



Northern Lights College
BC's Energy College

Early Childhood Education and Care Diploma Program

Northern Lights College provides programs that prepare students to meet community needs for quality care and education of children, and fulfills provincial licensing requirements for skilled, educated, and qualified Early Childhood Education professionals.

The Early Childhood Education and Care Program responds to community and individual needs by employing flexible, accessible modes of course delivery.

Student acceptance into the Early Childhood Education and Care Program is contingent upon academic and personal suitability.

We believe in working cooperatively with other institutions to meet the needs of the learner.

Early Childhood Education and Care / Education Assistant (ECEC/EA) Office

Northern Lights College

Box 1000 (Courier Address: 9820 120th Ave)

Fort St. John, BC V1J 6K1

Toll Free: 1-866-463-6652 ext. 6234

Direct Phone: 250-787-6234

Fax: 250-787-6222

Email: ece-ea-office@nlc.bc.ca

Program Admissions Website:

<http://www.nlc.bc.ca/Admissions/Early-Childhood-Education-and-Care-Admissions>



EARLY CHILDHOOD EDUCATION AND CARE INFORMATION FOR PROSPECTIVE STUDENTS

Thank you for your interest in the Early Childhood Education and Care Diploma (ECEC) Program at Northern Lights College. The following information explains the design and requirements of the program. Please review them carefully.

You are advised to submit all items together. Your file will not be reviewed for acceptance until all items have been received. This means that all application items must be completed and received by the application deadline.

To apply to the ECEC program you need to submit the following to the ECEC/EA Office:

- A completed **Northern Lights College Application Form** (found on our admissions page) Please specify that you are applying to the ECEC Diploma Program, or applying for your ECE Assistant Certificate. Please make sure to provide your email address.
- A \$25.00 non-refundable Northern Lights College **Application Fee**. Your file will not be processed without this fee. Please note if you have applied for the program through **Apply BC**, you are still required to pay the application fee.
- A copy of **government-issued identification** such as a BC drivers' license with your current full legal name. Driver's license copies sometimes come through too dark to read over the fax, so please take a photo with your cellphone and email the photo with your application items to ece-ea-office@nlc.bc.ca or we ask that applicants lighten and enlarge the photocopy first when making their photocopy. Please fax the photocopy to 250-787-6222. This is to ensure data submitted matches Ministry records.
- Official transcripts** from all secondary or post-secondary institutions attended, indicating successful completion of one of the following English courses with a "C" or higher: Grade 12 English (**not Communications 12**), English Literature 12, English 12 First Peoples, English 050, or English 099. **OR** Any university-level English course with a C grade or higher. **OR** Completion of the NLC Writing Assessment. Performance on the NLC Writing Assessment is used to make recommendations about appropriate course placement. The Writing Assessment application form is available on our Admissions website.
If you know you have not received a "C" or higher then you will not need to send your transcripts; you will be required to write the NLC Writing Assessment.
- A comprehensive letter -"**Letter of Intent**"- stating your background, interest, & goals for taking the ECEC Program.
- A copy of **BC ECE Registry Certificate(s) to Practice** (if you have one)
- Two** current **letters of reference** - must be written and dated within the last year (other than relatives)
- The NLC **Certificate of Health** (found on our admissions page) signed by your doctor, dated within the past year.
- The **Program Questionnaire** (found on our admissions page)
- Official transcripts** of any post-secondary institutes attended, other than Northern Lights College, for transferring credit. Official transcripts are sealed by the sending institute and must be received in an unopened condition. Please ensure official transcripts are submitted attention to the ECEC/EA Office.

Suggestion: To speed up the Criminal Record Check process required for this program, consider applying early and not waiting for acceptance. Instructions can be found on our admissions page and is also provided in this package on page 6.

Early Childhood Education and Care Diploma

Early Childhood Education and Care students develop the knowledge and skills necessary to work with young children and their families in diverse early learning settings in British Columbia. Students develop skills through courses and practica designed to integrate academic and practical experiences. This program may be completed on a part- or full-time basis. Students may complete the program within their own community through online delivery.

Students who complete the full NLC ECEC Diploma will be eligible to apply to the [BC ECE Registry](#) for both an Early Childhood Educator Certificate and either an Infant Toddler Educator (ITE) Certificate or a Special Needs Educator (SNE) Certificate, depending on their selection of a final practicum course. NLC diploma graduates may complete the alternate final practicum course as ongoing professional development in order to meet the educational requirements to apply for the remaining BC ECE Registry certificate to practice.

The Early Childhood Education and Care Diploma includes courses that cover care and education for children in licensed early care and learning centres. 6 of the courses are cored between the ECEC Program and the Education Assistant Program. Cored courses have content identified as common and necessary for both program. Students who have completed courses elsewhere are welcome to apply to the program. We will need to review their official transcripts and course outlines prior to identifying what courses remain to complete our diploma program. Students need to complete 25% of their program with NLC in order to qualify for our ECEC Diploma.

The following courses are in the Early Childhood Education and Care Diploma:

HDEC 100 Essential Skills for Human Services Workers	ECED 101 Principles and Practices	ECEC 201 Building Professional Family	ECED 203A Development 3: Infants and Toddlers	ECED 208 Practicum 5: Infants and Toddlers
HDEC 101 Human Development 1	ECTA 121 Interpersonal Communication	ECEC 202 Administration and Leadership in ECE	ECEC 203 Current Perspectives on Practice	
HDEC 102 Health, Safety and Nutrition	ECEC 100 Curriculum 1	ECEC 200 Curriculum 2	ECED 215 Curriculum 4: Working with Children with Diverse Abilities	
HDEC 103 Guiding and Caring	HDEC 104 Human Development 2	ECED 150 The Early Childhood Education	ECED 207 Curriculum 3: Infants and Toddlers	
ECED 109A Practicum 1	ECED 110 Practicum 2	ECED 111 Practicum 3	ECED 210 Practicum 4: Diverse Abilities	

Transfer Credits

Students coming to the Early Childhood Education and Care (ECEC) program with previous studies may look for transfer credits for our NLC ECEC courses. Applying for transfer credits is a lengthy process.

- Complete a **FULL** ECEC application package for admission
- Go to: <http://www.nlc.bc.ca/Programs/All-Programs-Alphabetical/Early-Childhood-Education-and-Care-Diploma>
- Scroll down and review the course outlines. If you believe you have covered course material,
- Go to: <http://www.nlc.bc.ca/Admissions/Early-Childhood-Education-and-Care-Admissions>
- Click on the **Transfer Credit Form** and complete the form identifying the course number you have taken and the NLC course you wish to receive transfer credit for.
- Submit this form with your application, along with confirmation that official transcripts have been requested and will be sent to NLC for review.

Official transcripts must be submitted in order to process any transfer credit, but we can begin the academic assessment with copies while we wait for the official transcripts. Students are asked to submit as much information as possible; course outlines speed up the process. Course titles often only imply transfer credit, they do not ensure it. Course descriptions do not suffice; course outlines have learning outcomes, texts, credits, and grading.

Once the completed NLC Transfer Credit Application has been submitted it will take approximately 2 - 4 weeks for the Program Chairs and/or Registrar to review all documents. During high volume times or if your situation is more complex, it may take 4 weeks or longer.

Once the documents have been reviewed, the ECEC/EA office will apply to the Registrar's office for any recommended transfer credit(s) on your behalf. Once/If the transfer credit has been approved, the NLC Registrar will send you an email of the signed transfer credit application.

Visiting Students

To register as a "visiting" student who is taking a course or practica for the purposes of transferring it back to their home institution, we have a limited number of seats available, on a first come, first served basis. Students who wish to enroll as a visiting student must submit the following partial admission items to our office:

- A completed NLC Application form (found on the program website) stating which course(s) you are needing to complete to transfer back to your institution.
- A copy of government-issued identification such as a BC drivers' licence. This is to ensure data submitted matches Ministry records. Driver's license copies sometimes come through too dark by fax, so we ask that applicants lighten and enlarge the fax copy, or take a picture with cell phone and email with application to ece-ea-office@nlc.bc.ca
- A non-refundable application fee of \$25.00.
- A comprehensive letter - "**Letter of Intent**" - stating your background, interest, & goals for taking the course(s).
- The NLC Certificate of Health (found on our admissions page) signed by your doctor and dated within the past year, or a copy of the health clearance on file with your current institution if completed with them.
- A letter or email from your program coordinator (Chair) or Registrar's office that identifies you as student in good standing and gives permission for you to take specifically named courses or practica that will be accepted back to your home institution as transfer credit. Students are responsible for submitting this letter with their application.

Students are required to confirm with their home institute residency requirements (how many courses students are required to complete with the home institute to receive the home institute's credential).

Upon acceptance, we require you submit a completed eCRC authorization sharing form that allows the Ministry of Justice to send a copy of the CRC completed at your home institution, to NLC. The eCRC link on our website is: http://www.nlc.bc.ca/Portals/0/documents/ECEC/2016ECEC/NLC_eCRC_Procedure.pdf We cannot accept a copy of the Clearance letter from Ministry of Justice from your home institution or you work place.

Private Institution Course Transferability

Courses taken with private institutions must be accredited with the Private Training Institutions Branch (PTIB) in order to be *considered* for eligible for transfer credit. Education and courses taken at private institutions vary greatly in terms of their transferability. Private institutions outside of BC must be recognized similarly in that province. Students who have obtained credentials from private institutions may be required to have the credential evaluated by ICES before transfer credits can be assessed. For more information, visit the PTIB website at <http://www.privatetraininginstitutions.gov.bc.ca/>

International Credential Evaluation Service (ICES)

Students who are seeking transfer credit and have completed credentials outside of Canada **must** have their credentials first evaluated by ICES before forwarding to the ECEC/EA Office for course-by-course assessment. This is to establish the Institution's recognition in Canada before the individual courses can be assessed for transferability. Students also need to forward copies of course outlines to the ECEC/EA Office. Transfer credit cannot be considered without full course outlines.

For more information, call ICES toll free within North America at 1-866-434-9197 or by email at icesinfo@bcit.ca, or visit their website at <http://www.bcit.ca/ices/>.

Prior Learning Assessment and Recognition (PLAR)

Students with Prior Learning may wish to explore a Prior Learning Assessment and Recognition (PLAR) process. For more information on PLAR, email ece-ea-office@nlc.bc.ca .

Completing Educational Requirements

Some students come to NLC because they have experienced an interruption in their studies and would like to complete their education requirements so that they can apply to the BC ECE Registry for Certificates to Practice. There may be cases where an institution has time limits on completion of their program, which means a student cannot complete at that institution, or a student may have moved before completing a credential.

In some cases, a student may complete some NLC courses and transfer them back to their home institution (see Visiting Student section). In other cases, if the student meets course prerequisites, the student may be able to complete any outstanding coursework with NLC and submit official transcripts from both post-secondary institutes to the BC ECE Registry to meet the educational requirements set by the Registry to be eligible for their Certificates to Practice. To be eligible for the ECEC NLC diploma credential, students must complete 25% of their course work with NLC.

Registration and Certificates to Practice in the Province of BC

Completion of a program in Early Childhood Education is the first step in applying to becoming a Certified Early Childhood Educator in British Columbia. For information on additional requirements, obtaining the Early Childhood Education Assistant Certificate to Practice for employment, or registering as an ECE in BC, please visit the ECE Registry website at <http://www2.gov.bc.ca/gov/content/education-training/early-learning/teach/training-and-professional-development/become-an-early-childhood-educator>

The BC ECE Registry can also be contacted toll free through the Child Care Call Centre at 1-888-338-6622 or direct at (250) 356-6501 or by email at ECERegistry@gov.bc.ca.

Criminal Record Checks

Under no circumstances will students be permitted to complete any practical work in a childcare or school setting until NLC has received a clear Schedule B Criminal Record Check

INSTRUCTIONS FOR STUDENTS

The Criminal Records Review Act requires that all students in our ECEC/EA programs undergo a criminal record check by the Criminal Records Review Program (CRRP) with the Ministry of Justice, **not** the criminal record check completed through local RCMP offices. You are required to complete a Schedule Type “B” CRC, with WORKS WITH: {Children/Children & Vulnerable Adults as required by the program}.

If you have already completed a Schedule “B” CRC with WORKS WITH: {Children/Children & Vulnerable Adults as required by program}, you may elect to Share the result with NLC by completing the “Share the result...” option.

When processed, clearance letters for completed CRCs will be sent directly from the Ministry of Justice to NLC’s Registrar’s Office. Once the Registrar’s Office receives a copy of the completed CRC they will email you a copy. Please keep this copy for your records and share with any sites where practical work is required. This CRC is kept on file at NLC for 5 years.

The College cannot accept a photocopy of the previous Clearance letter you received with your workplace or other institutions as it is not addressed to the Northern Lights College.

eCRC

NLC has made arrangements with the BC Ministry of Justice so you can consent to your criminal record check using the **eCRC service**. The eCRC service is an online criminal records check consent that does not require you to complete any paper forms, nor come in person to NLC.

To complete you’re your eCRC:

1. Go online to <https://justice.gov.bc.ca/eCRC/>
2. Enter the access code: **AA723GSTVT**
3. Choose:
 - a. **Request a New Criminal Record Check** if you do not have a shareable criminal record check.
 - b. **Share the result of a Completed Criminal Record Check** if you do have a Schedule “B” CRC with WORKS WITH: {Children/Children & Vulnerable Adults as required by program} completed prior for another institution or work place.
4. Complete the required information.
5. Complete the Electronic Identity Verification (EIV).
6. Payment (credit card or Interac Online).

If you receive the notification that the eCRC cannot be completed online, print the documents as it states, review and sign the document where it states for you to complete and then email our Admissions Officer at NLC admissions@nlc.bc.ca and inform them that you are not able to complete the eCRC online. You must include with the document 2 government ID copies in order for the Admissions Officer to verify your ID. The Admissions office will then send the documents to the Ministry of Justice for you.

* Students that have lost or require an additional copy of their Clearance Letter that NLC received previously, may request a copy by emailing records@nlc.bc.ca

Application Review

A student will be notified via email of the status of acceptance into the program once she/he has submitted all of the admission requirements and her/his file has been reviewed by the Program Chair(s). Please note that the review process may take 2 to 4 weeks or longer to complete.

Application and Registration Deadlines

- For **September** (Fall) admission, all application materials must be submitted to the ECEC/EA office in Fort St. John by May 1st. Once accepted, registration for the Fall semester takes place in June/July.
- For **January** (Winter) admission, all application materials must be submitted to the ECEC/EA office in Fort St. John by October 1st. Once accepted, registration for the Winter semester takes place in November.
- For **May & July** (Spring & Summer) admission, all application materials must be submitted to the ECEC/EA office in Fort St. John by February 1st. Once accepted, registration for the Spring & Summer semester takes place in March/April.

Each accepted student is provided a registration date & time; this information can be found on the student's Web Advisor account under "When can I Register".

Common Questions and Answers about the Program

What are the career prospects?

Early Childhood Educator in a licensed group childcare centre or preschool, Program Supervisor, Assistant Director of a preschool or school age centre, Director of a preschool or school age centre, Nursery School Director, Family Child Care Provider, Child Development Counselor, Family Resource Centre Coordinator, Child Care Coordinator, ECE Researcher, Strong Start Facilitator, Daycare programs, Young Parent programs, Drop-In programs, Home Visit programs, Provincial Licensing Officer, Holiday Destination Children's Program worker, Child Advocate, Nanny, or Respite Provider.

What is the program like?

There are 20 courses in the ECEC Diploma program, plus 1 Post-Diploma practicum course. Depending on the semester of acceptance, the program may be completed full time in 20 months or part time over a period of 3 years or more. This flexibility works well for both the student who wants to complete quickly and the student with a busy life who cannot take a full course load. Note: In order to ensure our program is current, graduation requirements are subject to change.

You may leave the program after your first 15 courses and apply for your BC ECE Certificate to Practice through the BC ECE Registry; however, you will be ineligible for an NLC credential. The credential from Northern Lights College is a 20 course ECEC Diploma.

Students can expect to spend 4 to 8 hours per week on each course and 10 to 15 hours per week on practicum. The course work includes lesson work, textbook readings, assignments, and practical work with a group of children.

Note: All courses have a weekly participation expectation – either online and/or through teleconferencing. Many classes require practical work with children in a group setting.

Do I have to follow a timetable?

Most courses have start and end dates that coincide with a particular semester. It is typical to have specific assignment due dates spaced out throughout the semester, as assigned by the instructor. If you enrol in several courses in one semester, you will be completing several courses simultaneously – if you only wish to take courses in a "consecutive" manner, then you should only enrol in one course per semester.

What will the courses cost?

The cost of a course varies from \$400 - \$600 or more including textbooks. Current course and textbook costs will be posted on the program's admissions website: <http://www.nlc.bc.ca/Admissions/Early-Childhood-Education-and-Care-Admissions>

How do I enrol in courses?

Being "accepted" into the program does not mean that you are "registered" in any courses. All students are responsible for "registering" in the various courses each semester. The registration information is available on the program admission's website each registration period. <http://www.nlc.bc.ca/Admissions/Early-Childhood-Education-and-Care-Admissions>

How do I pay for the courses?

All students must pay a deposit when registering for courses. For those registering online, deposits must be received by the College by the end of the next business day following registration or students may be de-registered without notice. Those registering using the NLC Course Registration form and submitting by fax or email, deposits must be received by the NLC before registration will be completed. All remaining tuition and fees must be paid in full by the first day of the semester. Registration after the first day of the semester requires full payment at time of registration.

The deposit is \$250 per term (for 1-5 courses); this will be applied to the full tuition amount. Information regarding Deposits can be found here: <http://www.nlc.bc.ca/Registration/feepayment>

Options for payment are:

- **Online payment through Web Advisor (Touchnet)**
Students can make payments online using the Touchnet web application from Web Advisor. Payments are applied directly to the student's account, so students can immediately see their account balance. Touchnet supports Visa, MasterCard, and Interac Online (for selected Canadian banks and credit unions). Log into Web Advisor, and select Make a Payment from the Students menu; this may take a minute. Once in, you can review your account, and make a payment. Other features of Touchnet include the ability to give others permission to pay without giving them your username and password.
- **In person:** Payment may be made at any Campus Services Office during regular business hours. We accept cash, cheque, debit (Interac), Visa, and MasterCard. Students may also present Passport to Education or sponsorship letters.
- **Online banking:** Most banks and credit unions allow payment directly from your bank to the College using "Pay Bills". To pay with online banking, select Northern Lights College as the payee, and use your student number as the account number. Once you have completed the online banking, you **MUST** email studenthelp@nlc.bc.ca with your confirmation #, the amount paid, and what the payment is for (list the courses you are registering for). Please allow a minimum of two business days before NLC can confirm the received amount and process your payment.
- **Phone/email/fax/mail:** Payment via credit card over the phone is accepted. Payment via credit card by email or fax is also acceptable, but not encouraged for safety. Please phone student services at 1-866-463-6652 and ask for the Fort St. John campus to make a payment.

Students who will be paying with a student loan or funded by a sponsor must have appropriate documents on file at the time of registration.

Is Financial Assistance available?

The ECEC Program is eligible for BC Student Loans. Students considering financial assistance to help them complete their education are strongly advised to contact the Financial Aid office at Northern Lights College in Fort St. John for Specific Guidelines for Financial Aid. Call toll free at 1-866-463-6652, Local 2003. Students can also access Financial Aid information on the Northern Lights College website at <http://nlc.bc.ca>. **Financial aid must be in place well in advance of the semester start date.** Financial Aid Officers can be reached by email; sfaa@nlc.bc.ca

How are the courses delivered?

The ECEC Program is offered in a blend of distributed learning ways. Distance Education courses are offered online and through teleconference.

- **Teleconferenced classes:** Students are linked at the same time by telephone with the Instructor and a number of other students. The student can call from home or any telephone that is convenient. (Please note that teleconferences are toll free, however, if you call in from a cell phone, your calling plan rates will apply.) It is best to use a landline for calling into class due to sound quality.
- **Online:** A student uses an accessible computer with internet capabilities to complete courses. Students are strongly recommended to use a computer to complete and email assignments in, as this ensures the most timely submission and return of assignments.
- **Prior Learning Assessment and Recognition (PLAR):** Some courses may be available to eligible students for assessment through Prior Learning. PLAR is not a replacement for taking a course; it is an option available for students who have considerable previous knowledge and experience to be able to demonstrate their prior learning. For information on how to apply for PLAR, email ece-ea-office@nlc.bc.ca .

Can I start any courses before entering the program?

Yes... You can go ahead and complete your First Aid requirement. Students who are interested in laddering into degree programs at other institutions may consider taking ENGL 100 in advance or alongside their ECEC program.

What other services are available at Northern Lights College?

The Learning Support Specialist at NLC is responsible for working with current students to assist in learning and retention. You are also encouraged to speak with your instructors and the program chair. For more information contact: <http://www.nlc.bc.ca/Services/Learning-Support-Specialist>

The Aboriginal Student Coordinator provides support for aboriginal students with educational counselling and funding sources. For more information contact: <http://www.nlc.bc.ca/Aboriginal>

The Access Services Coordinator provides support for students with identified disabilities and/or support needs. For more information contact: accessservices@nlc.bc.ca or by phone (toll free) 1-866-463-6652, ext. 7502 or (direct line) 250-784-7502

The EARS: Early Alert Retention System is available for all students at NLC. Support can be provided with mentoring or tutoring, issues with completing or submitting assignments, increasing absences and/or tardiness, difficulties in personal or family life (i.e. financial, death in family, etc.), or other issues that may affect course work. Go to <https://nlc.pharos360.com> and Login using your NLC issued email address and password, click on the icon "Ask for Help"

How long will it take to complete my ECEC Diploma?

This depends on your preference, on the semester in which you begin your program, and course availability. Some students are very determined to complete the program in the shortest time possible, and some students want to pace their studies carefully in order to maintain employment or meet family responsibilities.

What is involved in completing the practica?

The Diploma Program requires 650 hours of field placement plus one optional 225 hour post-diploma practicum . These hours are spread out between 4 required courses & one optional (practica). Practicum includes experience in licensed Early Childhood Education centres. Students will secure practicum placement in their local community. If assistance is required, please contact the ECEC practica advisor: ececpracticaplanning@nlc.bc.ca

COURSE	HOURS	METHOD
ECED 109A	130 hours	<ul style="list-style-type: none"> • Fall and Winter offerings – 10 weeks (including 1 full-time week) • Spring offering (condensed) – part time over 7-8 weeks
ECED 110	130 hours	<ul style="list-style-type: none"> • Fall and Winter offerings – 10 weeks (including 1 full-time week) • Summer offering (condensed) – part time over 7-8 weeks
ECED 111	165 hours	<ul style="list-style-type: none"> • Fall and Winter offering – part time over 12 weeks with 2 - 3 full-time weeks, or participate in 12 weeks of classes but complete 8-week block (Instructor approves schedule) • Experience shows that completing at least 2 – 3 weeks in a full-time block has proven most successful. • Spring offerings (condensed) – full time over 7-8 weeks
Students will Choose ECED 208 or ECED 210 as their final ECEC Diploma practicum requirement (the remaining practicum may be completed post-diploma)		
ECED 208	225 hours	<ul style="list-style-type: none"> • Fall offering – hours spread over 12 weeks • Summer offering – full time over 7-8 weeks
ECED 210	225 hours	<ul style="list-style-type: none"> • Winter offering – hours spread over 12 weeks • Summer offering – full time over 7-8 weeks

Can I complete my practica in my workplace?

Students may be able to complete practicum in their work settings. Review practicum handbook for further details;

<http://www.nlc.bc.ca/Admissions/Early-Childhood-Education-and-Care-Admissions>

For further questions, please email the ECEC practicum advisor by email: ececpracticaplanning@nlc.bc.ca

Can I complete my practica outside the province of British Columbia?

WCB coverage is for workers who are injured while on the job in British Columbia. Students working outside of BC should confirm coverage with the province in which they will be completing practicum. It is advisable that students obtain their own medical insurance for out-of-province placements. Students who would be seeking BC certification will also need to confirm with the BC ECE Registry if additional certification requirements apply:

<https://www2.gov.bc.ca/gov/content/education-training/early-learning/teach/training-and-professional-development/become-an-early-childhood-educator/apply-for-ece-ecsa-certificate>

Is there anything else that I may need to be successful in the program?

- Access to a camera to take photos for assignments for all practica.
- Access to a video camera in order to complete assignment work.
- Access to a computer with high-speed internet connection (IPads, iPhones, & Android devices are not sufficient) to take online courses with Desire2Learn (D2L) as our online platform.
- Access to licensed ECE centres to complete practical work in.
- Good telephone communication system (answering machine or voicemail is helpful). If using a cell phone for teleconference, your package should include the ability to call toll free)
- Access to methods to submit assignments in a timely manner (email, mail, fax, etc.).
- **An email address.** (if email address changes, immediately inform by email records@nlc.bc.ca)

First Aid Requirement

Unless otherwise directed, a First Aid certificate is a requirement for HDEC 102 – *Health, Safety and Nutrition* and is usually taken at the same time as the course.

Please check the Child Care licensing regulations website for information regarding First Aid courses for Early Childhood Educators at http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/332_2007. Students need to go to Schedule C for help in choosing a suitable first aid course, or check with the licensing office or Child Care Resource and Referral program in their region.

Once you have completed your First Aid course, submit a copy of the certificate/ticket to ECEC/EA office. The First Aid course can be completed up to 1 year before your training, or while you are enrolled in the HDEC 102 course. You are not required to take another First Aid course if you already have one meeting the criteria.

Course Descriptions

{*Course Titles / Code Legend: Course number – number of credits – course name – (T) = teleconference component}

ECEC 100-3 – Curriculum 1

In this course students will study children’s explorations throughout early childhood curriculum areas in order to understand how play enhances children’s learning and development. Students will develop proficiency in utilizing observations and relevant theories to interpret play episodes as they gain beginning competencies and skills in initiating responsive planning.

ECEC 200-3 – Curriculum 2

This course builds on the basic skills and competencies acquired in Curriculum 1. Students will deepen their awareness and ability to create meaningful learning episodes for young children. They will gain the knowledge and skills to create multi-dimensional learning environments that are flexible, co-created, reciprocal, and culturally and contextually relevant to the specific early childhood programs in which they are a student or employee.

ECEC 201-3 – Building Professional-Family Partnerships (T)

This course examines the knowledge, competencies, and attitudes needed by the early childhood educator to build collaborative partnerships with families. The focus includes an examination of family systems theory, family-centered practice, and opportunities for collaboration in professional-family partnerships.

ECEC 202-3 – Administration and Leadership in Early Childhood Education

This course will prepare students for the roles and tasks required of Administrators or Supervisors of Early Childhood Education (ECE) programs. Students will examine the purpose and nature of ECE programs including but not limited to regulated, non-regulated programs at the local/provincial and federal levels; human resources and financial management; operating and managing child care facilities in a legislative framework; and leadership, professionalism, networking and advocacy.

ECEC 203-3 – Current Perspectives on Practice

Students will examine current Early Learning Framework and the implications for educators engaging in reflective processes that questions accepted truths about teaching and learning.

ECED 101-3 – Principles and Practices I

This course introduces the student to the skills and knowledge necessary to plan an early childhood educational program that will meet the needs of the whole child within the context of a group setting. The student will examine the values of quality program components and program evaluation. This includes the study of history, philosophy, and current educational trends in Early Childhood Education.

ECED 109A-3 – Practicum 1 (T)

This course offers supervised practical experience working with young children in an early learning setting. Emphasis is on beginning skills and reflective practice facilitating developmentally and culturally appropriate early learning and care. Practicing beginning programming skills based on observation of children's play, with a capable image of the child, will be a focus.

ECED 110-3 – Practicum 2 (T)

Practicum 2 offers direct experience and involvement with young children in early learning settings. The emphasis is on professional practical competencies (skills) and experience, including observing, planning, presenting curriculum activities, and the creation of learning stories. This course provides opportunities for the student to build on previous skills and knowledge attained from Practicum 1 (ECED 109A).

ECED 111-4 – Practicum 3 (T)

This course will enable students to apply theory to practice and to continue to develop as a professional in the field of Early Childhood Education and Care. It includes supervised practical work with young children (focusing on ages 36 months to 5 yrs) in an early learning and care setting. The BC Early Learning Framework, critical observations and reflections on ordinary moments, invitations to play, and learning stories, frame the curriculum approach. Students will be required to take a lead role in the centre's day to day functions. Emphasis is on: reflecting current research in best practice to enhance young children's learning and development, achieving the ECE Occupational Competency skills, and professionalism.

ECED 150-3 – The Early Childhood Education Professional

Professional issues such as advocacy, ethics, current research and growth trends are examined in this course. Students are introduced to role of provincial and federal professional organizations. Career options and continuing professionalism will also be examined.

ECED 203A-3 – Development 3: Infants and Toddlers

This course is intended to explore and develop knowledge related to human development from prenatal to 3 years of age in a chronological sequence.

ECED 207-3 – Curriculum 3: Infants and Toddlers

This course is intended to provide students an opportunity to explore and develop sensitive and respectful knowledge and skills related to working with infants and toddlers in group care settings.

ECED 208-4 – Practicum: Infants and Toddlers (T)

In this 225 hour practicum course, students reflect upon previous experiences, assimilate new knowledge, theory and research, as they apply it to their practice with infants, toddlers, and families.

ECED 210-4 – Practicum: Diverse Abilities (T)

In this 225 hour practicum course, students reflect upon previous experiences, assimilate new knowledge, theory and research, as they apply it to their inclusive practice with children, families, and communities.

ECED 215-3 – Curriculum 4: Working with Children with Diverse Abilities

Early Childhood students will continue to increase their skills, abilities and knowledge in the care and guidance of children from infancy to the kindergarten years. Emphasis is on addressing diverse abilities in curriculum development and environments. Child development principles will provide the basis for program planning and implementation. The importance of parental involvement is also stressed.

ECTA 121-3 – Interpersonal Communications (T)

This course examines interpersonal communication knowledge and skills for the Early Childhood Education and Education Assistant professional. It combines theory with skill development, useful for promoting self and social awareness.

HDEC 100-3 – Essential Skills for Human Service Workers

This introductory course will focus on foundational skills for students in the human services fields, with an emphasis on the theory and practice of written communication. The research essay, APA style, observation/assessment tools, and basic workplace communication methods will be covered.

HDEC 101-3 – Human Development 1

This course provides the student with an introduction to the theories, concepts, research methods, and findings relevant to the study of human development from prenatal through adolescence. Major developmental theories and issues are presented. Emphasis is placed on the application of life-span principles and concepts in individual and social contexts. The effects of heredity and environment, and ethical issues relevant to the research of development, are also presented.

HDEC 102-3 – Health, Safety and Nutrition

This course examines methods of sound health, safety, and nutrition practice in Human Services and Education settings that involve caring for and educating children. Particular attention is given to the promotion and modelling of a healthy, safe environment through management and prevention. This course will encourage reflection of personal health, safety, and nutritional issues as they apply to Early Care and Education Assistant professionals.

HDEC 103-3 – Guiding and Caring (T)

This course prepares students to guide children's behavior through the implementation of developmentally appropriate and positive approaches in a way that respects children's self esteem and social skills. Emphasis is placed on exploring how relevant factors may impact behaviors (e.g. culture, environment). Prevention and intervention strategies are explored as well as the professional's role in guidance.

HDEC 104-3 – Human Development 2

This course provides the student with an introduction to the theories, concepts, research methods, and findings relevant to the study of human development during adulthood. Major developmental theories and issues are reviewed as well as socioemotional development in adolescence. Dying and bereavement is examined. Emphasis is placed on the application of life-span principles and concepts in individual and social contexts. The effects of heredity and environment, and ethical issues relevant to the research of development, are also presented.

Students who are wishing to ladder into a degree program, may want to consider taking:

ENGL 100 – Academic Writing

This course provides an introduction to university-level academic writing across the disciplines. While discipline-based coverage may reflect programs at individual campuses, emphasis is placed on the kinds of written communication that actually occur in the humanities, social sciences, and/or natural sciences. Thus, English 100 imparts a greater understanding of the practices and voices that characterize both academic and professional communities. This is not a remedial course.