



Participants:

Faisal Rashid (Faculty – Academic)*Chair
Megan Bedell (Faculty – Non-Instructional)*Vice-Chair
Andy Amboe (Faculty – Vocational)
Arindam Bari (Student)
Addie Dawe (Faculty – CCP)
Balwinder Dhillon (Student)
Tracy Donnelly (Administration)
Holly Keutzer (Faculty – CCP)
Kaleigh Kuenzl (Support Staff)
Cindy Page (Faculty – Academic)
Hargun Singh (Student)
Lana Sprinkle (Faculty – Vocational)
Warren Stokes (Administration)
Carlos Yu (Student)
Audra Holloway (Recording)

Absent: Istvan Geczy Josie Jiang Tanya Jones
Loren Lovegreen Steve Roe Alison Starr
Bryn Kulmatycki

Guest(s): Leo Manning Salil Ghosh Lisa Verbisky
Sharon Strasdin

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us.

1. Adoption of Agenda

Agenda was adopted as circulated.

2. Adoption of Minutes, October 24, 2018

18.11.01 M/S –YU/KEUTZER

Motion: *THAT the minutes of October 24, 2018 be adopted as circulated.*

CARRIED

3. Action List

Education Council Process Flowchart – Nothing to report.

New Course Outline Form – Documents have been given to the Policy Subcommittee.

B. Dhillon joined the meeting

Decision Item(s)

4. Revised Aircraft Maintenance Technician program

L. Manning explained the changes to the Aircraft Maintenance program:

- The program has been renamed Aircraft Maintenance Technician
- The program is now four semesters, from one single.
- The curriculum has been restructured, content is the same.
- The program exceeds Transport Canada requirements

He then explained the rationale for the changes:

- to improve the learning environment and create better opportunities for success for the students and instructors
- to align with other colleges that offer the same program in format. We need
- to adhere to regulatory requirements such as program development and recurrent training needs of instructional staff. We need
- to reduce attrition rates in the beginning of the program due to shock loading of material which does not allow for a student to recover.

In short the overall delivery and structure will allow for a better environment, lower attrition, generate success in phases, reward the student, improve moral, and create a better end product for the Student and college.

M. Bedell caught a grammatical error in the first sentence of the Program Guide Admission Requirements on page 2. Document updated.

18.11.02 M/S –AMBOE/YU

Motion: THAT the Education Council approves the revised Program Information and Completion Guide for Diploma in Aircraft Maintenance Technician and all affiliated Revised and New Course Outlines as amended.

CARRIED

L. Manning left the meeting

5. New Interactive Technologies and Game Design Diploma

L. Verbisky explained that the development of a program focused on interactive technologies aligns with NLC's strategic goals to provide innovative and relevant programming to students, and to increase domestic student numbers. She further explained that the program is a large departure from any current program offerings and as such, they expect this program will appeal to an entirely different group of students than NLC currently attracts.

S. Ghosh added that the remaining New Course Outlines will be coming to a future Education Council meeting. (ITEC 225,235,245,255,290)

W. Stokes asked about the Effective Date for the new program and course outlines. Decision to leave it as May 2019.

C. Page asked if there would be an availability online. L. Verbisky explained that some courses would be difficult to be offered online and that previous tries at an online version failed. L. Verbisky did add that possibly a whole semester could be done off campus.

18.11.03 M/S –YU/KEUTZER

Motion: *THAT the Education Council approves the new Program Completion guide for an Interactive Technologies and Game Design Diploma and the new Course Outlines ITEC 112, ITEC 210 and ITEC 220 as amended.*

CARRIED

L. Verbisky left the meeting.

6. Revised LPN Program Guide

L. Sprinkle explained that revisions are required by the British Columbia College of Nursing Professionals (BCCNP) and must be implemented in preparation for the September 2019 program intake.

She added that although the recruitment period for the September 2019 intake had begun, the revisions identified would not disadvantage any student whose application is in process. Indeed, revisions to admission requirements merely involve updated terminology for high school prerequisites and a relaxation of required IELTS scores.

All revisions summarized:

- Document Author: Acknowledgement of 2017 updates to the Practical Nursing Provincial Curriculum.
- Program Description: Revised phrasing again acknowledges 2017 updates to the Practical Nursing Provincial Curriculum.
- Admission Requirements: Required updates for wording related to Grade 12 graduation and to English, Math, and Science courses.
- Admission Requirements for English as an Additional Language: IELTS requirements have been lowered.
- Notes on Admission: Human Anatomy and Physiology for Practical Nurses (NLC’s PNUR 099) can now be completed while select Semester 1 courses are in progress.

M. Bedell asked about the admission requirements relating to Grade 12 graduation percentages being used instead of grades. She added that 65% in English would be a ‘C’ and not a ‘C+’.

W. Stokes explained that (regarding letter grades) the High School Provincial Grades have been defined by the Minister of Education. (different than CCP)

From the ‘Provincial Letter Grades Order – Government of B.C.’ (BC Ministry of Education Governance and Legislation Branch - Sept 30, 2018 – Page E- 59)

(https://www2.gov.bc.ca/assets/gov/education/administration/legislation-policy/legislation/schoollaw/e/m192_94.pdf):

Table 1

A	86 - 100
B	73 - 85
C+	67 - 72
C	60 - 66
C-	50 - 59
F	0 - 49

[am M394/94; am M321/04; am M199/11]

M. Bedell asked about Admission Requirements and the math courses having two different percentages. (Holding pre-calculus students to a higher standard than foundation students)

W. Stokes stated that due to the admissions requirements changing the effective date on the Program Guide would need to be updated to September 2019.

W. Stokes also added that the wording in the Admissions Requirements (page 2) '..., NLC requires Grade 11.9 ...' should be '..., NLC requires a Score of 11.9 ...'.

W. Stokes asked about PNUR 099 changing from an Admission Requirement (tracked by the Admissions department) to becoming a graduation requirement. L. Sprinkle replied that it was to be a prerequisite.

B. Dhillon brought to Education Council attention the high IELTS scores – L. Sprinkle explained that the scores are set by a provincial group and have actually been lowered.

Decision by Education Council members and L. Sprinkle to bring back to the meeting in January 2019.

18.11.04 M/S –

Motion: *THAT the Education Council approves the revised Program Information and Completion Guide for Diploma in Practical Nursing, effective November 2018.*

NOT CARRIED

7. Revised Education Assistant Certificate and Education Assistant Diploma Program Guides and New Course Outlines APS 120 and APS 121.

S. Strasdin explained that the revisions comprise housekeeping updates that reflect current practices and formally acknowledge additional course options for students:

Item 1

Housekeeping updates to Admission Requirements for the Education Assistant Certificate and Diploma:

- Reference to English 12 has been replaced with reference to English Studies 12.
- Reference to the CAAT has been replaced by reference to the NLC Writing Assessment.
- Reference to an RCMP CRC has been removed.
- Changed confusing language on length of time to complete the EA certificate and the EA diploma

Item 2

Additional practicum options for the Education Assistant Certificate and Diploma:

- ASP 120: Pratique réflexive 1 is presented as an alternative practicum option to EDAS 152: Classroom Practicum 1
- ASP 121: Pratique réflexive 2 is presented as an alternative practicum option to EDAS 153: Block Practicum

Item 3

Formal acknowledgement of additional electives for the Education Assistant Diploma:

- ECEC 201: Building Professional Family Partnerships
- ECED 203A: Development 3 Infants and Toddlers
- FRPC 200 - Roots and Principles of Family Resource Programs in Canada
- EDUC 100: Questions and Issues in Education
- EDUC 220: Introduction to Educational Psychology
- EDU 240: Social Issues in Education
- EDUC 230: Introduction to Educational Philosophies
- MGMT 303: Non-Profit Management
- PSYC 224: Organizational Behavior

W. Stokes asked about Sept 2018 effective date and there was discussion regarding a possible Jan 2019 start date. Decision by Education Council to leave it retroactive to Sept 2018 due to PTIB requirement.

W. Stokes asked about the range of time listed for the Length of Program in the Diploma Program Guide. S. Strasdin answered that students could possibly finish in the decreased time.

M. Bedell asked about the wording of '5. Proof of high school completion or equivalent' in the Admission Requirement statement and had the students currently accepted for the program met this admission requirement. S. Strasdin answered that she felt they have and W. Stokes added that a typo on the website matched this requirement.

18.11.05 M/S –AMBOE/YU

Motion: THAT the Education Council approves the following for retroactive implementation as of September 1, 2018: (1) updated Admission Requirements for the Education Assistant Certificate and Education Assistant Diploma; (2) APS 120 and APS 121 course outlines; and (3) expanded Education Assistant Diploma electives as presented.

CARRIED

8. Revised

W. Stokes presented the 2019/20 Academic Schedule Memorandum to Education council members for their review and recommendation.

18.11.06 M/S –KEUTZER/DAWE

Motion: THAT the Education Council recommends the Academic Schedule for 2019/2020 to the Board as proposed.

CARRIED

Subcommittee Standing Reports

9. Education Policy Subcommittee L. Sprinkle explained that the group is awaiting feedback on the Evaluating Students Policy from program leads.

10. Curriculum Subcommittee Nothing new to report.

11. Admissions and Standards Subcommittee M. Bedell reported that the next meeting would be Monday Dec 3rd 2018.

Information/Discussion

12. WFTR/CE – T. Donnelly presented 9 new and 5 revised Course Outlines.

- CE BE02 Minute Taking Made Easy with Rhonda Scharf
- CE CA02 Learn How to Prepare and Cook Delicious Greek Cuisine
- CE CA03 Cooking for the Holidays
- CE PD01 WorkShop by Mountain View Safety: Forklift Operator Training
- CE PD02 Fierce Leadership Workshop
- CE AC01 Christmas Sleigh Workshop
- CE AC02 Burlap Pillows Workshop
- CE AC03 Custom Doormat Workshop
- CE AC04 Snowy Owl Painting Workshop
- WFTR BE01 Building Your Basic Computers Skills for Success
- WFTR BE02 Entry Level Office Skills for the Workplace
- WFTR CS06 Customer Service
- WFTR CS07 Handling a difficult customer
- WFTR TI06 Pesticide Applicators

13. Previous Education Council Chairs – G. Lainsbury was unable to attend meeting.

14. NLC Education Council Excellence Awards – F. Rashid presented. He explained that a form will be created and a goal for this to be done for 2019. B. Singh asked about the parameters for judging.

Notes: A. Holloway sent the 2019 Education Council meeting schedule out to members.

Adjournment –237 p.m.

Next Meeting – January 23 2019

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.