

STUDENT HOUSING APPLICATION

Short Term

Campus Services - Dawson Creek Campus
11401 - 8th Street, Dawson Creek, B.C. V1G 4G2
Ph: 250-782-5251 | Fax: 250-784-7563

Please submit to Campus Services

Location: Dawson Creek Fort St. John

Gender: M F O

Name	Student Number	Birth Date* (YY/MM/DD) <small>*if under 19 years, a parent or guardian must fill out Parental Consent/Release form</small>	
Permanent Address	City	Province	Postal Code
Email	Home phone	Work phone	Cell Phone
Expected occupancy start date (YY/MM/DD)	Time	Expected occupancy end date (YY/MM/DD)	Time (Checkout is 4pm)

I am requesting: Number of nights required:

Complete if you are a Student (claiming the student rate)

College/University	Program
Start Date (YY/MM/DD)	Expected end Date (YY/MM/DD)

Issues related to student housing, such as behaviour, will be reported to the appropriate authorities at the College/University noted.

	Student	Non Student
Four-bedroom unit (Dawson Creek and Fort St. John):	*\$40/night (minimum two nights) or \$240/week (flat rate), per occupant	*\$45/night (minimum two nights) or \$265/week (flat rate), per occupant
Executive suite, 2-bedroom unit (Dawson Creek nightly rate per occupant):	1-4 nights \$140/night/occupant	1-4 nights \$155/night/occupant
Executive suite, 3-bedroom unit (Dawson Creek):	5+ nights \$125/night/occupant \$95/night/occupant \$570/week/occupant	5+ nights \$140/night/occupant \$105/night/occupant \$625/week/occupant

**Applicable application fees: NLC Student/Staff \$50 Non NLC \$100* *Note: Current GST and PST will be applied to all rates.*

Individuals with whom you would like to reside:

Name	M	F	O
Name	M	F	O
Name	M	F	O
Signature	Date (YY/MM/DD)		

NOTES

1. Applicant must notify the College in advance if s/he will not be attending classes as planned.
2. Application fee, where applicable, must be paid to Campus Services at time of application. Payment cannot be remitted by sending credit card information via FAX. Payment must be done by phone or in person at Campus Services at the campus where the applicant is attending.
3. Student Housing rental fees must be paid to Campus Services on or before the first day of occupancy. Applications must be made a minimum of one business day in advance (24 hours).
4. Short-term stays include bedding, one set of towels, cooking and eating utensils and a small TV.
5. While all efforts will be made to meet individual room requests, NLC reserves the right to make room assignments according to space availability at the time of application.
6. **GST and PST (8%) will be applied to all rates.**

Incorrectly completed applications will be returned to the location of origin for correct completion. This may delay room reservation or booking.

OFFICE USE ONLY

Deposit amount paid	\$	Cheque	Cash	Visa	MasterCard
Room/Unit assigned:	Date (YY/MM/DD)	Initials			

Northern Lights College reserves the right to modify or cancel any program, timetable, fees, or objective without notice or prejudice.

Parental Consent and Waiver for Underage Students

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Northern Lights College (NLC) has Student Housing space for students aged 17 and older. NLC strives to provide a safe and secure environment and is dedicated to promoting safety in the student housing and on the campus. For students under 19 years of age, NLC requires a parent or legal guardian to complete this consent form in order for the Student Housing Application to be processed. The following is not intended as an exhaustive list of issues that may arise in Student Housing but is intended to assist in determining whether Student Housing is right for your child.

1. Students living in student housing are required to comply with all NLC Policies and Rules, including those outlined in the *Student Housing Guide and Handbook*.
2. Room assignments, where possible, are determined on the basis of age, gender and/or program of study. However, the age of students living in the student housing building may vary, and your child may be living near older students.
3. NLC is a non-smoking facility. Smoking or the use of tobacco in the Student Housing is strictly prohibited.
4. The use or possession of drugs anywhere on NLC grounds, including in the Student Housing, is prohibited at all times. Students found in possession of or using any form of illicit drugs will be evicted from the Student Housing and the RCMP may be involved.
5. Students over the age of 19 are permitted to have and consume alcohol inside suites where all residents are age 19 or over; however, open alcohol is not permitted in the hallways or recreational areas. All individuals in the student housing can expect to come into contact with other students who have consumed alcohol.
6. No adult supervision is provided in the Student Housing. Campus Security personnel are scheduled from 4 pm to 3 am seven days a week. A Student Housing Manager oversees operations during regular weekday business hours. Neither Security nor the Student Housing Manager provides supervision.
7. Each Student Housing has a Student Housing Assistant(s). These are student leaders who are on call every day to assist students with complaints or concerns, including students who become locked out of their rooms. The Student Housing Assistants do not provide supervision of students.
8. NLC does not provide meal services to students living in Student Housing.
9. Computers are available for use in Student Housing study areas, and wireless Internet access is available throughout the Student Housing. The use of these computers is not monitored by NLC and therefore students have unrestricted access to the Internet. If there are websites you do not want your child to view, you must discuss that issue directly with your child.
10. Televisions are permitted in all suites, and a television is provided in the common area. NLC does not monitor or restrict the programs or movies viewed by students.
11. NLC is not responsible for any loss, theft or damage to the personal belongings of students kept in the Student Housing. NLC does not provide insurance coverage for students' personal belongings.

Consent and Waiver

I have read and understand this document, and the Student Housing Application Form. I have been provided a copy of the *Student Housing Guide and Handbook* and have read and understand the same.

I hereby give my consent for my child, _____, to live in Student Housing at NLC.

In consideration of NLC permitting my child to live in Student Housing, I release and agree to indemnify and hold harmless NLC, its officers, employees, contractors and agents from any claims and waive any and all claims I may have, now or in the future, including negligence, as a result of or that relate in any way to my child living in Student Housing. **Please note that this is not a release of information. Should the individual you are consenting to live in student housing wish to allow NLC permission to speak to regarding anything other than confirmation of form receipt he/she will have to contact Campus Services at 1-866-463-6652 to request a Release of Information Form.**

Signature of Parent / Guardian

Name of Parent / Guardian

Date (DD/MM/YY)

Parent Phone Number

Parent email

Signature of Witness

Name of Witness

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