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Email Sent to: L. Archibald, B. Kulmatycki, D. Fajemisin, F. Rashid, J. Fox-McGuire, K. MacDonald, K. Mason-Bennett, M. Gilbert, S. McLeod, S. Goudie, H. Kaur, M. Tesico and T. Holte.

1. **Special Email Vote:** A request to vote by email sent December 8, 2020, at 4:17 pm by C. Thompson on behalf of Board Chair, T. Holte. A copy of the Q3 Financial Forecast was attached to the email. This document was also uploaded to D2L in order to be available for review by the Board.
2. **Q3 Financial Forecast (October 1, 2020 – December 31, 2020):** A request to vote and supporting documentation were sent by email on December 8, 2020, to approve the Q3 Financial Forecast and for the Board Chair to sign the Forecast Confirmation document. Once approved, the forecast and confirmation will be sent to the Ministry of Advanced Education, Skills, and Training. Included in the email was the following write up regarding the Q3 report:

Briefing Note provided by Anndra Graff, Vice President, Finance and Corporate Services:

The Q3 forecast is the Northern Lights College budget as at December 2020. There have been no changes since last quarter and we are still anticipating a deficit at the end of the year.

3. Voting: "I Accept" votes were received from:

- L. Archibald (mover)
- K. Mason-Bennett (seconder)
- D. Fajemisin
- M. Gilbert
- K. MacDonald
- F. Rashid
- J. Fox-McGuire
- S. Goudie
- H. Kaur
- S. McLeod
- M. Tesico

The motion was passed (carried).

2020/086 Archibald/Mason-Bennett

THAT the NLC Board of Governors accepts the Q3 Financial Forecast as presented, and that the NLC Board Chair signs the Forecast Confirmation document to the Ministry of Advanced Education, Skills and Training. CARRIED