

Participants:

Faisal Rashid (Faculty At Large) *Chair
Brandon Mackinnon (Faculty At Large) *Vice-Chair
Heather Cobbett (Faculty At Large)
Rob-Roy Douglas (Faculty At Large)
Lynette Forrest (Faculty At Large)
Darren Giersch (Staff)
Kajal Gill (Student)
Russ Haugen (Faculty At Large)
Harsimar Kaur (Student)
Josh Klassen (Faculty At Large)
Debbie Mingo (Staff)
Howard Moody (Faculty At Large)
Warren Stokes (Administration)
Audra Holloway (Recording)

Absent: Tracy Donnelly Marissa Thola Bryn Kulmatycki Mike Gilbert
Cindy Page Loren Lovegreen
Guest(s):

Territorial Acknowledgement:

Northern Lights College expresses gratitude for the First Nations people of the Cree, Dene, Dane-zaa, Kaska, Sauleau, Tse'khene, Tahltan and Tlinglit for sharing their territory with us.

1. Adoption of Agenda

Agenda was adopted as circulated.

2. Adoption of Minutes, June 23, 2021

21.09.01 M/S –COBBETT/HAUGEN

Motion: *THAT the minutes of June 23, 2021 be adopted as circulated.*

CARRIED

3. Action List

Education Council Process Flowchart – nothing to report

B. Mackinnon joined the meeting.

Decision Item(s)

4. 2021/2022 Academic Schedule Amendment

Warren stokes explained:

On June 3, 2021, the federal government announced that Bill C-5, An Act to amend the Bills of Exchange Act, the Interpretation Act and the Canada Labour Code (National Day for Truth and Reconciliation), had received Royal Assent and that the National Day for Truth and Reconciliation will be observed by federal government employees and by federally regulated workplaces every year, starting on September 30, 2021.

The B.C. Government recognizes the importance of honouring a day for Truth and Reconciliation. As such, government has advised all provincial public sector employers that they should recognize the National Day for Truth and Reconciliation on September 30th as a holiday for this year for all employees who are normally entitled to provincial and federal holidays. It should be noted that recognizing September 30th this year is an interim measure while the Province begins to engage with Indigenous partners and the business and labour communities to determine the most appropriate way to commemorate this day going forward. This direction will ensure consistency across B.C.'s public sector given that there are collective agreements with provisions respecting federally recognized holidays.

Therefore, the academic schedule must be adjusted to identify September 30, 2021 as a Holiday and Closure. Note that this reduces the number of instructional-Thursdays to 11.

21.09.02 M/S –DOUGLAS/MINGO

Motion: *THAT the Education Council approves the amended 2021/2022 Academic Schedule to include September 30, 2021 as a Holiday and Closure.*

CARRIED

Subcommittee Standing Reports

5. Education Policy Subcommittee – W. Stokes reported that the subcommittee members are currently reviewing and revising the Academic Integrity policy. The group meets again on September 23rd.

6. Curriculum Subcommittee – R. Douglas reported that there were no documents for the September meeting. The group meets again on October 7th to review the documents for the October meeting.

7. Admissions and Standards Subcommittee – F. Rashid explained that the group had not met since the last Education Council meeting and that there was nothing to report. The group meets again on September 27th.

Information/Discussion

7. Continuing Education

L. Forrest presented the CE/WFTR course outlines:

CE AC84 Travel Photography for the Digital Photographer

CE BE53 Project Management Fundamentals II
CE BE54 Six Sigma: Total Quality Applications
CE BE55 Personal Finance
CE BE56 Real Estate Investing
CE BE57 Start Your Own Online Business
CE BE58 Start Your Own Gift Basket Business
CE BE59 Starting a Consulting Practice
CE BE60 Professional Sales Skills
CE BE61 Start and Operate Your Own Home-Based Business
CE BE62 Start Your Own Arts and Crafts Business
CE BE63 Starting Your Own Business in Health and Healing
CE CT123 Advanced Microsoft Excel 2019/Office 365
CE CT124 Intermediate Microsoft Access 2019/Office 365
CE CT125 Intermediate SQL
CE CT126 Introduction to Microsoft Project 2010
CE CT127 Introduction to Microsoft Project 2013
CE CT128 Introduction to Microsoft Project 2019/Office 365
CE CT129 Introduction to Microsoft Publisher 2010
CE CT131 Introduction to Microsoft Access 2010
CE CT132 Introduction to Microsoft Access 2013
CE CT133 Introduction to Microsoft Access 2016
CE CT134 Introduction to Microsoft Access 2019/Office 365
CE CT135 Introduction to Microsoft PowerPoint 2010
CE CT136 Introduction to Microsoft PowerPoint 2013
CE CT137 Introduction to Microsoft Outlook 2010
CE CT138 Intermediate Microsoft Word 2010
CE CT139 Introduction to Database Development
CE CT140 Intermediate Microsoft Word 2016
CE CT141 Intermediate C# Programming
CE CT142 Introduction to C# Programming
CE CT143 Introduction to Programming
CE CT144 Introduction to JavaScript
CE CT145 Introduction to Internet Writing Markets
CE CT146 Adobe Illustrator CC
CE CT147 Advanced Microsoft Excel 2016
CE CT148 Advanced Python
CE CT169 Microsoft Word 2016 Series
CE GA05 Growing Plants for Fun and Profit
CE HW70 Explore a Career in Medical Transcription
CE HW71 Handling Medical Emergencies
CE HW72 Healing Environments for Body, Mind and Spirit
CE HW73 Medical Math
CE HW74 Pain Assessment and Management
CE HW75 Spirituality, Health, and Healing
CE HW76 Violence Prevention and Awareness
CE HW77 Wellness and the Environment
CE HW78 Women's Health Issues
CE HW79 Perinatal Issues
CE HW80 Explore a Career in Medical Writing
CE HW81 Genealogy Basics

CE HW82 Helping Elderly Parents
CE HW83 Lose Weight and Keep It Off
CE HW84 Nutrition and Health Bundle
CE HW92 Healthy Relationships Suite
CE HW93 Mind-Body Therapies Bundle
CE MH02 Wow, What a Great Event!
CE PD97 Resume Writing Workshop
CE PD98 Presentation Skills Suite
WFTR TI57 BC Hydro Environmental Training Program
WFTR TI58 Backflow Assembly Tester Certification
WFTR TI59 Avian Nest Sweeps and Monitoring Methods

Notes: F. Rashid let members know that the meeting rooms in Dawson Creek and FSJ will be booked for the October Education Council meeting if members would like to attend 'in person'.

Adjournment – 1:28 p.m.

Next Meeting – October 27, 2021

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.