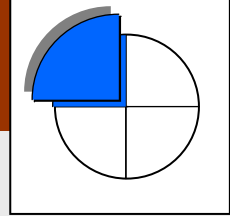


NORTHERN LIGHTS COLLEGE BOARD OF DIRECTORS POLICY



Policy Name: Requests for Presentations to the Board

Number: GP-13

Policy Type: Governance Process

Date Approved: 19 Jun 2007

Date Revised: 24 Aug 2016

Date Reviewed: 23 Aug 2017

The Board will maintain positive relationships through open access to the Board. However, the Board will not hear from individuals or groups where due process within the College is still occurring or has not been followed.

The Board will consider requests from members of the public to make presentations under the following separate categories: (1) Requests to present perspectives regarding Board policy development, (2) allegations that existing Board policy is inadequate, (3) information presentations for Board decision making purposes; and (4) general information presentations from ownership groups.

1. Requests by groups representing portions of the ownership regarding Board policy development shall be considered as follows:
 - 1.1. Requests to make presentations shall be in writing, including the purpose of the presentation.
 - 1.2. Those making presentations shall provide a written summary of the presentation at least 14 business days in advance of the scheduled presentation, so that it can be provided to the Board with the normal agenda package.
 - 1.3. The Board delegates to the Chair the authority to determine if the subject of the requested presentation is relevant to a Board policy, or whether it would be more appropriately addressed by administration.
 - 1.4. In the interests of effective and timely decision making, the Board delegates to the Chair the authority to limit the number of presentations made on a policy issue by the same group, and the total number of groups which will be heard on a given issue or at a given meeting.
 - 1.5. Presentations should not exceed 10 minutes, except in extraordinary circumstances and at the discretion of the Chair. Question period may follow at the Board's pleasure.
 - 1.6. Presentations by groups from within the ownership shall be considered in the context of the Board's responsibility to act on behalf of the owners as a whole.
 - 1.7. The Board will provide a timely response to presentations but shall not commit to responding at the same meeting in which the presentation is made.
2. Allegations that existing Board policy is inadequate shall be considered as follows:
 - 2.1. Articles 1.1 through 1.5 above apply.

- 2.2. The Board shall review the policy or policies in question, and determine if amendments are appropriate. In making its decision, the Board shall always discharge its responsibility to act on behalf of the owners as a whole.
 - 2.3. If the Board determines that an amendment to policy is required, it shall make the necessary change. If the administration has made a decision based on the previous policy, if feasible, the Board may request administration to reconsider its decision on the basis of the amended policy.
 - 2.4. The Board will provide a timely response to presentations but shall not commit to responding at the same meeting in which the presentation is made.
3. Presentations by groups for providing information for decisions within the Board's mandate shall be considered as follows:
 - 3.1 Articles 1.1 to 1.5 above apply.
 - 3.2 The Board shall review the information provided for its decision making purposes and consider it in the context of all information received.
 - 3.3 The Board will provide a timely response to presentations provided for decision making purposes where required but shall not commit to responding at the same meeting in which the presentation is made.
4. General information presentations from ownership groups shall be considered as follows:
 - 4.1 Articles 1.1 to 1.5 above apply.