



B.C.'s Energy College™

NORTHERN LIGHTS COLLEGE EDUCATION COUNCIL

Meeting of May 25, 2016
Dawson Creek Regional Board Room
Fort St John Room 2116
Fort Nelson Dial In

Participants: David Batterham (Faculty – Developmental) *Vice-Chair
Crystal Barry (Student)
Megan Bedell (Faculty – Non-Instructional)
Harkaran Bhamra (Student)
Istvan Geczy (Faculty – Academic)
Katie Hallgate (Student)
Rosanne Hoekstra (Support Staff)
Estelle Li (Support Staff)
Loren Lovegreen (Administration)
Faisal Rashid (Faculty – Academic)
Steve Roe (Administration)
Lana Sprinkle (Faculty – Vocational)
Alison Starr (Faculty – Vocational)
Warren Stokes (Administration)
Audra Holloway (Recording)

Absent: Tracy Donnelly (Administration)
Bryn Kulmatycki (NLC President)
Junko Leclair (Faculty – Non-Instructional)
Andy Amboe (Faculty – Vocational)
Cindy Page (Faculty – Academic)
Dennis Armitage (Board Vice-Chair)

Guest(s): Connie Kaweesi Robert McAleney Catherine Thompson

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us. All my relations.

1. Election of Chair and Vice-Chair of Education Council

C. Thompson called for nominations for the position of Chair of Education Council three times. The Chair of Education Council remains vacant. There will be an Election during the June 22 meeting.

C. Thompson called for nominations for the position of Vice-Chair of Education Council three times. W. Stokes nominated M. Bedell. M. Bedell agreed to let her name stand. M. Bedell in by acclamation.

Vice-Chair position is for a one-year term. Elections will be held again in April of 2017.

L. Sprinkle joined the meeting

2. Adoption of Agenda

Agenda was adopted as circulated.

3. Adoption of Minutes, April 27, 2016

16.05.01 M/S –RASHID/LOVEGREEN

THAT the minutes of April 27, 2016 be adopted as circulated.

CARRIED

4. Action List

Education Council Process Flowchart – L. Lovegreen will bring an update to the June Education Council meeting.

Decision Item(s)

5. Revised Program Information and Completion Guide for Power Engineering and Gas Processing and the revised Course Outlines POPR 011 and POPR200.

R. McAleney explained that one safety course was missed in the previous (April) submission. The eGSO (Electronic General Safety Orientation) course added to the Post-Admission Requirements. There are no other changes to the document. W. Stokes asked about the implementation of September 2016. R. McAleney explained that this course can easily be done and printed off in the classroom. This is approximately a 30 minute course that is done online by the students.

16.05.02 M/S –LOVEGREEN/STARR

THAT the Education Council approves the revised Program Information and Completion Guide for Power Engineering and Gas Processing and the revised Course Outlines POPR 011 and POPR 200 as presented.

CARRIED

R. McAleney left the meeting

6. Revised Program Information and Completion Guide for Social Service Worker Diploma, revised Course Outlines PSYC 220, SSWD 110, SSWD 120, SSWD 210, SSWD 220, SOWK 200, SOWK 201 and new Course Outline SSWD 215.

C. Kaweesi explained that SSWD department has revisited several important matters for this submission.

(a) Admission Requirement: adding additional information to reflect current practice regarding domestic and international students and new language regarding treatment of the Writing Assessment.

- (b) Length of program: Limiting the existing six-year program completion requirement to courses that address key Social Services Worker competencies: SSWD 110, SSWD 120, SSWD 210, SSWD 215 (new course) or PSYC 220, SSWD 220, SOWK 200, and SOWK 201.
 - (c) Program Intakes: Clarification that program intakes occur in May and/or September.
 - (d) Required Minimum Grade: Effective for students starting the program in September 2016 and beyond, the introduction of a "C+" requirement for all Social-Work related courses evaluated through letter grades: SSWD 110, SSWD 120, SSWD 210, SSWD 215 or PSYC 220, SOWK 200, and SOWK 201.
 - (e) Formatting of Required Courses
 - (f) Introduction of New Course – SSWD 215 (cross-listed with PSYC 220)
- S. Roe asked a question regarding the increased passing grade (C+) for PSYC 220. (As this course will be taken by students other than SSWD) I. Geczy (PSYC instructor) explained that he sees no problem with having a C+ passing grade for PSYC 220. C. Kaweesi further explained that L. Verbisky is in agreement with the passing grade for PDD-HADM. Discussion between members regarding the fact that any grade below 65% will be on the student's transcript as an 'F'.
- W. Stokes asked about the effective date of September 2016. C. Kaweesi explained that it was either make the changes effective September 2016 or September 2017. She further explained that the grade change is only at the course level (for 3 courses) and the Program Completion Guide in fact has not changed. She added that the SSWD department wants to have the students practicum ready (and job ready) and if it is effective Sept 2016 they can be pro-active.
- A. Holloway asked about the Prerequisite Statement for SSWD 220. Education Council decision to move statement to 'Non-Course Prerequisite'.
- M. Bedell commented that she doesn't feel there have been any significant admission changes.
- W. Stokes explained to the council about cross-listed courses. They have different rubrics but, they are identical and should be owned by one department. He also added that in the future the courses should have the same number. (Example PSYC 220 and SSWD 220)

16.05.03 M/S –RASHID/ROE

THAT the Education Council approves the revised Program Information and Completion Guide for the Social Service Worker Diploma Program, the revised Course Outlines PSYC 220, SSWD 110, SSWD 120, SSWD 210, SSWD 220, SOWK 200, SOWK 201 and the new Course Outline SSWD 215 as amended.

CARRIED

7. Revised Program Information and Completion Guide for Certificate in Humanities.

S. Roe presented the submission and explained that there was impetus to expand the potential course offerings to students as the list of electives was unnecessarily limiting. (The Humanities Certificate is designed to offer students one year (30 credits) towards a Bachelor of Arts degree). The proposed changes will allow students more flexibility in course selection, and still meet their needs with respect to completing a B.A. degree.

- (a) Admission requirement wording updated

(b) The number of available seats has been increased to 35 from 30.

(c) Residency requirement wording updated

(d) Added course PHIL 110 and updated required courses wording

S added that there were two additional changes he would like to add to the submitted Program Guide document. The changes were to remove the percentages from Admission Requirements A. (1) and B. (1) and to change the last sentence of A. (1) to “Domestic students who do not meet any of the foregoing course requirements must achieve university-level placement on the NLC Writing Assessment”.

W. Stokes asked about the meaning Admission Requirements sentence ‘Any other specific pre-requisites for individual courses taken for program completion’. S. Roe explained that a student might take BIOL 101 as an elective with the new program guide. The course BIOL 101 has Biology 11 or 12 as a prerequisite. Next month there will be an omnibus submission where this sentence will be moved to a ‘Note’. C. Kaweesi noted that the very last paragraph in the document has ‘HDEC’ Human Development. It should read ‘Human Development Education Caring’(HDEC).

16.05.04 M/S –BHAMRA/BEDELL

THAT the Education Council approves the revised Program Information and Completion Guide for Certificate in Humanities as amended.

CARRIED

C. Kaweesi left the meeting

Subcommittee Standing Reports

8. Education Policy Subcommittee

D. Batterham explained that the Terms of Reference have been sent out by email.

W. Stokes added that he is wondering if this should be instead an ‘ad-hoc’ committee. D. Batterham answered that there is review currently happening on this document and that he feels there will be a presentation to the committee at the next meeting. The Education Council Policy Subcommittee Terms of Reference have been added to D2L.

9. Curriculum Subcommittee

D. Batterham explained that work continues on the New Course Outline template with discussions on timelines. He added that work continues with the committee members on submission documents. S. Roe added that he would like to thank the Curriculum Subcommittee for all of their help. He noted that he is finding the process cumbersome with Google Docs. The Education Council Curriculum Subcommittee Terms of Reference have been added to D2L.

10. Admissions and Standards Subcommittee

No presentation.

Information/Discussion

11. Computer Support Technician Certificate Program Cancellation

S. Roe explained that the BC Campus - supported online Information and Communications Technology Consortium is in the process of disbanding. It is therefore necessary for NLC to cancel the jointly offered CST Certificate in its current form.

He further explained that there is no related FTE impact on NLC as an institution because NLC has not delivered courses within the consortium for many years. The revenue impact is also insignificant because student enrollment through NLC as a home institution has been minimal. In summary, the online CST Certificate never gained a foothold in NLC's catchment area and has seen declining enrollment across the province.

He added that community consultation suggests that information technology remains a promising area for program development at NLC. Indeed, pending further investigation, it is possible that a redesigned face-to-face program could be more successful than the BC Campus program was.

Any students currently looking into this program are being referred to CNC and Yukon College.

W. suggested that this should in fact be a decision item.

16.05.05 M/S –STOKES/BHAMRA

THAT the Education Council endorses the cancellation of the Computer Support Technician certificate program.

CARRIED

Adjournment – 3:00 p.m.

Next Meeting – June 22, 2016

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.