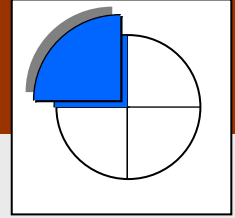


# NORTHERN LIGHTS COLLEGE BOARD OF DIRECTORS POLICY



**Policy Name:** Governance Committee  
Terms of Reference

**Number:** GP-7.3

**Policy Type:** Governance Process

**Date Approved:** 13 December 2017

**Date Revised:** 20 February 2019

**Date Reviewed:** 20 February 2019

The Governance Committee functions to assist and support the governance process of the Board.

## 1. Goals

- a. To consider and recommend to the Board:
  - i. Amendments and additions to policy and bylaws.
  - ii. Board education options, such as:
    1. Governance training and orientation,
    2. Ethics and legal topics pertinent to governance.
- b. Board effectiveness and efficiency, such as:
  - i. Self-monitoring,
  - ii. Succession and composition.

## 2. Authority

- a. The committee has no authority to change Board policies
- b. The committee has authority to spend funds required for travel to meetings if meetings are required.
- c. The committee has no authority to commit funds for external assistance in governance activities. Any requirement for such funds will be put to the Board for decision.
- d. The committee has authority to use staff resource time normal for administrative support around meetings, as well as administrative support included in the Board's governance plan.

## 3. Composition

- a. The committee shall consist of the Chair, Vice-Chair, and Board Members appointed by the Board.
- b. The committee shall select the chair of the Governance Committee from among the Board members of the committee.
- c. The President of Northern Lights College will assign staff to the committee as resources for varying amounts of time.

## 4. Term of Office

- a. Members shall be appointed for a one (1) year term.