



## EDUCATION POLICY STUDENT ABSENTEEISM

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**EFFECTIVE:** November 1980  
**REVISED:** December 2008  
**RELATED POLICIES:** [Trades and Apprenticeship Attendance](#)

### POLICY

Regular and punctual attendance is expected of students in all classes and class activities such as but not limited to practica, lectures, laboratories, workshops and seminars.

Sponsoring agencies, in some instances, may have their own attendance requirements which are to be managed by the learner.

Student's attendance may be a necessary condition for completing a course satisfactorily. Program guidelines take precedence.

### PROCEDURE

1. Students who are absent because of illness or some other acceptable cause are responsible for class work or assignments missed. If repeated or prolonged absences are due to illness, the student may be required to consult with the instructor to determine accommodation for continuing studies and be requested to submit a medical certificate.
2. Program specific guidelines exist and can be consulted in the program guide handbook or website.