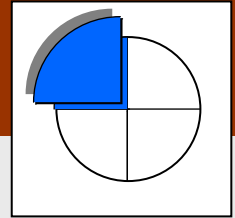


NORTHERN LIGHTS COLLEGE BOARD OF DIRECTORS POLICY



Policy Name: Ownership Linkage (O-Link) Committee
Terms of Reference

Number: GP-7.2

Policy Type: Governance Process

Date Approved: 16 March 2016

Date Revised: 20 Feb 2019

Date Reviewed: 20 Feb 2019

The Ownership Linkage Committee functions to ensure that the Northern Lights College Board plans for and maintains ongoing linkages with a representative cross-section of the owners in our service area. These ongoing linkage activities provide insight for policy development that is responsive to the needs of the communities we serve.

1. Goals

- a. An initial one (1) year ownership linkage plan will be provided to the board for decision by the March meeting of the Board.
- b. The subsequent three (3) one (1) year ownership plans will be provided to the Board for the February Board meeting of each year.
- c. The November meeting of the Board each year will complete an evaluation of the effectiveness of each plan, with input from the Board. This may be part of the annual Board training event.
- d. An organized written presentation of information collected from groups within the ownership, in a format useful to the Board for Ends deliberations, by the September meeting of the Board every year.

2. Authority

- a. The committee has no authority to change Board policies
- b. The committee has authority to spend funds required for travel to meetings if meetings are required.
- c. The committee has no authority to commit funds for external assistance in ownership linkage activities. Any requirement for such funds will be put to the Board for decision.
- d. The committee has authority to use staff resource time normal for administrative support around meetings, as well as administrative support included in the Board's ownership linkage plan.

3. Composition

- a. The Board Chair will be ex-officio member of the committee.
- b. The committee shall select the chair of the ownership linkage committee from among the Board members of the committee.
- c. The President of Northern Lights College will assign staff to the committee as resources for varying amounts of time.

4. Term of Office

- a. Members shall be appointed for a one (1) year term.