



Northern Lights College

Early Childhood Education and Care / Education Assistant

June 2019

Early Childhood Education and Care / Education Assistant (ECEC/EA) Office
Northern Lights College
Box 1000 (Courier Address: 9820 120th Ave)
Fort St. John, BC V1J 6K1
Toll Free: 1-866-463-6652 ext. 6234
Direct Phone: 250-787-6234
Fax: 250-787-6222
Email: ece-ea-office@nlc.bc.ca

EDAS 152/153 PRACTICUM INFORMATION FORM **To be submitted to your course Instructor**

Student Name:

Student Number:

Schedule B CRC (BC Ministry of Justice) on file with the Registrar's Office at NLC:

Yes

No

If you are completing your practicum in your workplace, you still must complete a CRC-Schedule B for Northern Lights College (NLC). The CRC you completed for your work will not apply for practicum.

All students taking courses in the EA program must complete a **Ministry of Justice Schedule B Criminal Record Check**, and it is the Student's responsibility to have a valid one on file with NLC. Under no circumstances are students permitted to complete any practical work without having a clearance letter on file with NLC's Registrar's Office.

If you have completed a Criminal Record Check with the Ministry of Justice for another organization, you can fill out the Sharing step done online with the eCRC information on the Admission's web site under 'Application Items'. We must receive clearance letters directly from the Ministry of Justice and not a photocopy of one previously done. If you remember having one completed for your NLC file previously but unsure of it's expiry, please email crc@nlc.bc.ca with your full name (and Student ID number if possible) and request the clearance letter validity with NLC.



Northern Lights College

You will receive an email from the Registrar's Office once they have received your criminal record check. Please save a copy of the attached clearance letter for your records.

Mentor Name	
Brief Description of the Classroom Setting	
Mentor' Email/ Phone	
School Name	
School Mailing Address	
School Phone	

Practicum Timeline		
Week #	Dates	Times
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		



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