



B.C.'s Energy College™

**NORTHERN LIGHTS COLLEGE  
EDUCATION COUNCIL**  
Meeting of March 22, 2017  
Dawson Creek Regional Board Room  
Fort St John Room 202  
Fort Nelson Dial In  
Chetwynd Dial In

---

Participants:

Faisal Rashid (Faculty – Academic)\*Chair  
Megan Bedell (Faculty – Non-Instructional)\*Vice-Chair  
Andy Amboe (Faculty – Vocational)  
Arshdeep Singh (Student)  
Joel Singh David Singh Christunesam (Student)  
Addie Dawe (Faculty – CCP)  
Tracy Donnelly (Administration)  
Tanya Jones (Support Staff)  
Holly Keutzer (Faculty – CCP)  
Loren Lovegreen (Administration)  
Shallen Middleton (Student)  
Cindy Page (Faculty – Academic)  
Milanpreet Singh (Student)  
Lana Sprinkle (Faculty – Vocational)  
Alison Starr (Faculty – Vocational)  
Audra Holloway (Recording)

Absent: Sharon Miller Warren Stokes Bryn Kulmatycki  
Istvan Geczy Steve Roe Josie Jiang

Guest(s): Robert McAleney  
Bud Powell

---

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us.

**1. Adoption of Agenda**

Addition of Information/Discussion Item: #10 'Possibility of Additional Accounting Courses'

Agenda adopted as amended.

**2. Adoption of Minutes, February 22, 2017**

17.03.01 M/S –SINGH/BEDELL

*THAT the minutes of February 22, 2017 be adopted as circulated.*

**CARRIED**

### 3. Action List

Education Council Process Flowchart – Nothing to report at this time

New Course Outline Form – A. Holloway explained that the word version of the form is in progress.

Pre-requisite Statements – Nothing to report at this time.

Governance Subcommittee – Group scheduled to meet April 12<sup>th</sup> 2017.

### Decision Item(s)

#### 4. Revised Program Guide for Wind Turbine Maintenance Technician and Course Outlines WTMT 102 and WTMT 150.

R. McAleney explained that all post admission safety course requirements were removed from the program guide. He added that all non-course prerequisites were removed from WTMT 102 and that a new course (WTMT 150) was added to the program to allow for industry specific safety training that were in line with the WTMT program. He further explained that with the new course there will be increased compatibility between the graduates and industry career opportunities.

H. Keutzer noted that that the motion incorrectly listed WTMT 102 as WTMT 120. Motion corrected.

M. Bedell asked R. McAleney if the CAAT score for Number Operations and Problem solving should be 12.0 (not 11.0). R. McAleney concurred and Education Council decision to change it to 12.0.

M. Bedell noted that there was a second paragraph listed under 'Application Deadline' that would normally not be included in Program Guides. Education Council decision to remove the second paragraph.

L. Lovegreen would like to remove the bracketed information under 'Length of Program' ("2 five month terms..."). Education Council decision to remove the bracketed information.

17.03.02 M/S –LOVEGREEN/JONES

*THAT the Education Council approves of the revised Program Information and Completion Guide for Wind Turbine Maintenance Technician, the new Course Outline WTMT 150 and revised Course Outline WTMT 102.*

CARRIED

### Subcommittee Standing Reports

#### 5. Education Policy Subcommittee – F. Rashid reported that the subcommittee had a new member join - Lisa Verbisky.

L. Sprinkle explained the team continues to work on the Academic Monitoring policy. She added that work on the Honesty Policy started as well.

F. Rashid asked the subcommittee to review the NLC A3.07 Social Media policy, and consider having a new Social Media Policy (Academic).

6. **Curriculum Subcommittee** – A. Holloway reported that the group met on March 2<sup>nd</sup> to review the meeting submission/documents.
7. **Admissions and Standards Subcommittee** – F. Rashid reported that M. Bedell is actively working on the TOR. She will present at the next meeting.

### Information/Discussion

#### 8. **College Board presentation regarding NLC Mission Statement.**

B. Powell presented the letter from the College Board president J. Kurjata. He explained that the board changed from the previous statement of a statement with three bullet points into one compact statement. He added that the Board had strategy sessions and extensive review in relation to the creation of the new statement.

17.03.03 M/S –LOVEGREEN/JONES

*THAT the Education Council supports the new NLC Mission Statement presented by the Board of Governors.*

CARRIED

A. Amboe joined the meeting.

#### 9. **WFTR 300 Outline**

T. Donnelly explained that the new WFTR 300 course constitutes basic training for an oil and gas 'roughneck'. She added that the course was needed in the community.

B. Powell commended T. Donnelly adding that there have been many accidents in the industry due to the lack of training for this group of workers.

C. Page mentioned that the breakdown and total hours did not add up. Error fixed.

#### 10. **Possibility of Additional Accounting Courses at NLC**

M. Singh brought forward a request to Education Council regarding the possibility of NLC offering a SAGE and/or Simply Accounting course.

A. Starr explained that there is an ABT course that can be offered as a WFTR course.

F. Rashid added that this information will be forwarded to S. Roe, Lisa Verbisky and T. Donnelly.

Adjournment –157 p.m.

Next Meeting – April 26, 2017

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.