



B.C.'s Energy College™

**NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL**

Meeting of Jan 27, 2016
Dawson Creek Regional Board Room
Fort St John Room 2116
Fort Nelson Dial In

Participants: Junko Leclair (Faculty – Non-Instructional) *Chair
David Batterham (Faculty – Developmental) *Vice-Chair
Crystal Barry (Student)
Megan Bedell (Faculty – Non-Instructional)
Harkaran Bhamra (Student)
Rosanne Hoekstra (Support Staff)
Estelle Li (Support Staff)
Loren Lovegreen (Administration)
Faisal Rashid (Faculty – Academic)
Steve Roe (Administration)
Alison Starr (Faculty – Vocational)
Warren Stokes (Administration)
Dennis Armitage (Board Vice-Chair)
Bryn Kulmatycki (NLC President)
Audra Holloway (Recording)

Absent: Tracy Donnelly (Administration)
Andy Amboe (Faculty – Vocational)
Katie Hallgate (Student)
Cindy Page (Faculty – Academic)
Lana Sprinkle (Faculty – Vocational)
Darlene Thomas (Student)

Guest(s): Mark Heartt Lisa Verbisky

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us. All my relations.

1. Adoption of Agenda

Item 13 was changed to an 'In-Camera' information item by W. Stokes

Agenda was adopted as amended.

2. Adoption of Minutes, Nov 25, 2015

16.01.01 M/S –BEDELL/HOEKSTRA

THAT the minutes of Nov 25, 2015 be adopted as circulated.

CARRIED

3. Action List

Education Council Process Flowchart – W. Stokes updated the council that the group is slated to meet on Feb 2nd 2016.

Standard of Terminology and Writing Assessment Language – L. Verbisky. and S. Roe had nothing new to report at the time of the meeting. J. Leclair added that the group plans to meet in the next couple weeks.

A.Starr and C. Barry joined the meeting

4. Building Maintenance

M. Heartt thanked both the Education Council and the Curriculum Subcommittee for helping with this submission. M. Heartt explained the program had originally been requested by the West Moberly and Saulteau First Nations. He further explained that the program was developed using the ITA 'Residential Building Maintenance Worker Program' curriculum. ITA no longer supports this program. He is hoping to work with the communities – to offer the training and skillset to the students and then hopefully have work for the graduates in their community.

J. Leclair brought up the Math requirement under the Admission Requirements. After discussion by the members it was decided by Education Council to change the Math requirement statement to: Grade 10 Math (Pre-Calculus, or Applications, or Principles, or Apprenticeship and Workplace Math), OR Career and College Preparation MATH 030 (Intermediate Developmental Math), MATH 031 (Intermediate Trades Math) or MATH 035 (Intermediate Algebraic Math)
OR Complete the following sections of the Canadian Adult Achievement Test (CAAT):

- Reading Comprehension: 11.0 grade equivalent or higher
- Number Operations: 11.0 grade equivalent or higher
- Problem Solving: 11.0 grade equivalent or higher
- Mechanical Reasoning: 51/70 (6th Stanine) or higher

Education Council decision to update the Math requirement wording.

W. Stokes asked about the wording in the Admission Requirements. It currently read 'The following safety courses must be...' he suggests that it should be 'The following safety certification must be...' as this will ensure that the students have completed AND passed the courses. Decision by council to change the wording.

16.01.02 M/S –ROE/STOKES

THAT the Education Council approves the new Program Information and Completion Guide for the Building Maintenance Certificate Program and the new Course Outlines BLMT 100, BLMT 110 and BLMT 120 as amended.

M. Heartt left the meeting.

5. Archaeology

S. Roe requested that the ARCH 230 outline be removed from the submission as they are still consulting and collaborating with an external stakeholder. Education council decision to remove ARCH 230 from Motion and Motion read again.

L. Verbisky explained that Archaeological assessments are a legislative requirement associated with much of the industrial activity occurring in Northeastern BC. As this is a busy industry there are many entry-level job opportunities for Archaeological Diploma graduates in the region. She explained that to be a 'permit' holder (sign off on projects) for a development (as part of an Archaeology assessment) they must hold a degree. A viability study was done with a lot of support from the community.

F. Rashid asked to have a bit more information regarding the procedure that they used for course selection for the new diploma. L. Verbisky responded that most of the course selection information came from consultation with Archaeology companies and with UNBC as they reviewed the program. She also explained that NLC students could transfer their Diploma credits to an Anthropology or Archaeology Degree program at a University such as UNBC and the students will have the possibility of access to a field study held by UNBC during their NLC studies. She also mentioned that the proposed Diploma could contribute to NLC's strategic objective to increase participation among Aboriginal learners and that she had worked with the First Nations while creating this program.

16.01.03 M/S –BATTERHAM/STARR

THAT the Education Council approves the Program Information and Completion Guide for the New Archaeology Diploma Program, the Revised Course Outlines LAND 201, LAND 241, LAND 245 and the New Course Outlines LAND 117 and LAND 125 as presented.

CARRIED

L. Verbisky left the meeting

6. HCAT 124

S. Roe explained the HCAT program recently went through an accreditation process with the HCA registry, that they are at the tail end of the process right now and that he is expecting full approval. One of the recommendations that came out of the accreditation involves NLC adopting 'Best Practices' using province wide curriculum to provide more lab hours. He explained that HCAT 124 currently is 60 lecture hours and 60 lab hours and the recommended proposed change is to 42 lecture hours and 78 lab hours. The total hours for the course will remain 120.

D. Batterham asked about the contact hours and the weighting. S. Roe explained the reasoning behind how it is listed/graded.

16.01.04 M/S –RASHID/BATTERHAM

THAT the Education Council approves the revised Course Outlines HCAT 124 Healing 3: Personal Care and Assistance as presented.

CARRIED

7. HCAT 126 and HCAT 127

S. Roe explained that HCAT 126 and HCAT 127 are the two practical education courses that are taken at the end of the HCAT program. He further explained that all the other courses (theory and lab) need to be successfully completed prior to taking either HCAT 126 or HCAT 127. The requirement has always been in place but was not stated correctly in the Course Outlines. Previously they were listed as co-requisites and he explained that they need to be listed as pre-requisites.

16.01.05 M/S –STOKES/BEDELL

THAT the Education Council approves the revised Course Outlines for HCAT 126 Practice Experience in Home Support and/or Assisted Living and HCAT 127 Practice Experience in Multi-Level and/or Complex Care as presented

CARRIED

8. EDCP 050

D. Batterham presented the submission of CCP course EDCP 050. He explained that to match provincial articulation guidelines the course has had revisions to the total weeks, course offering type, course content, learning outcomes and number of assignments.

W. Stokes asked about the effective date of January 2016. As this course content was taught as of September 2015 the Education Council decided to change the effective date to Sept 2015. W. Stokes also identified outdated wording used in the wording of the Calendar Description of 'Provincial Dogwood Diploma'. He suggested that the wording be changed to 'BC Adult Graduation Diploma'. Education Council decision to change the wording. J. Leclair asked A. Holloway to go through all current NLC Course Outlines and identify any other instances of this outdated wording and bring the information to the next Education Council meeting.

16.01.06 M/S –BATTERHAM/RASHID

THAT the Education Council approves the revised Course Outline EDCP 050 Provincial Career and Personal Planning as amended.

CARRIED

9. PHYS 050

D. Batterham presented the submission of CCP course PHYS 050. He explained that to match provincial articulation guidelines the course outcomes were adjusted to align 100% with the ABE Articulation Handbook.

W. Stokes asked about the effective date of January 2016. As the course is not to be offered until February 2016 the Education Council decided to leave the effective date as January 2016.

W. Stokes asked about the clarity of the Prerequisite statement. Education Council decision to change the wording from: 'PHYS 040 Advanced Physics or Physics 11 and MATH 040 Advanced Algebraic Math or Precalculus 11, or permission of the instructor.' to:

One of PHYS 040 Advanced Physics or Physics 11.

One of MATH 040 Advanced Algebraic Math or Precalculus 11.

OR permission of instructor.

16.01.07 M/S –RASHID/BHAMRA

THAT the Education Council approves the revised Course Outlines PHYS 050 Provincial Physics as amended.

CARRIED

Subcommittee Standing Reports

10. Education Policy Subcommittee

No activity this month.

11. Curriculum Subcommittee

J. Leclair explained the work on the first DRAFT version of the Updated Course Outline is almost complete. The Subcommittee members will be approaching key staff members of the college (and individuals outside the college) for their comments on the Updated Course Outline. The Subcommittee then will bring it to Education Council. Curriculum Subcommittee members currently are David Batterham, Audra Holloway, Junko Leclair, Turid Giovannini, Patricia McClelland, Lana Sprinkle, Donna Merry and Shari-Lynn Harrison.

12. Admissions and Standards Subcommittee

J. Leclair explained that this item was moved from the Action List last month but, due to the amount of submissions for this meeting she has moved the update on this item to the February 24th 2016 meeting.

Information/Discussion

13. Practical Nursing Program - S. Roe reported to the Education Council members that subject to adequate enrollment, NLC plans to run the Practical Nursing program for fall Sept 2016. He thanked W. Stokes and the NLC Recruitment department, M. Bedell and the NLC Admissions department and Jennifer Fernandes and the NLC Marketing department for their help and support. He explained that applications are currently being accepted and that the document deadline is Apr 27 2016.

L. Lovegreen joined the meeting

14. 'In-Camera' session: 2016 Honorary Associate of Arts Degree Update

16.01.08 M/S –STOKES/BATTERHAM

THAT the motion made and carried during the In-Camera portion of the meeting of January 27, 2016 be brought forward for implementation.

CARRIED

Adjournment – 2:36 p.m.

Next Meeting – Feb 24, 2016

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.