

Participants:

Faisal Rashid (Faculty At Large) *Chair
Andy Amboe (Faculty At Large)
Carolina Arango Henao (Student)
Tracy Donnelly (Administration)
Rob-Roy Douglas (Faculty At Large)
Darren Giersch (Staff)
Kajal Gill (Student)
Russ Haugen (Faculty At Large)
Harsimar Kaur (Student)
Sean Logie (Staff)
Brandon Mackinnon (Faculty At Large)
Cindy Page (Faculty At Large)
Richard Resener (Faculty At Large)
Warren Stokes (Administration)
Audra Holloway (Recording)

Absent: Loren Lovegreen Steve Roe Bryn Kulmatycki Mike Gilbert

Guest(s): Leo Manning Lisa Verbisky

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us.

1. Adoption of Agenda

Agenda was adopted as circulated.

2. Adoption of Minutes, November 25, 2020

21.01.01 M/S –HAUGEN/LOGIE

Motion: *THAT the minutes of November 25, 2020 be adopted as circulated.*

CARRIED

3. Action List

Education Council Process Flowchart – In progress

Decision Item(s)

4. YETS 091

L. Manning explained that the submission was to update the grading system for YETS 091 to align with recent ITA standards. (The Grading System changed from 'Attendance' to 'Pass/Fail')

21.01.02 M/S –AMBOE/RESENER

Motion: THAT *the Education Council approves the revised Course Outline YETS 091.*

CARRIED

5. Carpenter Apprenticeship

L. Manning explained that updates were made to the Level 4 course outline to reflect harmonization based ITA curriculum alignment. He added that to accommodate students transitioning from current level (CNST 300) training to harmonized level 4, CARA 390 was added as gap training. He further added that CNST 400 could be deactivated as it would no longer be offered by NLC.

W. Stokes asked L. Manning when CARA 390 and CARA 450 would be offered. L. Manning answered that it would be soon.

21.01.03 M/S –HAUGEN/AMBOE

Motion: THAT *the Education Council approves the revised Program Information and Completion Guide for Carpenter Apprenticeship and the Course Outlines for CARA 390 and CARA 450.*

CARRIED

21.01.04 M/S –HAUGEN/AMBOE

Motion: THAT *the Education Council approves the discontinuation of the course CNST 400.*

CARRIED

6. Professional Cook 2 Institutional Entry

L. Manning explained that due to an error in on-line ITA documents, the department changed the NLC course rubric from PCOI 201 to PCOI 202 and corrected the hours to align with ITA requirements.

21.01.05 M/S –AMBOE/HAUGEN

Motion: THAT *the Education Council approves the revised Program Information and Completion Guide for Professional Cook 2 Institutional Entry and the new Course Outline PCOI 202.*

CARRIED

21.01.06 M/S –AMBOE/HAUGEN

Motion: THAT *the Education Council approves the discontinuation of the course PCOI 201.*

CARRIED

7. Advanced Certificate in Culinary Arts

L. Manning explained that the course PCOI 201 was updated to PCOI 202 and the course and program hours were updated.

21.01.07 M/S –STOKES/ ARANGO HENAO

Motion: THAT the Education Council approves the revised Program Information and Completion Guide for Advanced Certificate in Culinary Arts.

CARRIED

L. Manning left the meeting.

8. In Camera: Honorary Associate of Arts Degree Nominations 2021

21.01.08 M/S –HAUGEN/KAUR

Motion: THAT the Education Council moves to endorse and recommend to the College Board of Governors that the candidate(s) be awarded an Honorary Associate of Arts Degree for 2021.

CARRIED

L. Verbisky joined the meeting.

T. Donnelly joined the meeting.

Subcommittee Standing Reports

9. Education Policy Subcommittee – see Information/Discussion Agenda Item 12

10. Curriculum Subcommittee – no report given

11. Admissions and Standards Subcommittee – no report given

Information/Discussion

12. Educational Policies Subcommittee TOR

F. Rashid explained that when the TOR for the subcommittees were created it was decided to have an Education Council member as the chair. He added that recently it was decided, by Education Council, that a non-Education Council member could be the Chair of the Admissions and Standards Subcommittee. He suggested that the same could be possible for the other two subcommittees. F. Rashid added that L. Verbisky had put her name forward as an ‘acting Chair’ for the subcommittee. F. Rashid further added that any Education Council member that is interested in becoming a member in any of the Subcommittees to contact A. Holloway.

W. Stokes suggested that all three TOR come to the February Education Council meeting as decision items for review and revision to allow for consistent wording.

13. Education Council Membership

W. Stokes reported that leading up to Christmas, three Faculty Education Council member positions become vacant. A call for nominations for Education Council representatives for Faculty at Large (to serve a two-year term) was emailed to all

eligible NLC Faculty (including non-instructional Faculty) members on Jan 14th, 2021.

W. Stokes explained that Education Council would also require a new Vice-Chair. He explained that an election would be held during the February meeting. He added that this Vice-Chair term would be until the start of September 2021.

14. Advanced Certificate in Management Program Guide

A. Holloway explained that a minor wording error was found regarding the name of the MGMT 104 course under 'Required Courses'. She explained that an eagle-eyed student brought it to M. Bedell's attention. She added that the course had been incorrectly listed as '*Fundamentals of Management*' and had now been corrected to '*Principles of Management*', (Effective May 2020) on both the Program Guide and the website.

15. Continuing Education

T. Donnelly presented the CE/ WFTR course outlines:

- CE AC83 Music Made Easy
- CE BE30 Small Business Marketing on a Shoestring
- CE BE31 Start Your Own Small Business
- CE CT80 Introduction to Oracle
- CE CT81 Creating WordPress Websites
- CE CT82 Designing Effective Websites
- CE CT83 Introduction to Adobe Acrobat X
- CE CT84 Intermediate WordPress Websites
- CE CT85 Intermediate Photoshop CC
- CE CT86 Introduction to Photoshop CC
- CE CT87 Intermediate Photoshop CS6
- CE CT88 Mastering Your Digital SLR Camera
- CE CT89 Photographing Nature with Your Digital Camera
- CE CT90 Photographing People with Your Digital Camera
- CE CT91 Photography Suit
- CE CT92 Marketing Your Business on the Internet
- CE CT93 Achieving Top Search Engine Positions
- CE CT94 Introduction to Photoshop CS6
- CE CT95 Introduction to Lightroom Classic CC
- CE CT96 Photoshop CC for the Digital Photographer II
- CE CT97 Photoshop Elements for the Digital Photographer
- CE CT98 Photoshop Elements for the Digital Photographer II
- CE CT99 Photoshop CC for the Digital Photographer
- CE CT100 Secrets of better photography
- CE HW55 Healthy Aging
- CE HW56 Food, Nutrition and Health
- CE PD78 Supervising Others
- CE PD79 Trust Building and Resilience Development
- WFTR TI49 Power Engineering Exam Preparation

H. Kaur asked about the length of the CE/WFTR courses. T. Donnelly explained that they can be from 4 hours to 7 weeks (or more) in length depending on the content.

C. Page asked about the possibility of there being a link to the CE courses on d2L.

T. Donnelly thanked C. Page for her suggestion.

Notes: F. Rashid thanked the departing Education Council members for all of their time and hard work. Lana Sprinkle, Steve Roe, Megan Bedell, Gurleen Grover and Marcus Kearney. He also thanked the present members for their commitment and contributions for Education Council.

Adjournment – 2:00 p.m.

Next Meeting – February 24, 2021

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.