

Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

PRESENT:

T. Holte, Board Chair	A. Graff, Vice President Finance and Corporate Services
A. Ackerman, Board Vice-Chair	S. Kaur, Student Board Member
L. Archibald, Board Member	B. Kulmatycki, President & CEO
T. Bondaroff, Associate Vice President Stu. Serv. & Comm. Rel.	L. Lovegreen, Vice President Academic and Research
J. Drew, Associate Vice President, People & Inst. Strategy	K. Mason-Bennett, Board Member
D. Fajemisin, Board Member	S. McLeod, Board Member
J. Fox-McGuire, Board Member	F. Rashid, Faculty Board Member & Ed. Council Chair
M. Gilbert, Board Member	H. Larden, EA to President & Board (Recorder)

ABSENT / REGRETS:

R. Kaur, Student Board Member	K. MacDonald, Support Board Member
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GUEST(S):

J. Neufeld, Sander Rose Bone Grindle LLP	W. Stokes, Registrar
D. ROSE, Sander Rose Bone Grindle LLP	

1. Call to Order and Territorial Acknowledgement – 9:02 am**2. Appointment of a Board Evaluator**

A. Ackerman was appointed.

3. Approval of Agenda

2020/033 Fox-McGuire/Mason-Bennett

THAT the Northern Lights College Board approves the May 20, 2020 agenda with the prerogative of the Chair to adjust the agenda as needed. CARRIED

4. Auditors – Sander Rose Bone Grindle LLP**4.1 2019-2020 Audited Financial Statements**

D. Rose provided an overview of the updated role and responsibilities of an auditor and provided a summary of the 2019-2020 auditor report and financial statements.

2020/034 Archibald/Ackerman

THAT the Northern Lights College Board accepts the External Audit Report presented by Sander Rose Bone Grindle, which includes the Financial Statements for the period ending March 31, 2020. CARRIED

4.2 EL-3, 4, 5.6, 5.7, 5.7.1, 6, External Report (as per Board President Relationship BP-4)

J. Neufeld provided an overview of the external report regarding the Executive Limitations.

2020/035 Fajemisin/Archibald

THAT the Northern Lights College Board accepts the External Monitoring Report, presented by Sander Rose Bone Grindle, as demonstrating compliance with the President's Reasonable Interpretation of the following policies: EL-3 Financial Planning, EL-4 Financial Condition, EL-5.6, 5.7 and 5.7.1 Asset Protection, and EL-6. Compensation & Benefits. CARRIED

D. Rose and J. Neufeld were thanked and exited the meeting.

5. Presentation(s) – None**6. Consent Agenda****6.1 Minutes from April 22, 2020, Open Session Meeting****6.2 Sexual Violence and Misconduct Policy Report**

2020/036 Fox-McGuire/Ackerman

THAT the Northern Lights College Board approves the following items on the consent agenda:

- Minutes from the April 22, 2020 Open Session Meeting; and the
- 2019-2020 Sexual Violence and Misconduct Policy Report. CARRIED

7. Planned Linkage with Owners

7.1 GP-3 & 4, Ownership Linkage Committee Report – Ackerman

A copy of the report is on D2L. Board members are asked to contact A. Ackerman if they have any questions regarding the proposed plan.

8. Board Education and Communication

8.1 EL-7, President's Report to the Board – Kulmatycki

President Kulmatycki provided an update on the Ministry approval process for Covid-19 related messaging and communications; Covid-19 Ministry directives and working groups; business continuity workplans, standards, and approval processes; fall instructional delivery and current enrolment numbers; and internal Covid-19 working group activities. International student enrolment, applications, available student supports, travel restriction impacts, student outreach (returning and prospective), and recruitment activities were discussed as well as anti-racism initiatives, housing, and mental health supports for students. An overview of capital projects and activities was presented and convocation planning was discussed (convocation in a box, virtual ceremony, student participation, congratulatory message, etc.)

8.2 Board Chair Report – Holte

The College and Institute Act requires that the Board consult with Education Council prior to putting any amendments to the strategic direction into place and to request a response from the Education Council regarding the changes. At the April Board meeting, the Board authorized the President to make a presentation to the Education Council regarding the proposed amendments to the strategic priorities. The presentation took place at the April 22, 2020 Education Council meeting. As outlined in the College and Institute Act, at least 10 working days were required to be available to the Education Council to consider these changes and respond to the Board's request. As of May 7, 2020, ten working days had passed (no objections received regarding the proposed changes); therefore, the Education Council conducted an email vote to endorse the changes to the NLC strategic priorities. The motion passed and the Board received a motion confirmation document (available on D2L). The required consultation with the Education Council is now complete.

The next step in the strategic planning refresh process was for the Board to approve the updated vision and strategic priorities, which were presented at the April 22 Board meeting (copy of the presentation is available on D2L).

2020/037 Ackerman/Archibald

THAT the Northern Lights College Board approves the updated Vision Statement and Strategic Priorities as presented. CARRIED

The joint letter to the Premier from the NLC Board and Education Council that was discussed at the last Board meeting has been sent. The letter conveyed appreciation to the Premier and cabinet for their ongoing interest and support for Northern Lights College. In addition, the contributions and advancements made by the Ministry of Advanced Education, Skills and Training under the leadership of Minister Melanie Mark were acknowledged, including the College's receipt of over \$370,000 in year end funding. The support of other Ministry officials, specifically Deputy Minister Shannon Baskerville and her team of assistant deputy ministers, was also recognized. A copy of the letter is available on D2L.

8.3 Education Council Chair Report – Rashid

F. Rashid provided an update on recent Education Council activities, including election results (F. Rashid re-elected Chair and M. Bedell re-elected Vice-Chair). A copy of the report is available on D2L.

8.4 Governance Committee Report – Holte / Fox-McGuire

The committee has drafted a chart of proposed compliance and language review dates for Board policies (copy available on D2L). Board members interested in joining the committee are asked to contact Chair Holte for more information. Membership will be discussed at the next Board meeting.

8.5 Budget Update – Kulmatycki / Graff

A. Graff provided an overview of budget assumptions, impacts, adjustments and mitigation strategies in response to Covid-19. A copy of the presentation is available on D2L.

S. Kaur exited the meeting. A short break took place from 10:25 – 10:35 am.

9. Decision Items**9.1 2019-2020 Institutional Accountability Plan and Report** – *Stokes*

W. Stokes provided an overview of the report (Ministry requirements, data content, additional information to be included and data source, process, mandate letter priorities, etc.)

2020/038 Ackerman/Rashid

THAT the Northern Lights College Board approves that the Board Chair signs the 2019-2020 Institutional Accountability Plan and Report for Ministry submission. CARRIED

9.2 2019-2020 Executive Compensation Salary Disclosure Statement – *Drew*

2020/039 Fox-McGuire/Archibald

THAT the Northern Lights College Board approves that the Board Chair signs the Executive Compensation Disclosure Statement for 2019-2020. CARRIED

10. Board Activities**10.1 GP-11, Review Board Calendar**

The next Board meeting is scheduled for August 19, 2020. Two email votes are anticipated for June 2020 (regarding the Q1 Financial Forecast and the Capital Budget. The 2019-2020 Board Remuneration Disclosure is also anticipated to be due in June; however, based on last year, a vote may not be required (if so, an informational email will be sent to the Board advising of the posting of the disclosure.)

10.2 Board Elections – *Stokes*

W. Stokes conducted the Board elections as outlined in the *College and Institute Act*. After advising the Board of eligibility requirements for the Chair and Vice-Chair, voting eligibility and procedures were explained. The terms for the Chair and Vice-Chair will be August 1, 2020 – July 31, 2021.

W. Stokes opened the nominations for Board Chair, calling for nominations three (3) times. T. Holte was nominated and agreed to let his name stand. T. Holte was declared Chair by acclamation.

W. Stokes opened the nominations for Board Vice-Chair, calling for nominations three (3) times. L. Archibald was nominated and agreed to let her name stand. L. Archibald was declared Vice-Chair by acclamation.

Congratulations were expressed to T. Holte (Chair) and L. Archibald (Vice-Chair) on their election.

11. Roundtable and Information Items

A. Ackerman was thanked for his service on the Board of Governors, as his term expires on July 31, 2020.

12. Board Self-Evaluation Report of Meeting

A. Ackerman provided his report on today's Board meeting, noting forward thinking, inclusiveness, and active participation.

W. Stokes exited the meeting.

13. In-Camera Session


2020/040 Fox-McGuire/Gilbert

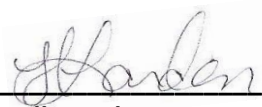
TO move the meeting in-camera. CARRIED

14. Adjournment – 11:07 am

2020/043 Archibald

TO adjourn the meeting. CARRIED


Tyler Holte
Board Chair


Holly Larden
Executive Assistant to the President & Board