

NORTHERN LIGHTS COLLEGE
EDUCATION COUNCIL
Meeting January 27, 2010, in Dawson Creek Regional Board Room

Participants:	Jennifer Aikoroje Anna Hughes Greg Lainsbury Denise Menard Gloria Rounds Sharon Shonert	Craig Herbert Raven Huyton Patricia McClelland Dave Owens Eric Sehn Judy Seidl (Recording)
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Absent:	Janet Beavers Clifford Inimgba Jean Valgardson	Michael French Donna Merry
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Guest(s):	Jennifer Bowes	Connie Kaweesi
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1. Adoption of Agenda – 1:18 pm

Agenda was adopted as presented.

2. Adoption of Minutes, November 25, 2009

E. Sehn had previously advised by email, in Item 13 of the minutes, LAND 176 should be LAND 276.

10.01.01 M/S – OWENS/ROUNDS

THAT the minutes of November 25, 2009 be adopted as amended.

CARRIED

3. Action List Review

The Evaluation of Students document will be discussed later on the agenda.

The decision to go to 'paperless' meetings has caused problems for those members who don't have laptop computers to access documents electronically in the meetings. Also the documents that are posted to the website are in .pdf format which does not allow members to track comments for later discussion at the meeting. The general consensus is that the problem is more about personal preference, as paper documents can be produced if the individual so wishes. G. Lainsbury will discuss available options with Don Hill, Computer System Analyst.

ACTION: G. Lainsbury to investigate options.

Decision Items

4. Visual and Graphic Communication Arts

New Course Outlines:

- a) VSAR 100 Portfolio Development**
- b) VSAR 111 Visual Fundamentals I**
- c) VSAR 121 Visual Fundamentals II**
- d) VSAR 114 Drawing I**
- e) VSAR 124 Drawing II**
- f) VSAR 125 Sculpture I**
- g) VSAR 113 Visual Culture I**
- h) VSAR 123 Visual Culture II**

Revised Course Outline:

VSAR 163 Painting I

J. Bowes gave a brief explanation of the changes to each course outline. Revisions to the Program Information and Completion Guide were approved at the November 25, 2009 meeting. The Program is now 31 credits and hours have not changed overall; however, course hours have been redistributed. Minor grammatical errors were corrected.

10.01.02 M/S – HUYTON/AIKOROJE

THAT the Education Council recommends approval of the revised course outline; VSAR 163 Painting I, and the new course outlines; VSAR 100 Portfolio Development, VSAR 111 Visual Fundamentals I, VSAR 121 Visual Fundamentals II, VSAR 114 Drawing I, VSAR 124 Drawing II, VSAR 125 Sculpture I, VSAR 113 Visual Culture I and VSAR 123 Visual Culture II for the Visual and Graphic Communication Arts program as amended.

CARRIED

S. Shonert left the meeting at 1:45 pm.

J. Bowes left the meeting at 2:04 pm.

5. Northern Collaborative Information Technology

New Course Outlines:

- a) NCIT 212 Object Oriented Programming II**
- b) NCIT 216 Database Management**
- c) NCIT 230 Systems and Application Scripting**
- d) NCIT 236 Server Infrastructure**

E. Sehn pointed out challenges of working in a multi-institution, collaborative environment with other institutions. Members of the collaboration are obligated to share course outlines, though information that Northern Lights requires on our outlines is sometimes not provided by the teaching institution. This explains why some of the course outlines submitted above do not “specify the number of assignments.” Clarification was provided regarding the duplication of NCIT courses with academic courses. Students in the NCIT program can receive credit for equivalent academic courses but cannot receive academic credit for an NCIT course. Minor grammatical errors were corrected.

10.01.03 M/S – HERBERT/OWENS

THAT the Education Council recommends approval of the new course outlines, NCIT 212 Object Oriented Programming II, NCIT 216 Database Management, NCIT 230 Systems and Application Scripting, and NCIT 236 Server Infrastructure, for the Northern Collaborative Information Technology Diploma program as amended.

CARRIED

Information/Discussion

**6. Student Appeals Policy
Student Appeal Form**

A. Hughes advised the purpose of the Student Appeals Policy is to streamline the process for students so they understand that they have one place to appeal and that is through the Registrar's office. Academic appeals will be dealt with separately through the Grade Appeal Policy. As usual, students will be encouraged to settle their problems on their own through existing procedures; however, if that doesn't work, this process will provide them with another course of action. A. Hughes expressed her concern at appointing an Education Council Staff/Faculty and Student member to the Appeal Board and the fact that the Policy is based on a strict timeline. Most of the members felt this would not be an issue but since the Education Council has limited numbers, were also wondering if interested staff and student representatives, not on the Council, could also be included in consideration for service on said Board.

7. Evaluating Students Document

A question was raised at the March 2009 Education Council meeting regarding the need for an overarching policy for the Evaluation of Students. A Student Evaluation subcommittee was formed, and historical documents on the subject were reviewed and updated. Some grammatical changes were made for clarification and the reference to 'adult' learners was removed as it was agreed that most college students are considered adults and that these expectations extend to all students.

10.01.04 M/S SEHN/ROUNDS

THAT the Education Council recommends approval of the Evaluating Students document as amended.

CARRIED

Next Meeting – February 24, 2010

Adjournment - 2:53 pm

These notes are not officially approved until initialed by the Chairperson. They could be subject to amendment. _____