
Academic Integrity – Appendix B (Penalties)

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PENALTIES**Penalties for Lesser Infractions**

The purpose of the penalties for a lesser infraction is to encourage a student to learn. The general principle is that the maximum effect of a given penalty would be equivalent to a 10% deduction of the final course grade. If the maximum penalty would exceed the 10% maximum, the matter must be forwarded to the Academic Integrity Standing Committee. Note that penalties are applied independently of the evaluation tool.

Sample penalties are below:

- Mandatory enrollment in and successful completion of NLC’s remediation course within five working days of receiving notification of an Integrity Policy infraction.
 - Failure to complete the course by the imposed deadline will result in an additional 10% deduction off the final grade in addition to any other assigned penalty.
- No grade deduction.
- An opportunity to correct and resubmit an assignment with or without a grade deduction. Generally, the overall impact of the deduction will be a maximum of 10% of the final grade.
 - Consequences to the student for failing to provide an adequate resubmission must be determined, and could be as severe as a zero grade on the assignment regardless of its course weighting.
- An additional assignment that provides the student with an opportunity to demonstrate that they understand the principles and practices associated with Academic Integrity.
- A grade deduction of up to 100% on an individual assessment tool with no opportunity to repeat the assessment tool.
 - This can be administered at the prerogative of the instructor and the Chair for assignment tools worth less than or equal to 10% of the final course grade.
 - If the assessment tool is worth more than 10% of the final grade, the situation will be referred to the Standing Committee.
- A lowered final grade in the course, to a maximum of 10%.
- In rare circumstances, an exam may be considered null and void. The student will be given an opportunity to rewrite an equivalent examination within three business days of notification. The grade earned on the rewrite is the exam grade.
 - Consequences for failing to rewrite the exam is that the grade of zero will stand.
- A letter be placed on a student’s permanent record.
- Any combination of the above.

Penalties for Serious Infractions

The purpose of penalties for serious infractions is to apply sanctions as a deterrent for future infractions. These penalties are adjudicated or recommended by the Academic Integrity Standing Committee. Note that penalties are applied independently of the evaluation tool.

Should a student successfully complete courses at another institution while suspended or expelled from the College, transfer credit will not be accepted. Note that courses affected by suspension or expulsion but not directly related to the incident will be recorded as Required to Withdraw (RW).

Sample penalties are below.

- Any combination of the measures administered under the penalties for lesser infractions, but with no limitations for maximum penalty.
- Withholding or revoking a privilege.
- A failing grade due to academic discipline (FD) with or without suspension.
- A suspension from the College with stipulated conditions for return.
- Cease and desist order.
- Expulsion from the College for a minimum of three years.
- Revoking a credential.
- Criminal infractions will be dealt with accordingly.

History

Created/Revised/Reviewed	Date	Author	Approved By
Revised	May 2012		Education Council
Revised	May 2020	Curriculum Subcommittee	Education Council