeting next on December 4th. A. Holloway added that recently there had been an email sent out to look for additional members for the subcommittee.

Information/Discussion

9. Continuing Education - T. Donnelly presented the recent CE/WFTR courses that were ready for enrollment:

- CE BE29 Business and Marketing Writing
- CE CT75 Microsoft Excel – Pivot Tables
- CE CT76 Blogging and Podcasting for Beginners
- CE CT77 Intermediate Microsoft Word 2019/Office 365
- CE CT78 Intermediate Microsoft Excel 2019/Office 365
- CE CT79 Introduction to CSS3 and HTML5
- CE HW54 Complementary and Integrative Health
- CE PD74 ED2GO Final exam re-take
- CE PD75 Skills for Making Great Decisions
- CE PD76 Achieving Success with Difficult People
- CE PD77 Fundamentals of Supervision and Management II
- WFTR RE02 CFES - Fitness Knowledge Course
- WFTR RE03 CFES - Personal Trainer Course
- WFTR RE04 CFES - Weight Trainer Instructor Course

Notes:

- F. Rashid acknowledged and thanked all of the health care workers in the College and the community that are keeping our NLC community safe. He also thanked everyone at NLC for following the health and safety protocols in the College community.
- H. Kaur brought forward a question regarding registration of Business Management students. F. Rashid asked that she email A. Holloway with her question and she will forward to L. Lovegreen.

Adjournment – 148 p.m.

Next Meeting – January 27, 2021 (no meeting in December)

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.