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Email Sent to: L. Archibald, B. Kulmatycki, D. Fajemisin, F. Rashid, J. Fox-McGuire, K. MacDonald, K. Mason-Bennett, M. Gilbert, S. McLeod, S. Goudie, H. Kaur, M. Tesico and T. Holte.

1. **Special Email Vote:** A request to vote by email sent January 14, 2021 at 3:05 pm by H. Larden on behalf of Board Chair, T. Holte. A copy of the briefing note provided by Anndra Graff, Vice President, Finance and Corporate Services accompanied the email and outlined the request and details regarding the parcel of land. Copies of the Land Title Form C, Standard Charge Terms, map of the area, and the declaration letter to be signed by the Board Chair were also attached to the email. These documents were also uploaded to D2L in order to be available for review by the Board.
2. **Statutory Right of Way (BC Hydro and Telus):** BC Hydro and Telus are completing upgrades to their equipment located on the Chetwynd Campus. In preparation of the upgrade work, they have requested a Statutory Right of Way be granted for both BC Hydro and Telus. Since this requires a filing with the Land Titles Office, it requires both Board and Ministry of Advanced Education and Skills Training approval. A request to vote and supporting documentation were sent by email on January 14, 2021, to approve the disposition of land as well as for the Board Chair to sign a declaration that this disposal of land agreement will not impact future delivery of educational programming.
3. **Voting:** "I Accept" votes were received from:
 - L. Archibald (mover)
 - F. Rashid (seconder)
 - K. Mason-Bennett
 - H. Kaur
 - K. MacDonald
 - S. McLeod
 - M. Tesico
 - J. Fox-McGuire
 - S. Goudie
 - D. Fajemisin

The motion was passed (carried).

2021/001 Archibald/Rashid

THAT the Board of Governors approves the Statutory Right of Way Agreement on the property located at 5132 50 Street SW Chetwynd legally described as Lot 95 District Lot 3103 Peace River District Plan 24719; and that the Board Chair sign the attached statement declaring that the disposal will not affect the future delivery of educational programs. CARRIED