



Office of the Registrar  
 Regional Office  
 11401 - 8th Street  
 Dawson Creek, BC  
 V1G 4G2  
 Ph: 250-782-5251  
 Fax: 250-782-5233  
 Toll Free: 1-866-463-6652

# Application to Write Supplemental Examinations

**CAMPUS OF STUDIES**

Chetwynd    Dawson Creek    Fort Nelson    Fort St. John    Tumbler Ridge

B.C.'s Energy College™

## Student Information

Name	Student ID Number
Date	

The supplemental examination is not an automatic right of students registering in a course, but a privilege determined by the Dean and the Instructor of the course. The supplemental examination shall be held within two semesters of the semester in which the original grade was received. A fee will be assessed for each approved supplemental examination, depending on the course.

Course Name and Number	Semester	Year Taken
Reasons for requesting permission to write supplemental examinations:		

Signature of Student \_\_\_\_\_

*Please print form and sign by hand*

Permission to write supplemental examinations:  Granted  Denied    \$ \_\_\_\_\_  
Fee

Signature of Instructor \_\_\_\_\_ Signature of Dean \_\_\_\_\_