



Participants:
Faisal Rashid (Faculty At Large) *Chair
Andy Amboe (Faculty At Large)
Arindam Bari (Student)
Tracy Donnelly (Administration)
Rob-Roy Douglas (Faculty At Large)
Darren Giersch (Staff)
Marcus Kearney (Faculty At Large)
Loren Lovegreen (Administration)
Richard Resener (Faculty At Large)
Hargun Singh (Student)
Lana Sprinkle (Faculty At Large)
Alison Starr (Faculty At Large)
Warren Stokes (Administration)
Carlos Yu (Student)
Mike Gilbert (Board Representative)
Audra Holloway (Recording)

Absent: Megan Bedell Bryn Kulmatycki Sean Logie
Balwinder Dhillon Addie Dawe Steve Roe
Cindy Page

Guest(s): Leo Manning Lisa Stewart

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us.

1. Adoption of Agenda

Agenda was adopted as circulated.

2. Adoption of Minutes, April 24, 2019

19.05.01 M/S –AMBOE/KEARNEY

THAT the minutes of April 24, 2019 be adopted as circulated.

CARRIED

3. Action List

Education Council Process Flowchart – in progress.

New Course Outline Form – in progress.

A. Bari joined the meeting

Decision Item(s)

4. Revised Heavy Mechanical Trades Foundation

L. Manning explained that the only revision done to the document was to change the Eligibility for Canada Student Loans question from 'No' to 'Yes' (Note that dual credit students are not eligible for Student Aid.).

19.05.02 M/S –KEARNEY/YU

THAT the Education Council approves the revised Program Information and Completion Guide for Heavy Mechanical Trades Foundation, effective September 2019 as presented.

CARRIED

5. Revised ROTO 125

L. Manning explained that ROTO 125 was inactive in Colleague due to copyrighted material and constituted a loss for training to the industry. He further explained that the document was updated and copyrighted material was removed.

W. Stokes asked about the retroactive Effective Date of April 2019. Decision to change the Effective Date to May 2019.

19.05.03 M/S –AMBOE/KEARNEY

THAT the Education Council approves the revised Course Outline ROTO 125 as amended.

CARRIED

6. Revised Aircraft Maintenance Technician (AMT)

L. Manning explained that to ensure a better flow of material for both Faculty and Students the AMT program material was realigned throughout the semesters. He further explained that no additional hours or content were added to the program.

19.05.04 M/S –KEARNEY/STARR

THAT the Education Council approves the revised Course Outlines AMT 103, AMT 104, AMT 106, AMT 107, AMT 111, AMT 112, AMT 121, AMT 123, AMT 124, AMT 125, AMT 127, AMT 128, AMT 129, AMT 132, AMT 211, AMT 212, AMT 213, AMT 214, AMT 216, AMT 217, AMT 218, AMT 219, AMT 220, AMT 221, AMT 222 and the revised Program Guide for Aircraft Maintenance Technician as presented.

CARRIED

7. New Piping Trades Foundation

L. Manning explained that Piping Trades Foundation program was created to form a generalized piping entry-level program that allows students to cover the foundation training for Plumbing and Steamfitter/Pipefitter apprenticeship trades. The foundation program will cover foundations and Level 1 trades training. Students who successfully complete will move on to Apprenticeship Level 2 of either Plumbing or Steamfitter/Pipefitter training.

L. Lovegreen added that the submission was also in response to ITA harmonization of this trade as the industry is moving in this direction.

W. Stokes asked about the Calendar Description of Course Outline PIPF 150. Education Council decision to remove the last line, as the same information is contained in the Program Guide and should not be listed there.

19.05.05 M/S –STOKES/YU

THAT the Education Council approves the New Program Information and Completion Guide for Piping Trades Foundation Program and the New Course Outlines PIPF 150 and PIPF 160 as amended.

CARRIED

8. Revised Power Engineering

L. Manning explained that the hours of the courses have been adjusted based on a Technical Safety BC program audit, and the Power Engineering Program created as a stand-alone option to the current Power Engineering and Gas Process program. The Oilfield Gas Operator courses were removed and will be offered separately through an on-line delivery mode.

A. Holloway added that there were two small amendments to the Program Completion Guide:

- 1) On page 1: the firing time should be 210 hours (not 2000)
- 2) On page 2: the second paragraph 'All successful applicants...' should be completely removed.

W. Stokes asked about the use of '4th' versus 'Fourth' throughout the documents. L. Stewart explained that industry standard is to use '4th'. A. Holloway to update the Course Outline titles.

19.05.06 M/S –KEARNEY/LOVEGREEN

THAT the Education Council approves the revised Program Information and Completion Guide for Power Engineering Program and the revised Course Outlines POPR 200, POPR 201, POPR 208 and POPR 302 as amended.

CARRIED

Subcommittee Standing Reports

9. Education Policy Subcommittee – L. Sprinkle reported that the group is currently working on the Academic Integrity/Honesty policy. She added that the group is also working on the New Course Outline form ensuring that it is aligned with the revised Evaluating Students policy that is Effective September 2019.

10. Curriculum Subcommittee – A. Holloway reported that the group met on May 2nd and the next scheduled meeting is on June 6th. R. Douglas has joined the subcommittee and will serve as Chair.

11. Admissions and Standards Subcommittee – A. Holloway explained that there was no May meeting and that the next scheduled meeting is June 24, 2019.

T. Donnelly joined the meeting

Information/Discussion

12. Continuing Education Course Outlines

T. Donnelly explained the new CE/WFTR courses:

- CE AC15 Learning to Paint Workshop for Kids
- CE AC16 Spanish Language: Conversation Basics
- CE CA08 Grilling and Roasting
- CE CA09 Game Rubs and Cooking Techniques
- CE CA10 Bavarian Cuisine
- CE CA11 Cupcake Decorating Class
- CE CA12 Introduction to Fine Dining
- CE CT05 Introduction to Microsoft Project 2016
- CE CT06 Java Programming Series
- CE HW08 It's Not Right
- CE HW09 Certificate in Music Therapy and Sound Healing
- CE HW10 Women's Self Defense Course
- CE OS03 Safety Boss Internal Training
- CE TI04 UAPIC Construction Sampler - Focus on Carpentry and Electrical Trades
- WFTR TI08A Designated Inspection Facility Operator Exam

13. UNAS – Associate of Arts Degree – AHCOTE Program Guides

A. Holloway explained the 'typographical error' correction was required for the following Associate of Arts Degree – AHCOTE Program Guides:

- Current Program Guide: Effective Sept 2018
- Program Guide Effective Sep 2017
- Program Guide Effective May 2017
- Program Guide Effective Jan 2017
- Program Guide Effective Jan 2012
- Program Guide Effective Sep 2011 (Minor Change May 2011)
- Original Program Guide Effective Sep 2011 (April 2011 meeting)

She further explained that this correction is to change the hours listed for GEOG 103 to 45hrs.

Adjournment – 204 p.m.

Next Meeting – June 26, 2019

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.