

NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL
Meeting October 29, 2008, in Dawson Creek

Participants:	Greg Lainsbury Jamie Livingstone Obinna Uzodimma John Birnie Eric Sehn Patricia McClelland	Brianna James Marina Hadland Janet Beavers Craig Herbert Clifford Inimgba Angie Johnsen (recording)
Absent:	Cyndy Lorincz Dave Owens Brenda Crocker	Jean Valgardson Michael French
Guest(s):	Stacy Smith	Rene Tremblay

G. Lainsbury introduced the four new student members of Council; J. Livingstone, B. James; M. Hadland, and O. Uzodimma. Council orientation was completed this morning with the students.

1. Adoption of Agenda

Adopt the agenda as circulated.

2. Adoption of Minutes, October 8, 2008

08.10.11 M/S - BIRNIE

THAT the minutes of October 8, 2008 be adopted as amended.

CARRIED

3. Action List Review

Council to work on policy regarding partnership agreements. G. Lainsbury has had some consultation on partnership agreements with a CoedCo member. E. Sehn stated that the Northern Collaborative Information Technology program has a coordinator in place. Does council need to create a policy? Is it an administrative piece? G. Lainsbury added that if it is about educational concerns; Council should be involved.

To be added to the Action List – the May minutes identified a subcommittee to work on the approval process for Program Information and Completion Guides.

Stacy Smith and R. Tremblay joined the meeting.

Heavy Duty/Commercial Transport Technician Foundation Trades Training Program (NLC South Peace Campus), New Outlines, HDCD 100A Heavy Duty/Commercial Transport Technician Foundation Trades Training/Level 1, HDCD 100B Trade Mathematics and Science, HDCD 150 Heavy Duty/Commercial Transport Technician Level 1, HDCD 160 Practicum, New Program Information and Completion Guide

Since taking over the program from BCIT the curriculum has not been changed; except the Math portion is now being offered in two components.

HDCD 100A – calendar description - ~~strikeout duplication of sentence on all documents.~~ Course content – minor revisions. The learning outcomes are following Industry Training Standards (ITA). There are a large number of assignments for students to complete, but they are small assignments.

HDCD 100B – change the hours per week to 16 seminar; 17 shop. Math is part of the curriculum in both 100A and 100B, therefore the prerequisite of HDCD 100A should be moved to the co-requisite field.

08.10.11 M/S – BIRNIE

THAT the Education Council recommends approval of the new course outlines, HDCD 100A Heavy Duty/Commercial Transport Technician Foundation Trades Training/Level 1, HDCD 100B Trade Mathematics and Science, as amended.

CARRIED

HDCD 150 – cal description - remove the duplicate sentence. Course content - minor grammatical revisions. The practicum must be completed prior to entry into HDCD 150 (Level 1). Remove the prerequisite practicum HDCD 160 from the HDCD 150 outline.

HDCD 160 – good as present.

Program Information and Completion Guide – remove program description duplicate sentence.

08.10.12 M/S – BIRNIE

THAT the Education Council recommends approval of the new outlines, HDCD 150 Heavy Duty/Commercial Transport Technician Level 1 as amended, HDCD 160 Practicum as presented, New Program Information and Completion Guide as amended, for the Heavy Duty/Commercial Transport Technician Foundation Trades Training/Level 1 Program (NLC South Peace Campus).

R. Tremblay and S. Smith were thanked and left the meeting.

4. Geomatics Engineering Technology Program, New Program Information and Completion Guide

This is a follow-up to the information piece that was presented to Council in the spring. The licensing agreement has been signed with the British Columbia Institute of Technology (BCIT) and the program will be launched in the Fall of 2009. The College will proceed with year one of the two-year diploma. Students can complete year 2 at BCIT. Outlines are currently being worked on. The completion guide is laid out and identical to BCIT. There are some course equivalencies with the academic courses, Physics 101, Physics 102, and Math 101. For level 2b students will complete Math 101 and Physics 102 in 5 weeks not the full 10 weeks allotted for the level.

Some donations have been made to the program with approximately one fourth of the equipment purchases already covered. The cover sheet indicates that library resources will need to be purchased; at this time the cost is unknown. The residency requirement is 50% which applies to year 1 only. Students may transfer in with the required Physics and Math courses from another institution. The intention is to have the full two-year program offered at the Fort St. John campus. National accreditation must be established first prior to the diploma being offered at Northern Lights College.

Revisions - minor word additions to page 4.

No certificate credential being offered at this time.

08.10.13 M/S – INIMGBA

THAT the Education Council recommends approval of the new Program Information and Completion Guide, as amended, for the Geomatics Engineering Technology program.

CARRIED

K. Handley joined the meeting.

Early Childhood Education Program, Revised Outlines, ECED 102 Principles and Practices II, ECED 109A Field Placement I (Practicum II), ECED 110 Field Placement II (Practicum II), ECED 111 Field Placement III (Final Practicum), ECTA 115 Guiding and Caring

Revised Program Information and Completion Guides, Early Childhood Education Diploma, Early Childhood Education Certificate, Early Childhood Education Citation in Special Needs, Early Childhood Education Citation in Infant and Toddler

The submission has been presented in order to have current documents in place for the program.

ECED 102 – missing assignment description for writing assignments. K. Handley will speak with the instructor to confirm.

DEFER to the next meeting.

ECED 109A – minor word revisions.

ECED 110 – use 107.5 hours for practicum and 1.5 for seminar for a total of 130 hours.

ECED 111 – remove bullets and move 1-6 to writing assignment section.

ECTA 115 – remove bullets from the writing assignment section. Textbook #5 is required. Minor revisions to the learning outcomes.

08.10.14 M/S - HERBERT

THAT the Education Council recommends approval of the revised course outlines, ECED 109A Field Placement I (Practicum II), ECED 110 Field Placement II (Practicum II), ECED 111 Field Placement III (Final Practicum), ECTA 115 Guiding and Caring, as amended, for the Early Childhood Education program.

CARRIED

Diploma Completion Guide – instructor related fees (as listed on all completion guides) refers to distance fees which vary depending on the method of delivery. There is a tuition fee and an instructor fee for each course. It was suggest that “instructor” be changed to “instruction.” Career Proscpects - remove the bullets to form one paragraph. To be revised on all completion guides.

Certificate Completion Guide – PSYC 220 can be looked at later as a possible alternative course for ECTA 121 Interpersonal Communications. PSYC 220 would have to meet the articulation for ECE Educators and be offered as a as a distance course; as it is only available as a face-to-face course now. Students already receive credit towards ECTA 121 if they already have PSYC 220 from another institution.

08.10.15 M/S – SEHN

THAT the Education Council recommends approval of the revised Program and Information Completion Guide, Certificate in Early Childhood Education and Diploma in Early Childhood Education, as amended, for the Early Childhood Education program.

CARRIED

Special Needs Citation Completion Guide – same changes as for the diploma (bullets and instruction related fees).

Infant Toddler Citation Completion Guide – same as above.

08.10.16 M/S – MCCLELLAND

THAT the Education Council recommends approval of the revised Program and Information Completion Guides for the Special Needs Citation and Infant Toddler Citation, as amended, for the Early Childhood Education program.

CARRIED

5. Education Assistant Program, Revised Program Information and Completion Guide

Calendar description – minor revisions.

08.10.17 M/S – HERBERT

THAT the Education Council recommends approval of the revised Program Information and Completion Guide as amended, for the Education Assistant program.

CARRIED

Adjournment

Next Meeting November 26, 2009

cc: Cindy Ravelli
Deans
Anna Hughes
Karen Erickson

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment. _____