



Joint Occupational Health
and Safety Committee
11401 - 8th Street
Dawson Creek, B.C.
V1G 4G2
Ph: 250-782-5251
Fax: 250-782-5233

INCIDENT/NEAR MISS REPORT

Review
Investigation Team

Review Date

Second Review Date

Witness and Investigation Narrative

Provide the findings from witness questioning and evidence review. DO NOT include personal opinions or views

Physical Findings Note any measurements, samples taken or any additional files (digital pictures) that may be attached to this report.

Additional Comments

Conclusions All conclusions on contributing factors should be listed here. Include all possible causal factors. Do not list prevention points in this field.

Recommendations Provide recommendations to the employee or the College on preventing future occurrences

Signature

JOHSC Management

Signature

JOHSC Union Representative

Once both signature fields are signed, all fields will lock and FINAL SUBMIT button will appear to send to Safety Manager and Senior Executive Member responsible for safety.