



Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

PRESENT:

- T. Holte, Board Chair
A. Florita, Student Board Member
A. Graff, Vice President Finance and Corporate Services
D. Fajemisin, Board Member
F. Rashid, Faculty Board Member & Ed. Council Chair
J. Drew, Vice President People & Inst. Strategy
J. Fox-McGuire, Board Member
J. Kaur, Student Board Member
K. Mason-Bennett, Board Member
K. Rabel, Support Board Member
L. Archibald, Board Vice-Chair
L. Lovegreen, Senior Vice President Academic and Research
S. McLeod, Board Member
S. Goudie, Board Member
T. Bondaroff, Acting President and CEO
H. Larden, Executive Assistant to the President & Board (Recorder)

REGRETS:

- M. Gilbert, Board Member

GUEST(S):

- A. Houle, Presenter, UNBC (and Observer \Public
B. MacKinnon, Observer (NLC Business Management Instructor)
C. Steeves, Observer (NLC Director of Communication and Marketing)
E. Schwenger, Presenter, UNBC
J. Bond, Observer (NLC Copyright Assistant)
L. Borek, Presenter, NLC Foundation (and Observer)
R. Marceau, Presenter, UNBC

1. Call to Order and Territorial Acknowledgement – 9:01 am

2. Appointment of a Board Evaluator

J. Fox-McGuire was appointed.

3. Presentations

3.1 Northern Baccalaureate Nursing Program – A. Houle, UNBC Student Success Coordinator, Peace River Liard (with the assistance and/or introduction of E. Schwenger and R. Marceau.)

A. Houle provided an overview of UNBC offerings (i.e., 60 Bachelor’s degree programs, 24 Masters programs, and 3 PhDs), highlighting the Bachelor of Social Work and Northern Baccalaureate Nursing undergraduate programs offered on-site at the UNBC campus located at Northern Lights College. The value of the UNBC-NLC partnership was discussed. A copy of the presentation is available on D2L.

E. Schwenger and R. Marceau exited the meeting.

3.2 Northern Lights College Foundation – L. Borek, NLC Foundation Executive Director

An update on the NLC Foundation’s strategic planning, goals, role, staff and Board, donors, and services provided to students was provided. In 2021, over 200 students were assisted, with 12 new awards created, and over \$297,000 distributed to students. A copy of the presentation is available on D2L.

A. Houle and L. Borek exited the meeting.

4. Approval of Agenda

2022/015 Fox-McGuire/Archibald

THAT the Northern Lights College Board approves the March 16, 2022, agenda with the prerogative of the Chair to adjust the agenda as needed. CARRIED

5. Consent Agenda

5.1 Minutes from February 16, 2022, Open Session Meeting

5.2 Monitoring Report: EL-7 Communication and Support to the Board

2022/016 Fox-McGuire/McLeod

THAT the Northern Lights College Board approves the following items on the consent agenda:

- Minutes from the February 16, 2022, Open Session meeting; and
The monitoring report for EL-7 Communication and Support to the Board as demonstrating compliance with reasonable interpretations of the policy. CARRIED

6. Planned Linkage with Owners**6.1 GP-3 & 4, Ownership Linkage Committee Report** – *None***7. Board Education and Communication****7.1 EL-7, President's Report to the Board** – *Bondaroff*

Acting President Bondaroff provided an update on his current strategic meeting, events, and initiatives, which included:

- National Employee Appreciation Day
 - NLC's Bring Your Pet to Work event
 - Video message to staff available at <https://www.youtube.com/watch?v=koOvitrZ5OI>
- Executive Recruitment
 - S. Clerk has been appointed as the Acting Vice President Student Services and Community Relations; he will retain his leadership role for International Education at this time

D. Fajemisin joined the meeting.

- Academic Initiatives and Programming
 - An overview of NLC's health care programs was provided, including Practical Nursing (2-year program, one intake per year), Health Care Assistant (two intakes per year) and the HCA Partners Pathway initiative
 - The Industry Training Authority Act has been replaced with the Skilled Trades BC Act
 - Certification required for 10 initial trades
 - GAP training will be offered for individuals who have worked in industry but is not currently certified
- Funding Review

A. Florita exited the meeting.

- BC Colleges: 2-Day Community of Practice
 - Launch of BC Economic Plan and BC Labour Market Outlook
- NLC Strategic Planning Update
 - Strategic Planning 101 provided to administrators
 - Consultation with faculty via a survey taking place this week
 - Will be on the agenda for the May Board meeting
- Canada Learning Bond initiative (the Northern Promise) Update
 - Pilot project and funding proposal submitted (NPSC institutions, NDIT, and the northern line of credit unions) and approved
 - A presentation to the Board will take place at the May Board meeting

F. Rashid joined the meeting.

- COVID-19 Update
 - An update on PHO order changes was provided
 - Test kits were received two weeks ago (enough for a kit, containing 5 tests, for each student, faculty, and staff member).
 - NLC's travel restriction for international travel by staff has been lifted
- Information on the Written Report (available on D2L) Included:
 - Institutional Accountability Plan and Report
 - Student mental health support
 - Payroll information for Board members
 - Community engagement
 - Athletics and recreation (year-end report)

J. Bond and C. Steeves exited the meeting

7.2 Board Chair Report – Holte

Chair Holte participated in a Board Chair meeting. The Ministry's Indigenous initiatives, including outreach to Indigenous Board members, was discussed. Additional documents are available under agenda item #10.

7.3 Education Council Chair Report – Rashid

An update from the February Education Council meeting was provided as well as initiatives in progress, including committees and subcommittees. The inclusion of Education Council representation in future CIIE meetings was discussed.

7.4 Governance Committee Report – None**8. Decision Items****8.1 2022-2023 Budget Approval – Graff**

A. Graff presented the 2022-2023 budget which included:

- An overview of budget and registration assumptions;
- 2% increase in domestic and international tuition fees;
- Budget pressures and mitigation strategies;
- Alignment with NLC strategic plan/priorities;
- Projected revenue, salaries and benefits, and operational expenses; and
- An overall small surplus.

[2022/017 Archibald/Rashid](#)

[THAT the Northern Lights College Board accepts and approves the 2022-2023 Budget as presented. CARRIED](#)

J. Kaur exited the meeting.

9. Board Activities**9.1 GP-11, Review Board Calendar**

A regular meeting isn't scheduled in April. The next Board meeting is scheduled to take place May 11, 2022, in Dawson Creek with distance participation available via TEAMS. It is possible that this meeting may be moved to May 18, 2022. Details will be communicated to the Board as decisions are finalized.

A notice of election for the positions of Board Chair and Vice-Chair, will be sent out from the Registrar's office via email in late-March or early-April. The election will take place during the May Board meeting (the term will run August 1, 2022 – July 31, 2023).

K. Mason-Bennett exited the meeting.

A special email vote regarding the 2022 Honorary Associate of Arts recipient(s) is anticipated in late-March or early-April. In addition, the annual Mandate letter has not been received to date. Once received, if the signed letter is due prior to the next Board meeting, an email vote will be conducted. Board members are asked to monitor their emails in anticipation of these email vote(s).

10. Roundtable and Information Items

Copies of the Interim Audit Letter and Planning Report are on D2L.

The College will be hosting a delegation from Kenya on Thursday, March 16. An update was provided regarding the Uasin Gishu County government's scholarship program that will see up to 50 students attend NLC in the fall. The actual number of students will be dependant on study permit. An MOU with the county government to be signed during the visit.

Colleges and Institutes Canada has issued a call for colleges who can offer scholarships for Ukrainians resettling in Canada as a result of the conflict. NLC is exploring scholarship opportunities (we do have a refugee program).

The Ministry's [Aboriginal Post-Secondary Education and Training Policy Framework and Action Plan](#) was discussed (draft engagement documents available on D2L).



11. Board Self-Evaluation Report of Meeting

J. Fox-McGuire provided an overview of her observations, including appreciation for the partnerships highlighted in the presentations and demonstration of outward vision.

B. Mackinnon exited the meeting.

12. In-Camera Session

2022/018 Fajemisin/Goudie

TO move the meeting in-camera. CARRIED

13. Adjournment – 12:01 pm

2022/022 Rashid

TO adjourn the meeting. CARRIED