



B.C.'s Energy College™

**NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL**

Meeting of September 24, 2014
Dawson Creek Regional Board Room
Fort St John Room 2116
Fort Nelson Room 131

Participants:	David Batterham Junko Leclair (Chair) Kris McLeod Alison Starr	Turid Giovannini Loren Lovegreen Faisal Rashid Rene Tremblay Judy Seidl (Recording)
Absent:	Terry Beaton Patricia McClelland Steve Roe	John Kurjata Laurie Rancourt

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us. All my relations.

1. Adoption of Agenda

Agenda was adopted as presented.

2. Adoption of Minutes, June 25, 2014

14.09.01 M/S – GIOVANNINI/STARR

THAT the minutes of June 25, 2014, be adopted as circulated.

CARRIED

3. Action List

Application Deadlines – J. Leclair advised she has been looking into whether application deadlines should be Institutional or program specific and has decided to consult with the Deans and other 'program people' to see how they feel about utilizing application deadlines in the first place before bringing this to Council. She requested the item be moved to October 2014.

Residency Requirements – L. Lovegreen explained since she has only recently taken over from P. Nunoda and with the summer break, nothing has happened in this regard. She isn't entirely certain where P. Nunoda left off and will have to get more background information. This applies to the Prior Learning Assessment action item as well. She requested T. Giovannini also be assigned to the task. T. Giovannini agreed.

CAAT Requirements – J. Leclair and D. Batterham pointed out the people assigned to this task have changed. J. Bowman and L. Lovegreen have been removed and D. Batterham has joined the group. All students in the Power Engineering program took the Trades Math assessment in the first week of school. The group will soon be able to look at the student's progress to determine what the recommendations would be in terms of Math assessments.

Education Council Process Flowchart – J. Leclair reported the flowchart has been established but there are a lot of things that still need to be ironed out before it can be completed. There still needs to be a look at the smaller processes to establish clearer guidelines for submissions, approval, information items and the two subcommittees. J. Leclair and J. Seidl have been assigned to the task, replacing L. Lovegreen.

Prior Learning Assessment Environmental Scan – see Residency Requirements as above.

Subcommittee Standing Reports

4. Education Policy Subcommittee

L. Lovegreen advised she is stepping down as Chair of this Subcommittee. She suggested re-inviting the current members to see if they are still interested in participating and who will need to be replaced. This group can then decide on a new chair. She also pointed out some difficulties with the Subcommittee in that she felt there needed to be more education around the role these members have within the subcommittee and explained how difficult it was to get the members to participate in D2L discussions. J. Leclair fully agreed, a better orientation is required as well as clearer and more detailed processes to define what is expected of the members.

5. Curriculum Subcommittee

J. Leclair advised she has looked at this Subcommittee's Terms of Reference and realized there is a lot work that needs to be done in relation to the Flowchart which is also currently being worked on.

Information/Discussion

6. Valedictorian Policy

J. Leclair explained the Valedictorian Criteria and Selection Education Policy was put on today's agenda as there was nothing else to discuss and it was only recently submitted. Some concerns were raised as to why there is no academic achievement in the Eligibility Criteria only a focus on community involvement. A suggestion of a 'B' average was made to be added to the Eligibility Criteria however this might restrict those who could be eligible and different programs have different

percentages that establish a B grade and some programs don't use grades at all. A more general statement of 'a student who is scoring above average in their group/cohort' was decided upon to suggest adding to the Eligibility Criteria section of the nomination form. Another concern was why there is no faculty representation on the Selection Committee. A couple of members suggested having a faculty member on this committee would bias the selection process. R. Tremblay pointed out, a Valedictorian is usually chosen by their peers which would not include faculty. D. Batterham agreed it would be more important to have more representation from the student body. L. Lovegreen explained the selection process includes a scale like those used in the interview process, everybody does their own scoring and then the results are brought together to form the selection. J. Leclair advised she will compile a list of our concerns and present it to L. Mathias (Friesen), submitter of this Policy. All agreed the Policy could then be brought back to Education Council as an approval item.

J. Leclair advised next month the Applied Business Technology students from the Dawson Creek campus would be in attendance. She also expressed concern with regards to the lack of members on Education Council. Four students will hopefully be elected sometime this month to start in October, but we are also short 1 Vocational faculty position, 1 Developmental faculty position, 1 Non-Instructional faculty member and 2 Support Staff positions. The next election for staff members isn't until March 2015 and she would like to discuss with L. Rancourt and L. Lovegreen the possibility of asking for volunteer members in the interim. L. Lovegreen recommended a by-election to finish out the year as this is what has typically been done in the past few years. T. Giovanni to initiate the by-election. J. Leclair reminded those instructors present to please encourage your students to let themselves be nominated.

Adjournment – 2:09 p.m.

Next Meeting – October 22, 2014

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.