



Participants:

- Faisal Rashid (Faculty At Large) *Chair
- Cindy Page (Faculty At Large) *Vice-Chair
- Carolina Arango Henao (Student)
- Heather Cobbett (Faculty At Large)
- Tracy Donnelly (Administration)
- Rob-Roy Douglas (Faculty At Large)
- Darren Giersch (Staff)
- Kajal Gill (Student)
- Russ Haugen (Faculty At Large)
- Harsimar Kaur (Student)
- Josh Klassen (Faculty At Large)
- Sean Logie (Staff)
- Brandon Mackinnon (Faculty At Large)
- Richard Resener (Faculty At Large)
- Warren Stokes (Administration)
- Marissa Thola (Faculty At Large)
- Mike Gilbert (Board Representative)
- Audra Holloway (Recording)

Absent: Bryn Kulmatycki Loren Lovegreen Andy Amboe

Guest(s): Anndra Graff Lisa Verbisky Leo Manning

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us.

1. Adoption of Agenda

Agenda was adopted as circulated.

2. Adoption of Minutes, February 24, 2021

21.03.01 M/S –DOUGLAS/COBBETT

Motion: *THAT the minutes of February 24, 2021 be adopted as circulated.*

CARRIED

3. Action List

Education Council Process Flowchart – Nothing to report.

Decision Item(s)

4. Electrician Apprenticeship

L. Manning explained that updates were made to the Level 4 Electrician course to reflect harmonization-based curriculum alignment. He added that the submission completed the harmonization for Electrician Apprenticeship.

J. Klassen asked about the title of the new harmonized course ELAT 402. He explained that for Level 4 the apprenticeship students can choose to go one of two paths. He further explained, after discussing this with Andy, that this course should have 'Construction' in the title.

21.03.02 M/S –HAUGEN/COBBETT

Motion: THAT *the Education Council approves the revised Program Information and Completion Guide for Electrician Apprenticeship training and the new Course Outline ELAT 402.*

CARRIED

21.03.03 M/S –HAUGEN/COBBETT

Motion: THAT *the Education Council approves the discontinuation of the course ELAT 400.*

CARRIED

L. Manning left the meeting

5. Terms of Reference for Educational Policies Subcommittee

L. Verbisky explained that the subcommittee made no additional changes to the draft document from the February Education Council meeting.

21.03.04 M/S –M. Thola/S. Logie

Motion: THAT *the Education Council approves the revised Terms of Reference document for the Education Council Educational Policies Subcommittee.*

CARRIED

6. Terms of Reference for Admissions and Standards Subcommittee

F. Rashid presented the draft document from the February Education Council meeting.

M. Thola asked about the statement (under 'Duties', Page 3) : "Ensure a minimum standard for admission to College programs and courses is established, taking into account the time and resources for both the student and College to meet their obligations". W. Stokes explained that the statement correctly reflects the role of the committee.

M. Thola asked about the third paragraph where it referenced the College and Institutes Act. She asked if the reference was cited correctly for the document.

Decision by Education Council to approve the document with a note that the reference on page one would be validated.

21.03.05 M/S –M. Thola/C. Page

Motion: THAT *the Education Council approves the revised Terms of Reference document for the Education Council Admissions and Standards Subcommittee with a note to confirm the correctness of the reference/citation on page one of the document.*

CARRIED

Subcommittee Standing Reports

7. Education Policy Subcommittee – L. Verbisky explained that the group continues to meet every two weeks. She further explained that the group was currently working on revisions to the Academic Integrity and Academic Monitoring policies. She added that the group had moved forward with assigning a ‘caretaker’ for any research relating to specific policies that the group would be working on.

8. Curriculum Subcommittee – R. Douglas reported that the group reviewed the documents for today's meeting. He added that the subcommittee was currently reviewing the TOR and would bring it to a future meeting with the group's suggestions. He mentioned that members wanted to bring awareness to the fact that there had been late submissions recently that already had students registered in them.

9. Admissions and Standards Subcommittee – A. Holloway read a report prepared by P. Rodriguez:

At our Admissions and Standards Committee meeting held on Monday, March 22, we approved our membership wording and attendance policy that is presented at today's Ed Co meeting for final approval.

At our meeting, Warren and Scott presented a document that they are working on that deals with Admissions deadlines for International applicants that are currently residing outside of Canada. The document has definitions and consequences for the following categories: missing application deadlines, deposit deadlines, intent to register deadlines and semester start dates.

We are still in the process of reviewing and revising the Draft Admissions Policy when it comes to deferrals, re-applications, and re-activations. At this meeting, we focused on deferral language for non-registered students deferring before the first day of class versus registered students deferring after having started classes.

Also, Warren announced the introduction of gender nomenclature to some of NLC's documents like the application form. Categories like male, female, non-binary, transgender and non-disclosure will be added to some of NLC's forms.

Information/Discussion

10. 2021-22 NLC Budget Presentation

Due to technical difficulties A. Graff was unable to present. Her presentation to be moved to the April 28, 2021 Education Council meeting.

11. Continuing Education

T. Donnelly presented the CE/ WFTR course outlines:

- CE BE36 Business Entity Formation
- CE BE37 Corporate Document Drafting
- CE BE38 Online Marketing Communications Suite
- CE BE39 Project Management @ e-Speed
- CE BE40 Creating a Successful Business Plan
- CE BE41 Digital Marketing Suite
- CE BE42 Effective Selling
- CE BE43 Entrepreneurship Suite
- CE BE44 Event Planning Suite
- CE BE45 Human Resource Management Suite

CE BE46 Diversity Training for Employees and Managers
CE BE47 Legal Writing
CE BE48 Legal Terminology
CE CT103 Introduction to Microsoft Word 2019/Office 365
CE CT104 Introduction to Microsoft Outlook 2019/Office 365
CE CT105 Blockchain Fundamentals
CE CT106 Advanced JavaScript Concepts
CE CT107 Microsoft Excel and Project 2019 Suite
CE CT108 Introduction to SharePoint 2019
CE CT109 Introduction to Microsoft PowerPoint 2019/Office 365
CE CT110 Django training for python developers
CE HW58 Integrative Behavioral Health
CE HW59 Mindful Relationships
CE HW60 Explore a Career in Nursing
CE LA06 Conversational Japanese
CE PD82 Teaching Writing Grades 4-6
CE PD83 Teaching Math Grades 4-6
CE PD84 Teaching Smarter with SMART Boards
CE PD85 Teaching Students with Learning Disabilities
CE PD86 Math Refresher
CE PD87 Organizational Development & Change
CE PD88 Productivity and Benchmarking
CE PD89 Slay Your Taxes: Tax Information for College Students
CE PD90 Own Your Financial Future – Managing Debt and Making Credit Work for You
CE PD91 Survival Kit for New Teachers
WFTR TI50 Enhanced Basic Security Training Program
WFTR TI51 Driver- Certification Air Brake Course

Notes: Thank you to all of the out-going Education Council members, as their term ends March 31, 2021. (Faisal Rashid, Cindy Page, Richard Resener, Andy Amboe, Rob-Roy Douglas, Darren Giersch and Sean Logie)
Reminder that Chair and Vice-Chair elections are held at the April Education Council meeting.

Adjournment – 1:49 p.m.

Next Meeting – April 28, 2021

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.