



B.C.'s Energy College™

**NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL**

Meeting of April 25, 2018
Dawson Creek Regional Board Room
Fort St John Room 2116
Fort Nelson Dial In
Chetwynd Dial In

Participants:

Faisal Rashid (Faculty – Academic)*Chair
Megan Bedell (Faculty – Non-Instructional)*Vice-Chair
Andy Amboe (Faculty – Vocational)
Addie Dawe (Faculty – CCP)
Tracy Donnelly (Administration)
Shruti Mankad (Student)
Holly Keutzer (Faculty – CCP)
Kaleigh Needham (Support Staff)
Cindy Page (Faculty – Academic)
Steve Roe (Administration)
Hargun Jot Singh (Student)
Alison Starr (Faculty – Vocational)
Warren Stokes (Administration)
Alan Carlos Yu (Student)
Audra Holloway (Recording)

Absent: Sharon Miller Loren Lovegreen Lana Sprinkle
Bryn Kulmatycki Tanya Jones Josie Jiang
Lisa Billy Istvan Geczy

Guest(s): Rod Cork Sharon Strasdin

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us.

1. Election of Chair and Vice-Chair for Education Council

A. Holloway called for nominations for the position of Chair of Education Council three times. S. Roe nominated F. Rashid. No further nominations. F. Rashid agreed to let his name stand. F. Rashid in by acclamation.

A. Holloway called for nominations for the position of Vice-Chair of Education Council three times. F. Rashid nominated M. Bedell. No further nominations. M. Bedell agreed to let her name stand. M. Bedell in by acclamation.

Congratulations Faisal and Megan.

2. Adoption of Agenda

Agenda was adopted as circulated.

3. Adoption of Minutes, Mar 28, 2018

18.04.01 M/S –YU/PAGE

Motion: *THAT the minutes of March 28, 2018 be adopted as circulated.*

CARRIED

4. Action List

Education Council Process Flowchart – W. Stokes reported no updates at this time.

New Course Outline Form – F. Rashid reported that the project is in progress. The next meeting will be April 12th.

Governance Subcommittee – no updates at this time.

Decision Item(s)

5. Revised Early Childhood Education and Care Course Outlines

S. Strasdin explained that the changes are required to:

- clarify prerequisite statements
- clarify CRC requirements
- reduce the amount of course substitutions
- add incidental minor word changes including common language sections

She added that the changes are to ensure seamless online registration for students and to streamline common language used in certain sections of the course outlines. She explained that the Course Outline ECEC 100 needed to have ECED 109A removed from the prerequisite statement. Outline updated.

18.04.02 M/S –ROE/STOKES

THAT the Education Council approves the revised Course Outlines HDEC 100, HDEC 101, HDEC 102, ECED 109A, ECED 110, ECEC 100, ECED 110, ECEC 201, and ECED 111, effective Sept 2018 as amended.

CARRIED

6. Revised Course Outline ENGL 052

H. Keuzer explained that the submission was to bring ENGL 052 in line with the Provincial English Essentials outline and to put NLC's ENGL 052 back onto the BC Adult Basic Education Transfer Grid.

Revisions are as follows:

Calendar Description

- Wording changed slightly.

Delivery Method

- This course may be offered online in addition to face-to-face

Prerequisite Statement

- Updated wording to match new NLC prerequisite style

Detailed Course Content, Topics, and Sequence Covered:

- Rewritten to delete content under headings.
- Split into Required and Recommended.

Learning Outcomes / Course Goals:

Required Learning Outcomes

1. Critical and Creative Thinking
 - Detailed list of learning outcomes for this topic
2. Speaking and Listening
 - Detailed list of learning outcomes for this topic
3. Reading, Research, and Reference
 - Detailed list of learning outcomes for this topic
4. Written Communication
 - Detailed list of learning outcomes for this topic

Recommended Learning Outcomes

5. Cooperative Communication
 - Detailed list of learning outcomes for this topic

Typical Activities and Weighting

- Assignments changed to 30%, Project percentage deleted, Participation added 5%, and Quizzes/Tests added 5%.
- Nature of Participation - Added wording
- Number and Nature of Writing Assignments – changed wording to include only writing assignments

Typical Text(s) and Resource Materials

- Text remains the same, but additional texts or resources may vary by campus. This text is the same one being used by other institutions in BC. We are looking for a newer alternative, but have not been able to find a suitable one so far.

M. Bedell asked about the prerequisite ENGL 030. H. Keuzer answered that it was correct.

W. Stokes asked about the Course description – the last sentence. S. Roe asked if as a temporary measure until it acknowledged in the articulation grid to remove the ‘and to graduate with the Adult Graduation Diploma.’ Outline updated.

18.04.03 M/S –DAWE/BEDELL

THAT the Education Council approves the revised Course Outline ENGL 052, with an effective date of September 1, 2018 as amended.

CARRIED

7. Revised Course Outlines ELFT 101

R. Cork explained that it was discovered that the Course Outline document ELFT 101 submitted and approved at the Feb 28 2018 Education Council meeting included errors. The Course Outline required changes to the prerequisite statement, course content, learning outcomes, typical activities and weighting, and textbooks.

18.04.04 M/S –YU/STOKES

THAT the Education Council approves the revised Course Outline ELFT 101 as submitted.

CARRIED

8. Revised Course Outlines ELAT 102

R. Cork explained that it was discovered that the Course Outline document ELAT 102 submitted and approved at the Feb 28 2018 Education Council meeting included errors. The Course Outline required changes to the calendar description, breakdown hours, learning outcomes, typical activities and weighting, and textbooks.

A. Cole asked that the Quizzes/Test be changed to read 92% under 'Typical Activities and Weighting. Outline updated.

18.04.05 M/S –YU/STOKES

THAT the Education Council approves the revised Course Outline ELAT 102 as amended.

CARRIED

H. Singh and R. Cork left the meeting

Subcommittee Standing Reports

9. Education Policy Subcommittee

A. Holloway reported that work continues on the Honesty/Academic Integrity Policy.

10. Curriculum Subcommittee

A. Holloway reported that work continues on the process/procedure and policy to accompany the New Course Outline form.

11. Admissions and Standards Subcommittee

M. Bedell explained that the first meeting was on Monday April 23rd. She further explained that work has begun and issues have been identified. Next meeting May 28th.

Information/Discussion

12. WFTR Course Outlines

T. Donnelly presented the Course Outlines for WFTR 133 and WFTR 548.

Adjournment – 207 p.m.

Next Meeting – May 23, 2018

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.