



## INFO TECHNOLOGY COMMITTEE Terms of Reference

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**EFFECTIVE:** October 1982  
**REVISED:** September 2008  
**REVIEWED:**  
**RELATED POLICIES:** <http://www.nlc.bc.ca/about.orgcharts.php>

### PURPOSE

- Provide a forum for the exchange of information related to Educational Technology, encompassing educational, support and administrative concerns
- Meetings will be held once every two months or as required by the committee or the Administration Committee

### RESPONSIBILITIES

- Develop strategies that will provide direction to programs in the acquisition and use of educational technology
- Receive and provide feedback regarding individual campus strategic plans. (Campus representatives will provide rationale for the regional committee regarding recommendations of campus strategic plan regarding educational technology.)
- Recommend training for providers and users of educational technology and the College

### MEMBERSHIP

- One voting member (appointed or elected by the appropriate Campus Committee) from the following locations: Dawson Creek, Fort St. John, Chetwynd, Tumbler Ridge, Hudson's Hope, Fort Nelson, Atlin, Dease Lake, and two voting members from Regional Office, one of which is the Regional Librarian. Voting membership is on non-monetary issues.
- Invited guests to provide resource/information as requested.
- Chairperson and secretary appointed by the Administration Committee.