



**B.C.'s Energy
College**

Short Stay: Frequently Asked Questions and Residence Facts

Do I have to share a room?

All short stays are multiple bedroom suites. The bedrooms are separate and lockable and you may need to share the rest of the apartment with up to three other guests. If we are assigning rooms it would be with someone of the same sex but if a group is coming in then we would split the rooms by requested roommates.

What do I need to bring?

There is a twin bed in each of the short stay bedrooms. Each bedroom has a dresser, computer desk, and chair. The living room has a sofa, arm chair, a kitchen table and chairs. The kitchen is equipped with a full-size fridge, stove, and microwave. Short stay rooms have bedding, one set of bath towels, a limited number of pots, pans, dishes, cooking and eating utensils, a coffeemaker, and toaster. There is no maid service during your stay.

Residents are responsible for toiletries and other personal belongings such as alarm clocks and radios. They are also responsible for groceries and meals. The College has a cafeteria open for breakfast and lunch Monday thru Friday, September to June

If you have a lap top computer it can be connected to our Campus internet.
The username and password are both the same: nlcguest

Where can I pick up my keys?

Resident Assistants are available to check in new students during the weekend and after office hours. The name, room number, and telephone number of the Resident Assistant on duty will be posted in the entrance of the Residence. Please ring their room or call 250 261-6289(Fort St. John) or (250)784-6981(Dawson Creek) and the RA will get you your keys and show you to your room. Campus Security is also available from 4:00 p.m. until 3:00 am, their number is also posted in the entrance to the building. Monday-Friday, during regular business hours, call the Residence Manager. Contact information below.

Where can I park?

While you are moving in you are welcome to park in front of the Student Residence. Once you have unloaded your belongings, we ask that you park in designated student parking lots.

Free resident parking and visitor parking is available.

Northern Lights College reserves the right to modify or cancel any program, course, timetable, fees or objective without notice or prejudice.

Last Updated: August 31, 2017

Telephone Service

There is a courtesy phone in each of the common areas of the Residence.

Emergency Contact Numbers

Fort St. John

Residence Manager (250) 787-6239 (Monday-Friday 8:30-4:30)

Campus Security (250) 261-4119 (4 p.m. to 3 a.m. daily)

Resident Assistant (250) 261-6289 (After office hours on call)

Manager On Call (Duty Manager) (250) 784-7610(24hrs.)

Dawson Creek

Residence Manager (250)784-7524(Monday-Friday 8:30-4:30)

Campus Security (250)784-8202(4 p.m. to 3 a.m. daily)

Resident Assistant (250)784-8961(After office hours on call)

Manager On Call (Duty Manager) (250) 784-7610(24hrs.)

Residence Address (Fort St. John Campus)

Name,

C/O NLC Residence, (room number not required)

Box 1000 9820-120th Avenue

Fort St. John, BC, V1J 6K1

Residence Address (Dawson Creek Campus)

Name

C/O NLC Residence (room number not required)

11401 8th Street

Dawson Creek, BC, V1G 4G2

Resident's Responsibilities

There will be a Residence Guide and Handbook in the Short stay room. Each new resident needs to read through this and understand the Code of Conduct and Resident Guide and Handbook information.

Please also be aware of the following:

(1) Peace and Quiet.

Please respect your neighbors and remember you are responsible for the conduct of your visitors and guests while they are on Residence grounds. Quiet hours are in effect from 10:00 pm until 8:00 am Sunday to Thursday and from midnight until 10:00 am on weekends, in order to maintain an environment where students get enough rest and study time.

(2) Smoking in the Residence.

As this is a smoke free building, all short-term and long term stay suites are non-smoking. Designated smoking Areas are found outside the Residence.

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(3) Keeping your unit clean.

You and your fellow roommates are responsible for the cleanliness of the unit during your stay. Basic cleaning supplies are in the suite. There are washers and dryers on each floor and the Residence Office has vacuums available for student use.

If you have any further questions or concerns please feel free to contact the Residence Manager.

Fort St. John

Residence Manager (250) 787-6239 or fsj-residence@nlc.bc.ca (Monday-Friday 8:30-4:30)

Dawson Creek

Residence Manager (250)784-7524 or dc-residence@nlc.bc.ca (Monday-Friday 8:30-4:30)

*Thank you,
Residence Manager*