



EDUCATIONAL POLICY

VALEDICTORIAN CRITERIA AND SELECTION

EFFECTIVE: October 2014
REVISED: New
REVIEWED: New
RELATED POLICIES: Convocation Criteria

POLICY

Nominations for valedictorian at each of the three yearly convocations will be accepted starting the third Monday in March through to the second Friday of April. Nomination forms shall be available at www.nlc.bc.ca. One valedictorian will be selected for each of the Fort St. John and Fort Nelson Convocations and up to two valedictorians will be selected for Dawson Creek convocation (one valedictorian to represent the Dawson Creek campus, and one valedictorian to represent the Chetwynd and Tumbler Ridge campuses combined). This policy will guide the selection process for Valedictorian.

PROCESS:

Any student, faculty, staff, or administrative member can nominate a student to be considered for valedictorian. Nominators will be required to submit a completed nomination form for each student they wish to nominate.

The selection committee members are unable to nominate students for Valedictorian. Should there be no nominations; the nomination period will be re-opened for an additional two week period. Should any of the below requirements not be met, the nomination for Valedictorian will be deemed invalid and will not be considered by the nomination committee.

Nominations must be received by the Dean of Student Services office, via online electronic submission no later than 4:30 p.m. on the closing date.

Selection Committee

Three Selection Committees will be struck yearly, one for each of the three convocations. Each will be comprised of:

- The Registrar, or his/her designate
- The Dean of Student Services, or his/her designate
- The Student Life and Event Planner
- A Student Council Staff Representative or Campus Administrator for each of the campuses involved with each convocation
- A Student Council Member for each campus involved with each of the convocations

Eligibility Criteria

1. Nominees must qualify to participate in the current year's convocation;
2. Nominees must apply to attend the current year's convocation;
3. Nominees must be in good academic standing and must not be on academic probation or academic monitoring.

Selection Criteria

When reviewing the nominations, the following criteria will be evaluated in making the selections.

1. Nominee's involvement in the NLC campus community and student body;
2. Nominee's involvement in the community;
4. Examples of the nominee's leadership abilities.

Selection criteria will be rated on a 3 point scale, ranging from 0 (not at all) to 2 (very).

- 0 = not at all (involved; a leader/role model)
- 1 = somewhat (involved; of a leader/role model)
- 2 = very (involved, much of a leader/role model)

The scores will be tallied and the nominee with the highest score will be selected to be the valedictorian.

In the result of a tie the tied candidates will be asked to prepare a 2 minute speech on why they should be chose to be the valedictorian. The 2 minute speeches will be presented to the selection committee at which time the selection committee will determine the successful candidate for the valedictorian role.

The decision of the committee will be final. There will not be an appeal process.

Notification

The Dean of Student Services office will notify the successful candidates in writing. The decision of the selection committee will be communicated through email to the successful candidates. As well the marketing and communications department, the campus administrators, and the convocation planner will be notified of the successful candidate. The successful nominees will be decided within ten business days of the nomination close date and the decision should be communicated within a week of the decision being made by the committee.

The selected valedictorian(s) are required to submit their valedictorian speech ten business days in advance of their convocation date to the Dean of Student Services who will review and approve the content of the speech along with the NLC President. The successful valedictorian(s) are required to represent all interest groups and career aspirations of the graduating class(es) in their speech.

Note: the attached form will be a fillable form available on the NLC website during the nomination period each year.

Valedictorian Nomination Form

Nominator Information:

Your Name: _____

Your Program: _____

Your Phone Number: _____

Your Email: _____

Nominee's Information:

Nominee's Name: _____

Nominee's Program: _____

Campus Nominee is attending or attended: _____

Please describe the nominee's involvement at Northern Lights College (NLC) including Studies, Clubs, Organizations, Volunteering, Activities, Sports, Classroom, and Tutoring.

Please describe the nominee's community/volunteer involvement while they were attending NLC, as well as any other notable involvement you wish to highlight. (This is involvement that happens outside of NLC.)

Please outline how the nominee has been a leader or role model to his or her fellow students.

Please be aware that only the successful candidate will be notified of their nomination.