

Participants:  
Faisal Rashid (Faculty At Large) \*Chair  
Megan Bedell (Faculty At Large) \*Vice-Chair  
Tracy Donnelly (Administration)  
Rob-Roy Douglas (Faculty At Large)  
Darren Giersch (Staff)  
Jourdan Gohn (Student)  
Gurleen Grover (Student)  
Russ Haugen (Faculty At Large)  
Sandeep Kaur (Student)  
Marcus Kearney (Faculty At Large)  
Sean Logie (Staff)  
Loren Lovegreen (Administration)  
Richard Resener (Faculty At Large)  
Lana Sprinkle (Faculty At Large)  
Warren Stokes (Administration)  
Mike Gilbert (Board Representative)  
Audra Holloway (Recording)

Absent:      Andy Amboe              Rupinder Kaur              Brandon Mackinnon  
                 Cindy Page                      Steve Roe                      Bryn Kulmatycki

Guest(s):    Leo Manning                      Robert McAleney

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Acknowledgement

It is a privilege to honor the many nations participating in our college community and to thank you for sharing your traditional lands with us.

**1. Adoption of Agenda**

W. Stokes requested the removal of Agenda Item #5.

L. Manning will present Agenda Item #4

Agenda was adopted as amended.

**2. Adoption of Minutes, January 22, 2020**

20.02.01 M/S –KEARNEY/HAUGEN

Motion: *THAT the minutes of January 22, 2020 be adopted as circulated.*

CARRIED

R. Douglas joined the meeting

### 3. Action List

Education Council Process Flowchart – in process

New Course Outline Form project – in process

### Decision Item(s)

#### 4. Revised Oil and Gas Field Operations

L. Manning explained that recently the now obsolete Electronic General Safety Orientation (eGSO) course was removed from the program guide. He further explained that for this submission a new safety course 'Common Safety Orientation'(CSO) was added to the Post-Admission Requirements. He added that the new industry standardized course is common to all users and could be transferred easily across provinces by students.

W. Stokes asked about how students would take the CSO course. L. Manning explained that it is an on-line course and that the students can be set up in class if needed.

20.02.02 M/S –KEARNEY/LOVEGREEN

Motion: *THAT the Education Council approves the revised Program Information and Completion Guide for Oil and Gas Field Operations as presented.*

CARRIED

#### 5. ~~Discontinuation of Job Education and Training Program (JEDT) Courses~~

Removed from Agenda by W. Stokes.

### Subcommittee Standing Reports

6. **Education Policy Subcommittee** – L. Sprinkle explained that she was happy to report that the group has finished the first draft and that it has gone out for stakeholder comments/suggestions. The subcommittee plans to bring it Education Council next month as an Information/Discussion item.

7. **Curriculum Subcommittee** – the subcommittee meets next on March 5, 2020 to review documents for the next meeting.

8. **Admissions and Standards Subcommittee** – M. Bedell explained that the committee continues to work on finalizing a Draft of the new NLC Admissions policy.

## Information/Discussion

### 9. WFTR TI27 Working in Natural Gas Entry Level Training (WiNG)

R. McAleney explained that the new WiNG course was created to be an entry level course for individuals that have never worked in the LNG industry. This will give the students an understanding of the work involved in the LNG industry.

### 10. Continuing Education

T. Donnelly presented the CE/WFTR Course outlines to Education Council:

- CE AC33 Writing for Children
- CE AC34 Speed Spanish Series
- CE CT16 Microsoft Access 2016 Series
- CE CT17 Intermediate Microsoft Excel 2013
- CE CT18 Introduction to Microsoft Excel 2010
- CE HW29 Yoga Basics
- CE HW30 Introduction to Health
- CE HW31 Residential Tenancy: The Rights and Responsibilities of a Renter
- CE HW32 Team Building with Horse Power!
- CE PD18 Purchasing Fundamentals
- CE PD19 Strategic Plan Refresh
- WFTR CA01 Breakfast Attendant Theory
- WFTR CA02 Kitchen Cook Theory
- WFTR CA03 Restaurant Server Theory
- WFTR PD01 Emotional Intelligence
- WFTR PD02 College Success
- WFTR PD03 Proposal Writing Basics
- WFTR TI25 Math Refresher for Industry
- WFTR TI26 Maintenance Employee Theory

Adjournment –135 p.m.

Next Meeting – March 25, 2020

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment.