Invigilation Department
Dawson Creek Campus
11401 - 8th Street
Dawson Creek, B.C.
V1G 4G2
Ph: 250-782-5251
Fax: 250-782-5233

INVIGILATION REQUEST

Today's date (YY/MM/DD)

Personal Information

Last Name | First Name | Phone | Email

Street Address | City | Province | Postal Code

School or Organization

Will the School or Organization be paying the invigilation fee? ☐ Yes ☐ No

Requsted Campus for Invigilation please select...

Exam Information

Exam Type

- ◯ D2L
- ◯ Open Book
- ◯ Regular Closed Book exam
- ◯ Quiz
- ◯ Other _____

◯ Online Exam
◯ Paper Exam

Additional Information or Comments

Duration of Exam _____ hours

Date Request _____ first preference

_____ second preference

multiple dates _____

If you are unsure how to complete this form or have any questions about the accommodation process please don't hesitate to call Invigilation at **250-784-7618** or email ***invigilation@nlc.bc.ca***

Please submit form to *invigilation@nlc.bc.ca*. ***In the event of a cancellation, please notify same parties.***

OFFICE USE ONLY

Room Booked ☐ Location _____ Invigilator(s) Assigned _____

561/16.07.22-j