Program Name: Business Management
Credential/Certification: Post-Degree Diploma in Business Management
Date Submitted: November 2016
Effective Date: January 2017

Program Contact:
Domestic Students: Lisa Verbisky at lverbisky@nlc.bc.ca
International Students: email at inted@nlc.bc.ca and visit the International Education webpage at http://nlc.bc.ca/Admissions/InternationalEducation.aspx

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Program Description:
This program is available to both international and domestic students. It is ideally suited to international students who already hold a three-year degree in commerce or business administration, but would benefit from advanced study in a Canadian context before transitioning into further business studies or the pursuit of employment in North America.

For international students with a three-year degree in commerce or business administration, this credential reviews foundational business concepts in a Canadian context, with emphasis on clear communication and an understanding of discipline-based cultural norms. In this respect, NLC’s Post-Degree Diploma in Business Management will make it easier for international students to begin degree or post-degree business studies in North America, depending on prior educational experience. Further, diploma graduates seeking to enter the North American job market will be better prepared for opportunities in areas such as finance, entrepreneurship, information technology, general management, marketing, and logistics, again dependent on prior experience and education.

International and domestic candidates with three or four year degrees in fields beyond commerce and business management (such as computing, engineering, health, etc.) would also benefit from the program. In this regard, the Post-Degree Diploma in Business Management functions as a capstone program that augments existing
technical skills and education, allowing for advancement into management positions in related technical fields.

Overall, the Post-Degree Diploma in Business Management builds on existing experience and post-secondary education, propelling students into a more advanced study of business management than would be offered in a regular business management diploma. The Post-Degree Diploma may be pursued on a full- or part-time basis.

**Admission Requirements:**
Domestic and International students must have official transcripts demonstrating successful completion of, at minimum, a three-year degree.**

* A. Domestic students must have official transcripts demonstrating the following English Requirement: One of the following with a "B" grade or higher: Grade 12 English, English Literature 12, English 12 First Peoples, English 050, or English 099. Alternatively, any university-level English course with a "C" grade or higher. Students who do not meet one of the above English requirements must complete the NLC Writing Assessment for appropriate course placement.

* B. International students must have documentation demonstrating the following English Requirement: An IELTS with an overall score of 6.0 or higher with no band less than 6.0. Students with a writing band of 6.0 or less are required to complete English 099 with a "B" grade or higher before or during the first semester of their program. The necessity for upgrading can extend the length of the program.

**Note: The Post-Degree Diploma in Business Management alone does not meet the typical education requirements for a Master's Degree program (or MBA) in Canada. Students planning to study at a Master's Degree level in Canada should ensure that their prior education (a three or four year degree) meets the educational requirements for their intended program. The Post-Degree Diploma in Business Management is a capstone program that adds business management knowledge to an educated student's portfolio.

**Length of Program:** (weeks and total hours)
915 hours in total. Depending on a student's start-date and academic progress, the PDD may be completed in four semesters. However, a fifth semester during the May-June intersession period may be necessary. Students should refer to the PDD planning grid and timetables, and consult with the program contacts listed above.

**Program Intake:** (start/finish dates)
September/January/May
Available Seats:
Capacity varies. Please consult with the program contacts listed above. This program has seats available at both the Fort St. John and Dawson Creek campuses. Depending on seat availability, students will be assigned to one of the campuses.

Application Deadline:
Last day for late registration as indicated in the NLC Calendar, but International students should contact inted@nlc.bc.ca for deadlines specific to their situation.

Career Prospects:
Careers and opportunities in such areas as finance, entrepreneurship, information technology, general management, marketing, and logistics dependent on prior education and experience.

Affiliations/Partnerships:
Northern Lights College courses generally transfer individually to other colleges, universities, and institutes in British Columbia. Students will receive transfer credit for courses as noted in the BC Transfer Guide (see http://www.bctransferguide.ca).

Furthermore, Northern Lights College courses generally transfer to professional associations such as the Certified General Accountants (http://www.cga-online.org/bc ), Certified Management Accountants (http://www.cmabc.com), Chartered Accountants (http://www.cica.ca ), Aboriginal Financial Officers Association (http://www.afoa.ca/index.asp ), Canadian Bankers Institute (http://www.icb.org/english/index.asp), and others.

Location:
Fort St. John and Dawson Creek campuses

Additional Requirements/Supplies: (fees, supplies, materials)
Financial Calculator

Eligibility for Canada Student Loans: (Yes or No)
Domestic students - Yes
International students - No

Required Minimum Grade: (overall and/or minimum within a course)
C (60%) overall; D (50%) minimum in a course.
Residency Requirement:  (percentage of courses which must be taken at NLC)
25%

Required Courses:  (list courses required to complete credential)
Year 1

ECON105 Principles of Economics (45 hours; 3 credits)
ENGL110 Intro to Work-place Communications (45 hours; 3 credits)
MGMT104 Principles of Management (45 hours; 3 credits)
MGMT120 Financial Accounting (45 hours; 3 credits)
PSYC224 Organizational Behaviour (45 hours; 3 credits)

MGMT107 Fundamentals of Marketing (45 hours; 3 credits)
MGMT217 Business Systems Analysis & Design (45 hours; 3 credits)
MGMT228 Business Law (45 hours; 3 credits)
MGMT221 Managerial Accounting (45 hours; 3 credits)
MGMT150 Business Mathematics (45 hours; 3 credits)

Year 2

COMM301 Organizational Communications (45 hours; 3 credits)
MGMT225 Strategic Management (45 hours; 3 credits)
MGMT425 Integrated Strategic Management Seminar (15 hours; 1 credit)
MGMT301 Management Skills for Supervisors (45 hours; 3 credits)
MGMT260 Principles of Corporate Finance I (45 hours; 3 credits)
MGMT303 Non-Profit Management (45 hours; 3 credits)

MGMT204 Human Resource Management (45 hours; 3 credits)
MGMT261 Principles of Corporate Finance II (45 hours; 3 credits)
MGMT295 Management Science (45 hours; 3 credits)
MGMT302 Business Sustainability and the Environment (45 hours; 3 credits)
MGMT430 Business Ethics (45 hours; 3 credits)