



B.C.'s Energy College™

**NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL**

Meeting of January 28, 2015
Dawson Creek Regional Board Room
Fort St John Room 2116
Fort Nelson Room 131

Participants: James Jones Jenna Doeleman
Turid Giovannini Kaleigh Needham
Loren Lovegreen Megan Reitsma
Rene Tremblay Alison Starr
Nicholas Rubidge Khyla Fraser-Murphy
Kris McLeod Faisal Rashid
Harman Grewal Junko LeClair (Chair)
Warren Stokes Terry Beaton
Audra Holloway (Recording)

Absent: John Kurjata David Batterham
Steve Roe Carrie-Ann George
Patricia McClelland

Guest(s): Judy Seidl

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us. All my relations.

1. Adoption of Agenda

Agenda was adopted as presented.

2. Adoption of Minutes, January 28, 2015

15.01.01 M/S – NEEDHAM/BEATON

THAT the minutes of November 26 2014, be adopted as circulated.

CARRIED

3. Action List

Application Deadlines – J. Leclair requested that this item should be removed from the Action List. She explained that application deadlines encompass all programs – are incorporated into other action items/improvements/reviews at higher level of authority than Education Council and would like to close and mark as completed for time being.

J. Leclair asked if there were any objections – none brought forward. Application Deadlines removed from action list.

Residency Requirements – L. Lovegreen talked with W. Stokes in January prior to EdCo meeting – during this meeting it was decided by L. Lovegreen and W. Stokes that W. Stokes will take over lead. W. Stokes' name to be added as lead to Residency Requirements item on action list.

CAAT Requirements – J. Leclair reported that the Power Engineering program is changing admission requirements as a result of the committee's investigation. There is a plan for old applicants – wording for transition plan for existing applicant and new. R. Tremblay and J. Leclair will be looking at submissions that come through - to be implemented for the next school year.

Education Council Process Flowchart – J. Leclair explained that there was no movement over Dec and Jan. She would like to invite W. Stokes to join the process and start conversation on how to improve the submission process to Education Council. W. Stokes agreed and his name will be added to Action List item.

Prior Learning Assessment Environmental Scan – L. Lovegreen spoke with W. Stokes in January prior to EdCo meeting – during this meeting it was decided by L. Lovegreen and W. Stokes that W. Stokes will be lead on this item. W. Stokes' name to be added as lead to Prior Learning Assessment Environmental Scan item on action list. Discussion on who had added this item to action list – J. Leclair stated that it was a prior president had this as an action item.

Language Requirement – J. Leclair explained that they haven't had any meetings yet this year regarding the large group new international students– a meeting in Feb should be taking place. This is for all of our programs. There will be more to report at next month's meeting.

Subcommittee Standing Reports

4. Education Policy Subcommittee

J. Leclair stated that this subcommittee is inactive at this time and that this is related to the Education Council Submissions flowchart discussed in the Action List. She feels discussion is needed regarding policy – but – higher level conversations need to occur before anyone is solicited for the committee. There is nothing to work on at this time. If anyone is interested let J. Leclair know and she will keep you informed. N. Rubidge stated that he was looking into the policy substructure and wanting to create a college Policy Committee for a sounding board regarding ALL policies when he started. L. Lovegreen has been talking to N. Rubidge regarding this matter. He is wondering if we should merge them / combine them (Education Policy Subcommittee and Policy Subcommittee) together. L. Lovegreen stated that a few people will be meeting at an 'inaugural' meeting soon – then the membership will be created.

5. Curriculum Subcommittee

J. Leclair stated that this subcommittee is inactive at this time – this is because no approval items have been brought forward. However D. Batterham will be taking over this subcommittee as lead. Hopefully this will revitalize committee.

Information/Discussion

6. Honorary Associate of Arts Degree

W. Stokes, Registrar, informed the Education Council that he formed an Honorary Associate of Arts Degree committee (as stated in the Education policy) that met on Monday January 26th 2015 at 3pm to discuss two applications for the Honorary Associate of Arts Degree for 2015. Members on this committee were: Warren Stokes, Tricia Hotchkiss, Dennis Armitage, Lana Sprinkle and James Jones. A decision was made to recommend one candidate to the Board.

W. Stokes asked if there were any comments/questions in regards to the committee's decision - R. Tremblay stated that this is a good choice. J. Leclair also agrees

7. Role of the Education Council in promoting and helping in the process of submissions

This topic of discussion was suggested by the committee's Vice Chair (D. Batterham) and brought forward by J. Leclair. His concern is that the Education Council members are aware of program changes/ updates that are happening/in the works – but, submissions are not coming to the Education Council. D. Batterham is wondering what sort of role Education Council (members) can play in bringing this to submission. J. Leclair concern is that Education Council is not in charge of bringing the submissions forward (as specified in the Bylaws) – they are to approve submissions that have come through onl. Seeing as there are no approval items today J. Leclair would like to start a dialog regarding this issue.

Much discussion/dialog and many questions raised between members.

Members agree that everyone is aware that these submissions need to be done – but, are lacking time and resources to accomplish it.

J. Leclair thinks that this is a conversation to be had within that department – to look for resources

R. Tremblay is thinking that it is not getting done because of the length of process and number of people needed to work on it.

L. Lovegreen is thinking that we need to be thinking more 'ahead of time' – thinking about all the parts and leaving enough 'lead time' required.

J. Leclair asks if there are any other questions/comments regarding D. Batterham's Discussion Item.

The discussion resulted in a unanimous decision to keep the process as is specified in the Bylaws: Education Council members should not be involved in the process leading up to submission

J. Leclair will talk with D. Batterham regarding the discussion today.

J. Leclair is hoping that even though Education Council has not received any submissions – that the committee doesn't lose its energy – and that the committee will continue to do great work. Please let her know if you would like to provide any help or want to be a part of any of the Action List items.

J. Leclair thanked Judy Seidl's for her years of service as the Education Secretary mentioning that Judy has attended 46 meetings and only missed one in her time as secretary to the council.

Thank you Judy – we will miss you.

J. Leclair welcomed to Audra Holloway as the new Education Council Secretary.

Adjournment – 2:05 p.m.

Next Meeting – February 25, 2015

These notes are not officially approved
until initialed by the Chairperson. They
could be subject to amendment.