
Participants:

Faisal Rashid (Faculty At Large) *Chair
Megan Bedell (Faculty At Large) *Vice-Chair
Andy Amboe (Faculty At Large)
Darren Giersch (Staff)
Jourdan Gohn (Student)
Gurleen Grover (Student)
Rupinder Kaur (Student)
Sandeep Kaur (Student)
Marcus Kearney (Faculty At Large)
Loren Lovegreen (Administration)
Cindy Page (Faculty At Large)\
Richard Resener
Steve Roe (Administration)
Warren Stokes (Administration)
Audra Holloway (Recording)

Absent: Tracy Donnelly Lana Sprinkle Bryn Kulmatycki
Rob-Roy Douglas Sean Logie Mike Gilbert

Guest(s): Lisa Verbisky Stephen Jansen Lisa Stewart
Sharon Strasdin Shari Harrison Dawna Turcotte

Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us.

1. Adoption of Agenda

Agenda was adopted as circulated.

2. Adoption of Minutes, September 25, 2019

19.10.01 M/S –KEARNEY/PAGE

Motion: *THAT the minutes of September 25, 2019 be adopted as circulated.*

CARRIED

3. Action List

Education Council Process Flowchart – In progress

Decision Item(s)

4. Carpenter Apprenticeship

S. Jansen explained that the Carpenter Apprenticeship Level 3 harmonization comes directly from ITA. He added that there was an error in the submitted breakdown hours. He referred to the 'Training Topics and Suggested Time Allocation' document from the ITA and explained that they should be: Lecture hours = 93 and Shop/Teaching Kitchen hours = 117.

M. Kearney asked about the wording in the Admissions Requirements area in the Program Completion Guide. He will email suggestions to M. Heartt. L. Stewart asked if W. Stokes could be part of the conversation regarding any possible wording changes.

W. Stokes asked about the Effective Date and S. Jansen confirmed that the course would be taught this fall.

19.10.02 M/S –BEDELL/ROE

THAT the Education Council approves the revised Program Information and Completion Guide for Carpenter Apprenticeship and the New Course Outline CARA 350 as amended.

CARRIED

5. HIST 220

L. Verbisky explained that the new course is intended to enhance the relevance of and interest in the University Arts and Sciences curriculum. HIST 220 deals with highly relevant issues in Indigenous and settler history in Canada. She added that upon approval, HIST 220 will immediately be eligible as an elective for NLC's Associate Degrees, Early Childhood Education, Criminology Diploma, Social Services Worker Diploma, and Social Sciences Certificate with a course substitution process.

C. Page asked if Education Assistant (Certificate and Diploma) could be added to the list as well. L. Verbisky replied that they could be.

L. Verbisky explained that there were a few grammatical errors that needed to be fixed in the document.

- Course Description: . . . past notions of class, race and gender have [not has]
- Detailed Course Content: The changing structure of masculinity: [colon rather than semicolon]
- Treatment of children who were not considered “normal.” [punctuation pattern]

19.10.03 M/S –PAGE/KEARNEY

THAT the Education Council approves the new Course Outline HIST 220, effective January 2020 as amended.

CARRIED

L. Verbisky, L. Stewart and S. Jansen left the meeting

6. Education Assistant

S. Roe explained the complexity and length of the comprehensive review regarding this submission. He added that no changes were being proposed to the overall number of credits, hours, or courses in either credential. However, the course-level

changes were complex, reflecting a carefully considered pedagogical response to developing occupational needs. A detailed list of the changes to all documents can

be found in the submission cover sheet.

S. Harrison explained since the last Education Assistant program review conducted in 2005, surveys throughout stakeholders showed that the education sector has seen an increase in the diagnosis and inclusion of children with complex support needs, along with a shift towards more individualized and project-based learning. Accordingly, Education Assistants require an expanded set of skills, knowledge, and abilities in order to be successful and effective in their positions. She added that the EA Diploma is the first in the province.

S. Strasdin noted that the new courses have been met with enthusiasm, and that former students were looking forward to taking the new courses.

19.10.04 M/S –AMBOE/KEARNEY

THAT the Education Council: (1) approves the proposed changes to the Certificate in Education Assistant and Diploma in Education Assistant effective September 2020; (2) approves an admission end-date for the pre-existing Certificate in Education Assistant and Diploma in Education Assistant effective September 2020; and (3) approves the new course outlines for HDEC 121, EDAS 143, EDAS 240, EDAS 241, EDAS 242, EDAS 243, and EDAS 244 as presented.

CARRIED

S. Harrison and S. Strasdin left meeting

7. Academic Schedules

W. Stokes explained that following consultation with the VP Academic and the Dean of Academic & Vocational programs, and discussion with the Timetable Advisory Committee he brought the recommendations for discussion to the September 25th Education Council meeting, and for approval at the November meeting:

1. Change of name for the compressed semesters:

Period	Old Name	New Name
May to August	Spring semester	Spring semester
May to June	Session One	Intersession
July to August	Session Two	Summer session

2. Four years plus the current year approved academic schedules
3. Proposed academic schedules for 2020/2021, 2021/2022, 2022/2023, 2023/2024.

W. Stokes added that the suggestions made by S. Roe at the September meeting had been made to the documents being presented.

19.10.05 M/S –ROE/PAGE

THAT the Education Council approves the academic schedule for 2020/2021 as presented.

19.10.06 M/S –ROE/PAGE

THAT the Education Council approves the academic schedule for 2021/2022 as presented.

19.10.07 M/S –ROE/PAGE

THAT the Education Council approves the academic schedule for 2022/2023 as presented.

19.10.08 M/S –ROE/PAGE

THAT the Education Council approves the academic schedule for 2023/2024 as presented.

CARRIED

8. Policy E-1.13 (and Policy E-1.15)

W. Stokes explained that while working on a revision (over the last 6 years) of the old policy (E-1.13), the department realized that attendance was not what they were trying to achieve, it was safety. He further explained that when reviewing the new policy (E-1.15) it was discovered that the policy was radically different and that the policy was no longer about academics. W. Stokes added that he recommended to the College Policy committee and Education Council that the policy be changed to an Administrative policy. He further added that to ensure continuity the old policy (E-1.13) would be discontinued immediately. The new policy (E-1.15) had been approved by the College Policy committee on (and would be effective starting) Oct 11th 2019.

19.10.09 M/S –KEARNEY/AMBOE

THAT the Education Council repeals policy E-1.13, effective immediately.

CARRIED

9. New Policy E-1.16

S. Roe explained that the Ministry of Advanced Education declared that all institutions offering developmental programs must have an ‘academic progression policy’. He further explained that in developmental programs the student may need additional tries, but there needs to be some controls on the attempts.

S. Roe added that the new Evaluating Students policy does have wording for course repetition and that the Academic Progression policy elaborates on developmental programs.

S. Roe explained that along with the policy there would be an academic success plan form that would be used when a student required a third attempt. W. Stokes added that additional work would be done on the academic success plan form.

19.10.10 M/S –KEARNEY/AMBOE

THAT the Education Council approves the new Educational Policy, E-1.16 Academic Progression Policy for Developmental Programs, effective September 1, 2020.

CARRIED

Subcommittee Standing Reports

10. Education Policy Subcommittee

A. Holloway explained that the group continues to work on the Academic Integrity policy and the group next meets on October 29th in Fort St John. She further added that any policies referred to the subcommittee can now be found on the Education Council Action List.

11. Curriculum Subcommittee

A. Holloway explained that the group continues to review the meeting submission documents and they will meet next on November 7th to review the November submissions.

12. Admissions and Standards Subcommittee

M. Bedell explained that there had not been a meeting since the last Education Council meeting and that the group meets on Monday November 28th.

D. Turcotte joined the meeting

Information/Discussion

13. Continuing Education

A. Holloway (on behalf of the Continuing Education department) presented the new Continuing Education courses:

- CE AC23 Hand-Built Pottery
- CE AC24 Outdoor Winter Container Workshop
- CE AC25 Winter Evergreen Wreath Workshop
- CE AC26 Holiday Centerpiece Workshop
- CE BE11 Grammar and Writing Skills for the Health Professional
- CE BE12 Effective Business Writing
- CE HW20 Get Assertive!
- CE HW21 NLC Pension Workshop Part 1
- CE HW22 NLC Pension Workshop Part 2
- CE LA03 Grammar Refresher II

She explained that there was a very interesting mix this month ranging from Arts & Culture (Holiday and Winter Crafts) to Profession Development.

F. Rashid added that the new website can be found at nlc.bc.ca/ce

14. D. Turcotte presented information regarding professional development funding for Faculty. For faculty members there is a hand book available on the all staff website in the faculty area.

Adjournment – 2:18 p.m.

Next Meeting – November 27, 2019

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.