



B.C.'s Energy College™

**NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL**

Meeting of May 24, 2017
Dawson Creek Regional Board Room
Fort St John Room 2116
Fort Nelson Dial In
Chetwynd Dial In

Participants:

Faisal Rashid (Faculty – Academic)*Chair
Megan Bedell (Faculty – Non-Instructional)*Vice-Chair
Addie Dawe (Faculty – CCP)
Tracy Donnelly (Administration)
Istvan Geczy (Faculty – Academic)
Tanya Jones (Support Staff)
Holly Keutzer (Faculty – CCP)
Loren Lovegreen (Administration)
Kaleigh Needham (Support Staff)
Steve Roe (Administration)
Arshdeep Singh (Student)
Milanpreet Singh (Student)
Lana Sprinkle (Faculty – Vocational)
Alison Starr (Faculty – Vocational)
Warren Stokes (Administration)
Sharon Miller (Board Vice-Chair)
Audra Holloway (Recording)

Absent: Josie Jiang Andy Amboe Cindy Page
 Shallen Middleton Bryn Kulmatycki
 Joel Singh David Singh Christunesam

Guest(s): Greg Lainsbury Darryn Wellstead

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us.

1. Adoption of Agenda

Addition of Information/Discussion Item: #14 'AGC Update' by M. Bedell

Switch in order of Decision Items: #4 and #6

Error in numbering of Agenda – renumbered after Decision Item #6

Agenda was adopted as amended.

2. Adoption of Minutes, April 26, 2017

17.05.01 M/S –JONES/SINGH

THAT the minutes of April 26, 2017 be adopted as circulated.

CARRIED

3. Action List

Education Council Process Flowchart – No update at this time.

New Course Outline Form – A. Holloway updated the members on the progress. The Subcommittee will be meeting again in June.

Pre-requisite Statements – S. Roe reported that the UNAS group will be meeting about the prerequisite statement next week.

Governance Subcommittee – No update at this time.

Decision Item(s)

4. Revised Course Outline CPST 050

H. Keutzer explained that the changes to the Course Outline have come from the provincial articulation meeting.

S. roe observed that the Learning Outcomes included a 'Note' listed after #6 that needed to be removed. Decision by Education Council to remove the extra wording.

17.05.02 M/S –SINGH/DAWE

THAT the Education Council approves the revised Course Outline CPST 050 Provincial Computer Studies: Applications as amended.

CARRIED

H. Keutzer left the meeting

5. Revised Program Guide for the Associate of Arts Degree - AHCOTE

G. Lainsbury explained that FNST 102 would be an option for the required courses in the program. He further explained that this program is affiliated with SFU and that they would accept FNST 102 for transfer/fulfilling the program requirement.

17.05.03 M/S –STARR/LOVEGREEN

THAT the Education Council approves the revised Program Information and Completion Guide for the Associate of Arts Degree (AHCOTE) as presented.

CARRIED

G. Lainsbury left the meeting

6. New CCP Essential Skills Preparation Course Outlines

S. Roe explained the presented pilot initiative reflects the integration and acceleration trends in Adult Basic Education. He further explained that through essential skills courses that provide carefully targeted upgrading matched to specific trades, NLC's ESTR courses will fast-track prospective Trades students into the Trades program of their choice.

He added that BC Hydro would be funding a pilot of sixteen Aboriginal students selected from communities across the region for Fall 2017.

W. Stokes asked about the Levels listed in the Cover Sheet. S. Roe explained that

the numbering system was to correlate with the CCP program course numbers using a very general estimation.

L. Lovegreen recognized S. Roe, John Turner and Mark Heartt for all of their work on the initiative with a nod to the innovative course type that was presented today.

17.05.04 M/S –NEEDHAM/BEDELL

THAT the Education Council approves the New Course Outlines ESTR 021, ESTR 022, ESTR 023, ESTR 031, ESTR 032, ESTR 033, ESTR 034, ESTR 035, ESTR 036, ESTR 041, ESTR 042, ESTR 043, ESTR 044 and ESTR 045 as presented.

CARRIED

7. Revised Course Outline MGMT 150

F. Rashid presented the request to add Math 042 as an acceptable prerequisite for MGMT 150. He added that the course covers the basic fundamentals of maths as well as basics of business maths.

17.05.05 M/S –SINGH/SOE

THAT the Education Council approves the Revised Course Outline MGMT 150 Business Mathematics as presented.

CARRIED

Subcommittee Standing Reports

8. Education Policy Subcommittee

L. Sprinkle explained that work continues on Academic Monitoring policy and that a full day retreat on June 5th is planned.

9. Curriculum Subcommittee

I. Geczy reported that the Draft version on the New Course Outline is nearing readiness for the stakeholders.

10. Admissions and Standards Subcommittee

M. Bedell explained that the Subcommittee TOR nears completion. Plan given was to present it at the next meeting and adopt the TOR at the following meeting.

Information/Discussion

11. Update on March 22nd 2017 Agenda Item: “Possibility of Additional Accounting Courses”

M. Singh explained that he had an email explaining SAGE (simply accounting) would be available for Business students to take. He explained that the students do get an academic course with their business program but, would like a more ‘hands on’ accounting course. He asked if there would be a possibility of Business students being able to take ABTC 182 which is currently only available to ABT students.

S. Roe asked T. Donnelly what she thought on the issue. T. Donnelly answered that

there are courses to possibly offer at night and that she will speak with S. Roe for a plan.

12. New Course Outlines WFTR 807, WFTR 575, WFTR 576

T. Donnelly explained the new WFTR courses. She added that WFTR 575 and WFTR 576 both have an official exam taken with Microsoft that can lead to a Microsoft certification.

A. Singh joined the meeting.

13. Subcommittee membership

F. Rashid explained that the subcommittee memberships are to be reviewed annually. He added that there are no changes in membership other than the student members that will be updated in September. Members can be added at any time.

14. AGC update

M. Bedell explained that she attended the AGC (Academic Governance Council) meeting in April that included seven institutions including NLC. She added that the topics discussed were: Education Council membership, ITA harmonization and apprenticeship programming and CE/WFTR courses. Next AGC meeting is at Langara college.

Adjournment – 2:10 p.m.

Next Meeting – June 28, 2017

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.