



Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

**Email Sent to:**

D. Fajemisin, F. Rashid, H. Kaur, J. Fox-McGuire, K. MacDonald, K. Mason-Bennett, L. Archibald, M. Gilbert, M. Tesico, S. McLeod, S. Goudie, T. Holte, and B. Kulmatycki.

**1. Special Email Vote:**

A request to vote by email and supporting documentation was sent out on June 3, 2021, at 1:35 pm, by H. Larden on behalf of Board Chair, T. Holte. Voting concluded on June 14, 2021 at 12:02 pm.

**2. Mandate Letter:**

A request to vote was sent by email on June 3, 2021, regarding the 2021-2022 Mandate Letter. As the Board Chair is required to sign the Mandate Letter and return a copy to the Ministry of Advanced Education and Skills Training (as well as ensure a copy of the signed letter is posted on the College's public website), a motion was necessary. A copy of the Mandate Letter was attached to the email as well as uploaded to D2L. The wording of the motion was included in the email, and it was stated that the first to respond would be noted as the mover of the motion, and the member who replied seconded would be recorded as seconder of the motion. Board members were instructed to contact the Chair if they had any questions or concerns.

**3. Voting:**

"I Accept" votes were received from:

- K. MacDonald (mover)
- S. McLeod (seconder)
- L. Archibald
- D. Fajemisin
- S. Goudie
- F. Rashid
- H. Kaur
- J. Fox-McGuire
- M. Tesico
- M. Gilbert
- K. Mason-Bennett

The motion was passed (carried).

**2021/038 MacDonald/McLeod**

***THAT the Board of Governors instructs the Chair to sign the 2021-2022 mandate letter as presented.***