



## DEANS COMMITTEE Terms of Reference

---

**EFFECTIVE:** October 1982  
**REVISED:** September 2008  
**REVIEWED:**  
**RELATED POLICIES:** <http://www.nlc.bc.ca/about.orgcharts.php>

### PURPOSE

The Dean's Committee serves to promote educational excellence at the College through ongoing assessment of educational needs, visionary program development, the promotion of good instructional practice, and the prudent use of resources.

Included in the purview of this committee are attendant educational support services including the Bookstore, Financial Aid, Library, Prior Learning Assessment, Student Records, and Student Services.

### RESPONSIBILITIES

1. To bring together all Deans on a regular basis to discuss matters related to programming at Northern Lights College;
2. To advise and inform accordingly the Administration Committee, the College Board, the Education Council, and the Northern Lights College Foundation of matters pertaining to programming at the College;
3. To provide leadership to program development at the College, consistent with the Mission Statement;
4. To provide and plan for the most efficient and effective use of program resources throughout the College region.

### MEMBERSHIP

- Vice President, Learning (Chair)
- Deans
- Confidential Secretary
- Invitees at the invitation of the Chair

### FREQUENCY OF MEETINGS

At the call of the chair but normally monthly, except during July and August.

### DEFINITION

Programming includes all courses of instruction provided at or in the name of the College, i.e. regular, continuing education, contract, partnership, special project, Ministry directed, etc.