

Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

**PRESENT:**

T. Holte, Board Chair	S. Kaur, Student Board Member (BlueJeans)
L. Archibald, Board Member (BlueJeans)	B. Kulmatycki, President & CEO
T. Bondaroff, Associate Vice President Stu. Serv. & Comm. Rel.	L. Lovegreen, Vice President Academic and Research
J. Drew, Associate Vice President People & Inst. Strategy	K. MacDonald, Support Board Member
D. Fajemisin, Board Member	S. McLeod, Board Member
J. Fox-McGuire, Board Member	F. Rashid, Faculty Board Member & Ed. Council Chair
M. Gilbert, Board Member	H. Larden, EA to President & Board (Recorder)
A. Graff, Vice President Finance and Corporate Services	

**ABSENT:**

A. Ackerman, Board Vice-Chair	K. Mason-Bennett, Board Member
R. Kaur, Student Board Member	

**GUEST(S):**

W. Stokes, Registrar

**1. Call to Order and Territorial Acknowledgement – 9:06 am****2. Presentation – None****3. Appointment of a Board Evaluator**

S. McLeod was appointed.

**4. Approval of Agenda**

2020/002 Fajemisin/Rashid

THAT the Northern Lights College Board approves the February 19, 2020 agenda with the prerogative of the Chair to adjust the agenda as needed. CARRIED

**5. Consent Agenda**

- 5.1 Minutes from November 19, 2019, Open Session Meeting**
- 5.2 Minutes from December 6, 2019, Email Vote**
- 5.3 Minutes from January 28, 2020, Email Vote**
- 5.4 Monitoring Report: EL-4 Financial Condition**
- 5.5 Monitoring Report: EL-10 Land Use**
- 5.6 Reasonable Interpretations: EL-3; EL-5.6, 5.7, and 5.7.1; EL-6**

2020/003 Fox-McGuire/MacDonald

THAT the Northern Lights College Board approves the following items on the consent agenda:

- Minutes from the November 19, 2019 Open Session Meeting;
- Minutes from the December 6, 2019 Special Email Vote; and
- Minutes from the January 28, 2020 Special Email Vote. CARRIED

2020/004 Rashid/McLeod

THAT the Northern Lights College Board approves the following items on the consent agenda:

- Monitoring reports for EL-4 Financial Condition and Activities, and EL-10 Land Use, as demonstrating compliance with reasonable interpretations of the policies; and
- Reasonable interpretations for EL-3 Financial Planning; EL-5.6, 5.7, and 5.7.1 Asset Protection; and EL-6 Compensation and Benefits; as reasonable interpretations of the policies. CARRIED

## 6. Planned Linkage with Owners

### 6.1 GP-3 & 4, Ownership Linkage Committee Report

A copy of the February 2020 Ownership Linkage report is available on D2L.

## 7. Board Education and Communication

### 7.1 EL-7, President's Report to the Board – *Kulmatycki*

President Kulmatycki provided an update on his strategic activities, meetings, and initiatives. A copy of the report is available on D2L. Topics reviewed included:

- Funding received for development (environmental scan) of technology and clean energy related programing (copy of letter is available on D2L);
- Copyright access tariff (copy of letter available on D2L). The College's accounting process was outlined as well as current actions / stance regarding the tariff;
- The Mayor of Chetwynd has submitted a letter of support regarding International Education in the community (copy of letter is available on D2L). The process of offering International Education in a community was outlined;
- Board members are encouraged to review the [State of the North Report](#) (link is available on D2L);
- The College's involvement with the BC Winter Games being held in Fort St. John February 21-23 was discussed, including sponsorship, a social being held on the Fort St. John campus on Saturday, and the medal presentation for Badminton on Sunday;
- NLC has received a *Wood Design and Building Award* for the Trades Training Centre, as well an award from the North East Native Advancing Society
- An overview of a digital education program by the University of Calgary and sponsored by School District 60 was provided;
- A tuition review is being completed by the Ministry;
- Dual credit funding is being reviewed by the Ministry;
- An update regarding the funding submission for a student housing project in Fort St. John was provided;
- The impact of out-of-province institutions offering programs within British Columbia through partnerships with private colleges was discussed;
- An update of intermural sports in Dawson Creek and Fort St. John was provided;
- NLC will be hosting a rodeo this spring;
- An update on NLC staff involvement in national boards was provided, including Dr. Kulmatycki's appointment to the national CIGan Committee of Presidents Leadership Development;
- Dr. Kulmatycki will be presenting at the [IRC Major Projects Conference](#) in Calgary on February 26
- Trades Training BC meeting and discussions with the ITA regarding curriculum documents and Provincial Sector Advisory Groups;
- New Zealand Study Trip for BC College Presidents;
- Funding proposal has been submitted for a labour demand study regarding agriculture; and
- NLC will be hosting a Labour Market Conference on April 2, 2020.

### 7.2 Education Council Chair Report – *Rashid*

F. Rashid provided an update on Education Council activities for the time period of November 2019 – January 2020. A copy of the report is available on D2L.

F. Rashid exited the meeting (10:09 am).

### 7.3 Board Chair Report – Holte

The Minister regularly meets with Board Chairs. At the last meeting, the Minister dismissed talk about mergers as simple rumors. Chair Holte met with Dr. Nilson as part of the NPSC study regarding post-secondary education in northern BC. An overview of the purpose of the report as well as meetings held with representatives from local government officials, industry representatives, school districts, Indigenous leaders, and community members was provided. Chair Holte and President Kumatycki met with the Crown Agencies and Board Resourcing Office where discussion included the importance of geographical representation as well as diverse backgrounds and competencies.

A brief break took place (10:34 – 10:53 am).

### 7.4 Governance Committee Report – Holte

Behind the scenes work has started regarding outstanding initiatives. An update will be provided at a future meeting.

J. Drew exited the meeting (10:56 am).

## 8. Decision Items

### 8.1 2020-2021 Board Budget – Archibald and MacDonald

2020/005 Gilbert/Fajemisin

THAT the NLC Board of Governors accepts the proposed 2020/2021 Board Budget Version 2 as presented. CARRIED

### 8.2 UNBC Lease – Graff

An overview of the 10-year lease agreement (April 1, 2020 – March 31, 2030, with one option to renew for a 5-year term) was provided, including the increase in leased space and renovations that UNBC will be conducting.

2020/006 MacDonald/McLeod

THAT the Northern Lights College Board of Governors approves the disposition of the following space on the Fort St. John Campus to the University of Northern British Columbia:

- Jim Kassen Industry Training Centre:
  - Rooms 201, 202, 203, 206, 207, 210, 211, 214, 216, 217, 217A, 233, 234; and
- Fort St John Campus Centre:
  - Rooms 179, 180, 181, 182, 182A, 183, 183A, 202;

and that the Board Chair sign the attached statement declaring that the disposal will not affect the future delivery of education programs. CARRIED

## 9. Board Activities

### 9.1 GP-11, Review Board Calendar

A Strategic Planning Session will take place this afternoon, starting at 1 pm and the next Board meeting is scheduled for March 18 in Dawson Creek. The 2020 NLC Staff Service Awards Gala will take place the evening of April 30 in Dawson Creek. More details will be provided closer to the event. The 2020 convocation dates are:

- June 5, Dawson Creek
- June 12, Fort St. John
- June 25, Fort Nelson

### 9.2 Quarterly Board Expenses Report

Board Vice-Chair A. Ackerman reviewed the expenses on January 16 and found that the Board is operating within its overall budget. A copy of A. Ackerman's letter regarding his findings as well as a copy of the Q3 Board Expense Report is available on D2L.

F. Rashid rejoined the meeting (11:14 am).

**9.3 Quarterly Review of President's Expenses Report**

Board Vice-Chair A. Ackerman reviewed the President's Q3 Expenses on January 16 and submitted a letter (copy available on D2L) outlining his findings. No areas of concern were noted.

**9.4 Call for Representatives, CIGan Conference 2020 – Holte**

The 2020 CIGan Conference will be held in Montreal in May. The *Serving & Developing Rural, Remote and Northern Communities Forum* Pre-Conference will take place May 1 and 2. The regular conference will run May 3, 4, and 5. Board members wanting to register for the conference are asked to advise H. Larden no later than March 13.

**10. Roundtable and Information Items**

A copy of the 2020 Audit Planning Report and a link to the current State of the North Economic Report (Northern Development Initiative Trust) are on D2L.

**11. Board Self-Evaluation Report of Meeting**

S. McLeod reported on her observations of today's meeting noting outward vision, encouragement for questions from all attendees, inclusion and promotion of input from all Board members for decision items, and a future focus.

**12. In-Camera Session**

2020/007 Fox-McGuire/Rashid

TO move the meeting in-camera. CARRIED

**13. Adjournment – 11:57 am**

2020/012 Gilbert

TO adjourn the meeting. CARRIED

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