

**NORTHERN LIGHTS COLLEGE  
REGISTRAR'S OFFICE  
PROGRAM INFORMATION AND COMPLETION GUIDE**

**Program Name:** Career and College Preparation  
**Credential/Certification:** Certificate in Career and College Preparation -  
Intermediate Level  
**Date Submitted:** May 2009  
**Effective Date:** September 2009

**Program Contact:**

Contact your nearest campus  
1-866-463-6652, (250) 782-5251

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**Program Description:**

Career and College Preparation provides the environment and resources for adults to acquire the knowledge necessary for successful entry into the labour market, advancement in careers, entry into further specialized training or enhance personal development.

Independent, self-directed learning is encouraged.

Career and College Preparation Intermediate Level

At this level (approximately grade 10 coursework), students could be working toward specific career or advanced education goals.

**Admission Requirements:**

All persons are admissible to the Career and College Preparation program who meet the following criteria:

- 17 years of age or older; and
- out of school for at least one year; or by special arrangement with the local School District.

Note: Those aged 18 or older can enter Career and College Preparation without meeting the out-of-school requirement.

In order to be placed in the most appropriate Career and College Preparation program level the student should provide a secondary school transcript. As well, the student will undergo informal placement assessment(s) as determined on each campus.

**Length of Program:** (weeks and total hours) 480 hours / 20 weeks

**Program Intake:** (start/finish dates) September - June (continuous intake)

**Available Seats:** Varies by campus

**Application Deadline:** One week prior to course start (most campuses accept learners on a continuous intake basis)

**Career Prospects:**

**Affiliations/Partnerships:**

**Location:** Chetwynd, Dawson Creek, Dease Lake, Fort Nelson, Fort St. John, Tumbler Ridge

**Additional Requirements/Supplies:** (fees, supplies, materials)  
Textbooks

Student fees, lab fees (if applicable), application fee (if applicable)

**Eligibility for Canada Student Loans:** (Yes or No)  
No

**Required Minimum Grade:** (overall and/or minimum within a course)  
D (50%)

**Residency Requirement:** (percentage of courses which must be taken at NLC)  
20%

**Required Courses:** (list courses required to complete credential  
and total hours for each course)

ENGL030 Intermediate English (120 hours)  
MATH030 Intermediate Mathematics (120 hours)  
OR  
MATH031 Intermediate Trades Math (120 hours)

and two of the following:

CPST030 Intermediate Computer Skills (120 hours)  
EDCP030 Education and Career Planning (120 hours)  
SCIE030 Intermediate Science (120 hours)  
SOST030 Intermediate Social Studies (80 hours)

Note: Some courses may not be available at all campuses