

Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

PRESENT:

T. Holte, Board Chair
A. Florita, Student Board Member
A. Graff, Vice President Finance and Corporate Services
B. Kulmatycki, President & CEO
D. Fajemisin, Board Member
F. Rashid, Faculty Board Member & Ed. Council Chair
J. Drew, Vice President People & Inst. Strategy
J. Fox-McGuire, Board Member
K. Mason-Bennett, Board Member
K. Rabel, Support Board Member
L. Lovegreen, Senior Vice President Academic and Research
L. Archibald, Board Vice-Chair
M. Gilbert, Board Member
S. Goudie, Board Member
T. Bondaroff, Vice President Student Services & Community Relations
H. Larden, Executive Assistant to the President & Board (Recorder)

REGRETS:

J. Kaur, Student Board Member
S. McLeod, Board Member

GUEST(S):

A. Hendry, Observer (NLC Communication s & Marketing Dept. Employee)
B. McKinnon, Observer (NLC Business Management Instructor)
C. Gabanna, Observer (HR Atlantic – Board Consultant)
D. Giersch, Observer (NLC Communication s & Marketing Dept. Employee)

1. Call to Order, Territorial Acknowledgement, and Appointment of Board Evaluator – 1:05 pm

L. Archibald was appointed as Board evaluator.

2. New Board Members: Welcome and Oaths of Office

New Board members were welcomed, performed their oaths of office, and invited to tell the Board a little about themselves. New Student Board member Andrey Florita is originally from the Philippines and is enrolled in the Business Management program. Kurtis Rabel is the newly elected Support Staff Board member who started working as the Regional Bookstore Retailer on the Dawson Creek campus in July.

3. Approval of Agenda

2021/050 Archibald/Rashid

THAT the Northern Lights College Board approves the October 21, 2021, agenda with the prerogative of the Chair to adjust the agenda as needed. CARRIED

4. Presentation: Funding Model – Graff

A. Graff delivered a presentation providing information on the main sources of funding the College receives for operational expenses.

5. Consent Agenda**5.1 Minutes from August 18, 2021, Open Session Meeting****5.2 Minutes from September 29, 2021, Special Email Vote** (Q2 Financial Forecast)**5.3 Quarterly Board Expenses Report****5.4 Quarterly Review of President's Expenses Report****5.5 Monitoring Report: EL-4 Financial Condition**

2021/051 Goudie/Fajemisin

THAT the Northern Lights College Board approves the following items on the consent agenda:

- Minutes from the August 18, 2021 Open Session meeting;
- Minutes from the September 29, 2021 Special Email Vote;
- Quarterly Board Expense Report;
- Quarterly Review of the President's Expenses Report; and the
- Monitoring Report for EL-4 Financial Condition as demonstrating compliance with reasonable interpretations of the policy. CARRIED

6. Planned Linkage with Owners

6.1 GP-3 & 4, Ownership Linkage Committee Report – None

7. Board Education and Communication

7.1 EL-7, President's Report to the Board – Kulmatycki

President Kulmatycki provided an overview of strategic meetings, activities, and initiatives. Topics of discussion included:

- Early childhood education, seat expansion and training funding (copy of letter available on D2L)
- Student mental health supports (copy of letter available on D2L)
- Student orientation events in September 2021
- Updates from Trades Training BC (mandatory trades, harmonization), BC Colleges Council of Presidents, and Post-Secondary Employers Association (bargaining) meetings
- Update of Northern Post-Secondary Council initiatives (Canada Learning Bond / Northern Development Trust)
- Return to campus, Covid-19 restrictions, safety protocols, testing, and vaccine clinics
- Student enrolment, admission, and recruitment
- Development of Indigenous education division and Indigenous training available for staff
- Upcoming virtual Labour Market Study conference (Insight – The Future of Work), [registration](#) is open for this free conference and the Board is invited to attend
- Atlin update (planned meeting with Chief and Council, MOU)
- Project North update
- Creation of an Alumni department
- NLC Foundation strategic planning update
- Addressing childhood trauma initiative update

7.2 Board Chair Report – Holte

A copy of a letter from Minister Kang regarding the new *Governing in the Public Interest* certificate program in on D2L. Members will be contacted directly by the CABRO office with an invitation to complete the online training.

Committee membership was discussed. The committee composition for the year will be:

- Ownership Linkage (O-Link)
 - K. Mason-Bennett
 - F. Rashid
 - K. Rabel
 - T. Holte (ex-officio)
 - B. Kulmatycki (ex-officio)
- Governance Committee
 - T. Holte
 - L. Archibald
 - J. Fox-McGuire
 - S. Goudie
 - S. McLeod
- Education Council
 - M. Gilbert will continue to serve as the ex-officio Board representative
- NLC Foundation Board
 - The ex-officio Board representative will be D. Fajemisin

7.3 Education Council Chair Report – Rashid

An update on Education Council activities was provided, noting new Student Education Council members. The next meeting will take place on October 27, 2021.

7.4 Governance Committee Report – Fox-McGuire

The October 2021 committee report to the Board was reviewed (copy on D2L). The review of policy language resulted in proposed updates to provide clarity. An overview of these changes follows (additions are underlined; wording to be removed have strikethrough).

GP – Global Governance Process (wording changes)

The purpose of the Board, on behalf of the stakeholders of the Northern Lights College, including the people and communities of the Northern Lights College Region, is to ensure that Northern Lights College ~~achieves~~ pursues appropriate desired results for the appropriate people at an appropriate cost (as specified in Board Ends policies), and avoids unacceptable actions and situations (as prohibited in Board Executive Limitations policies).

(New paragraph following the above.) Without limiting the generality of the foregoing, the Board shall pursue the priorities mandated by the Ministry of Advanced Education.

GP-8 – Governance Succession (wording changes)

In order to fulfill its leadership role, the Board recognizes the importance of Community Diversity in its membership. The criteria to ensure that diversity exists should include (but will not be limited to):

- *gender*
- *ethnicity*
- *age*
- *place of residence (the board seeks wide geographic representation from throughout the College Region identified as School Districts 81, 87, 59 and 60)*
- ~~*socio-economic status*~~
- *occupation and expertise*
- *community interests, views and affiliations*
- ~~*aboriginal*~~ *Indigenous representation.*

BP – Global Board-President Relationship (merging BP, BP-1, and BP-2, with the following wording changes)

The Board's sole official connection to the operational organization of the College, ~~its achievements and its~~ conduct will be through a Chief Executive Officer, titled President.

1. Generally, individual Board members do not have authority to direct or bind the President. In order for there to be valid and binding direction from the Board, the Board must act collectively by passing official motions. Only officially passed motions of the Board are binding on the President.
2. Decisions or instructions of individual Board members, officers, or committees are not binding on the President except in rare instances when the Board has specifically authorized such exercise of authority.
3. In the case of Board members or committees requesting information or assistance without Board authorization, the President can refuse such requests that require, in the President's opinion, a material amount of staff time or funds or are disruptive.
4. Only the Board acting as a body can employ, terminate, discipline, or change the conditions of employment of the President.
- ~~The President is the Board's only link to operational achievement of the College and the conduct of College Staff, so that all authority and accountability of College staff, as far as the Board is concerned, is considered the authority and accountability of the President.~~
5. The Board will never give instructions to persons who report directly or indirectly to the President.
6. The Board will not evaluate either formally or informally, any staff other than the President.
7. The Board will view Presidential performance as identical to organizational performance, so that organizational accomplishment of ~~a reasonable interpretation of~~ Board stated Ends and compliance with Executive Limitations, ~~as reasonably interpreted,~~ will be viewed as successful Presidential performance.

With the above wording changes, BP-1 and BP-2 will be repealed.

2021/052 Goudie/Mason-Bennett

THAT the Northern Lights College Board has reviewed GP *Global Governance Process* and GP-8 *Governance Succession* policies for compliance and assessed itself as being in compliance. CARRIED

2021/053 Rashid/Fajemisin

THAT the Northern Lights College Board has reviewed GP *Global Governance Process*, GP-8 *Governance Succession*, and BP *Global Board-President Relationship* policy language, and that the wording of these policies be updated as presented, effective immediately. CARRIED

2021/054 Gilbert/Mason-Bennett

THAT the Northern Lights College Board repeals BP-1 *Unity of Control* and BP-2 *Accountability of the President*, effective immediately. CARRIED

8. Decision Items

8.1 International Tuition Rates for 2022-2023 – Bondaroff

2021/055 Rashid/Archibald

THAT the Northern Lights College Board approves the 2% International tuition rate increase for the 2022-2023 academic year. CARRIED

9. Board Activities

9.1 GP-11, Review Board Calendar

The November 17 Board meeting was moved to December 8, 2021. The December meeting will start at the regular time (9 am) and end early (11:30 am) in order for the Board Holiday Luncheon to take place at 11:45 am. The Board Holiday Luncheon will take place in the Indigenous Gathering Space on the Dawson Creek campus and will be catered by the Professional Cook Training program students. Board members are asked to submit their RSVPs for the meeting as well as the luncheon, as this is how quorum is tracked and final catering numbers will be determined. The proposed schedule of Board meetings for 2022 (available on D2L) was reviewed and accepted as presented.

10. Roundtable and Information Items

- A copy of the Northeast BC Agriculture Labour Trends and Needs report and the NLC Rodeo Team schedule are on D2L
- The agriculture labour market study report is being finalized

11. Board Self-Evaluation Report of Meeting

L. Archibald provide a brief verbal report regarding observations from today's meeting, noting outward vision, diversity of viewpoints, collective decision making, and a pro-active approach.

12. In-Camera Session

All observers were asked to exit the meeting, with the exception of C. Gabanna.

2021/056 Fajemisin/Goudie

TO move the meeting in-camera. CARRIED

C. Gabanna was thanked for her service and flexibility in facilitating this year's Board planning and training retreat.

13. Adjournment – 3:16 pm

2021/059 Fajemisin

TO adjourn the meeting. CARRIED