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Email Sent to:

D. Fajemisin, F. Rashid, H. Kaur, J. Fox-McGuire, K. MacDonald, K. Mason-Bennett, L. Archibald, M. Gilbert, M. Tesico, S. McLeod, S. Goudie, T. Holte, and B. Kulmatycki.

1. Special Email Vote:

A request to vote by email and supporting documentation was sent out on June 15, 2021 at 9:12 am, by H. Larden on behalf of Board Chair, T. Holte. Voting concluded on June 25, 2021 at 1 pm.

2. 2021-2022 Q1 Financial Forecast:

A request to vote was sent by email on June 15, 2021, regarding the 2021-2022 Q1 Financial Forecast. As the Board Chair is required to sign the Forecast Confirmation document and return a copy to the Ministry of Advanced Education and Skills Training, a motion was necessary. A copy of the 2021-2022 Q1 Financial Forecast was attached to the email as well as uploaded to D2L. The wording of the motion was included in the email, and it was stated that the first to respond would be noted as the mover of the motion, and the member who replied seconded would be recorded as seconder of the motion. Board members were instructed to contact the Chair if they had any questions or concerns.

The following statement from A. Graff, Vice-President Finance and Corporate Services, was included in the email:

“Please find attached the Q1 Forecast for board approval. This is the budget that was approved by the board back in March 2021 that has been entered into the Ministry template for submission. Page 3 outlines the income statement showing the approved deficit of \$171,000. We are also forecasting that we will be back to a small surplus by 22/23. We are currently showing deficits for 23/24 and 24/25 as these are unallocated pressures and will be reviewed and managed in the coming years. Page 10 outlines the assumptions that were used during the forecast which have not changed from prior years.”

3. Voting:

“I Accept” votes were received from:

- F. Rashid (mover)
- L. Archibald (seconder)
- K. Mason-Bennett
- J. Fox-McGuire
- S. McLeod
- M. Gilbert
- D. Fajemisin
- K. MacDonald
- M. Tesico

The motion was passed (carried).

2021/039 Rashid/Archibald

THAT the NLC Board of Governors accepts the Q1 Financial Forecast as presented, and that the NLC Board Chair signs the Forecast Confirmation document to the Ministry of Advanced Education and Skills Training.