

Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

**PRESENT:**

T. Holte, Board Chair

A. Ackerman, Board Vice-Chair

T. Bondaroff, AVP Student Services &amp; Community Relations

D. Fajemisin, Board Member

J. Fox-McGuire, Board Member

R. Kaur, Student Board Member

S. Kaur, Student Board Member

B. Kulmatycki, President &amp; CEO

K. MacDonald, Support Board Member

K. Mason-Bennett, Board Member

S. McLeod, Board Member

H. Larden, EA to President &amp; Board (Recorder)

**ABSENT:**

L. Archibald, Board Member

M. Gilbert, Board Member

F. Rashid, Faculty Board Member &amp; Ed. Council Chair

**1. Call to Order and Territorial Acknowledgement – 9:01 am****2. New Board Members: Welcome and Oaths of Office**

The two new elected student members, Rupinder Kaur and Sandeep Kaur, were welcomed to the Board of Governors, read their Oaths of Office, and provided a brief overview of their background.

**3. Appointment of a Board Evaluator**

D. Fajemisin was appointed.

**4. Approval of Agenda**

2019/055 Fajemisin/MacDonald

THAT the Northern Lights College Board approves the October 17, 2019 agenda with the prerogative of the Chair to adjust the agenda as needed. CARRIED

**5. Consent Agenda****5.1 Minutes from August 21, 2019, Open Session Meeting****5.2 Minutes from September 30, 2019, Q2 Financial Forecast Email Vote****5.3 Monitoring Report: EL-4 Financial Condition**

2019/056 MacDonald/Fajemisin

THAT the Northern Lights College Board approves the following items on the consent agenda:

- Minutes from the August 21, 2019 Open Session Meeting;
- Minutes from the September 30, 2019 Email Vote; and
- The monitoring report for EL-4 Financial Condition as demonstrating compliance with reasonable interpretations of the policy. CARRIED

**6. Planned Linkage with Owners****6.1 GP-3 & 4, Ownership Linkage Committee Report – Ackerman**

A. Ackerman provided a verbal report on Ownership Linkage Committee suggested activities. The Board-to-Board function with the NLC Foundation Board will take place on November 19 at 5 pm at the Pomeroy Hotel and Conference Centre in Fort St. John. Efforts continue to coordinate meetings with School District Boards. Meeting with the Youth Action Committee groups in Fort St. John and Dawson Creek is desired.

Northern Lights College is a sponsor of the BC Winter Games taking place in February 2020 in Fort St. John, including donating room/space usage for meetings, etc. Numerous volunteer opportunities are available in both Fort St. John and Dawson Creek.

## 7. Board Education and Communication

### 7.1 *EL-7, President's Report to the Board* – *Kulmatycki*

President Kulmatycki provided an update on his strategic activities, meetings, and initiatives. A copy of the report is available on D2L. Topics reviewed included:

- Student enrolment, including programs with decreased and increased student numbers, as well as trends (institutional and provincial)
- Nursing program (NLC program, UNBC program, facility updates)
- The Deputy Minister's *Disruption Economy* presentation (digital shift, forestry sector, aging population impact on job vacancies, non-traditional pathways for post-secondary education and the need for PSI collaboration, Ministry review)
- Report and recommendations of the [Blue Ribbon Panel on Alberta's Finances](#)
- NLC's faculty professional development initiative
- Expansion of the North East BC Labour Market Study

K. Mason-Bennett joined the meeting (9:46 am).

- Technology funding (Capital funding, Technology Access Centres – Federal initiative)
- Dual credit (UBCM, BC Colleges)
- November 19 Board meeting (afternoon) and Board-to-Board function with the NLC Foundation (evening)

### 7.2 **Board Chair Report** – *None*

### 7.3 **Education Council Chair Report**

A copy of the written report is available on D2L.

### 7.4 **Governance Committee Report** – *Holte*

The training that had been planned for October 16 will be rescheduled.

## 8. Decision Items – None

## 9. Board Activities

### 9.1 **GP-11, Review Board Calendar**

The proposed meeting dates for 2020 was reviewed (copy available on D2L). The schedule closely follows the 2019 calendar and includes 7 (seven) regular Board meetings, one of which is on the second day of the annual Board training and planning retreat. Currently the meetings alternate between Dawson Creek and Fort St. John. This can be adjusted when needed to accommodate meetings at different communities.

The next meeting will take place on Tuesday, November 19 in Fort St. John. The events for the day are as follows:

- Board Meeting from 1 – 4 pm (Fort St. John Campus, Room 2-116)
- Board-to-Board function with the NLC Foundation from 5 – 6:45 pm at the Pomeroy Hotel and Conference Centre in Fort St. John, Sterling Room
  - The event will start with cocktails at 5 pm and will include a short formal program and dinner
  - Following the Board's departure around 6:45 pm, the Foundation Board will continue on with their Board meeting
- Meeting invitations were sent out earlier this month, please RSVP to the event(s) you will be participating in
- Please advise H. Larden if you require any travel arrangements made, such as a hotel room booking

The annual Board Holiday Luncheon has been confirmed for Wednesday, December 11<sup>th</sup> and will take place in the Aboriginal Gathering Space on the Dawson Creek campus. The Professional Cook Training program will prepare the meal.

**9.2 Quarterly Board Expenses Report** – *Ackerman*

A. Ackerman reviewed the July 1 – September 30, 2019 Board expenses earlier this month (copy of the Q2 Board Expense Report is available on D2L). The Board continues to operate within its overall budget.

**9.3 Quarterly Review of President's Expenses Report** – *Ackerman*

Four times a year, the Board Vice-Chair, conducts a review of the President's expenses (such as travel claims, charges on the President's corporate credit card, etc.) The review for Q2 expenses was performed earlier this month and all charges were found to be appropriate (a copy of the letter outlining A. Ackerman's findings is available on D2L).

**10. Roundtable and Information Items**

An [article](#) regarding the approach to education will be distributed to the Board via email. S. McLeod provided an update regarding her participation in the 2019 [Cops for Cancer](#) ride.

**11. Board Self-Evaluation Report of Meeting**

D. Fajemisin reported on his observations of today's meeting noting future thinking and outward focus.

**12. In-Camera Session**

2019/057 Ackerman/Mason-Bennett

TO move the meeting in-camera. CARRIED

**13. Adjournment** – 11:20 am

2019/061 MacDonald

TO adjourn the meeting. CARRIED

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