

Enriching lives, communities and industry in Northern BC and the world through accessible, applied, and academic learning.

PRESENT:

T. Holte, Board Chair
A. Graff, Vice President Finance and Corporate Services
D. Fajemisin, Board Member
F. Rashid, Education Council Chair
J. Drew, Vice President People & Inst. Strategy
M. Gilbert, Board Chair
J. Kaur, Student Board Member
B. Mackinnon, Faculty Board Member

K. Mason-Bennett, Board Member
K. Rabel, Support Board Member
L. Archibald, Board Vice-Chair
L. Lovegreen, Senior Vice President Academic and Research
S. Clerk, Acting Vice President Student Services and Community Relations
S. McLeod, Board Member
S. Goudie, Board Member
T. Bondaroff, Acting President and CEO
H. Larden, Executive Assistant to the President & Board (Recorder)

ABSENT:

A. Florita, Student Board Member
J. Fox-McGuire, Board Member

GUESTS:

D. Rose, Auditor – Sander Rose Bone Grindle LLP
L. Mathias, Director of Student Services
L. Tiemer, Associate Registrar
W. Stokes, Registrar

1. Call to Order, Territorial Acknowledgement, Welcome, and Oath of Office – 9:03 am

B. Mackinnon was welcomed to the Board of Governors as the new Faculty Board Member and read his Oath of Office.

2. Appointment of a Board Evaluator

M. Gilbert was appointed as Board evaluator.

3. Auditors – D. Rose, Sander Rose Bone Grindle LLP**3.1 EL-3, 4, 5.6, 5.7, 5.7.1, 6, External Report** (as per Board President Relationship BP-4)

D. Rose presented the external report on the Executive Limitations that are externally reviewed.

D. Fajemisin joined the meeting.

3.2 2021-2022 Audited Financial Statements

D. Rose provided an overview of the audit conducted and the financial statements provided.

2022/025 Archibald/Rabel

TO move the meeting in-camera. CARRIED

2022/027 Archibald/Gilbert

THAT the Northern Lights College Board accepts the External Monitoring Report, presented by Sander Rose Bone Grindle, as demonstrating compliance with the President's Reasonable Interpretation of the following policies: EL-3 Financial Planning, EL-4 Financial Condition, EL-5.6, 5.7 and 5.7.1 Asset Protection, and EL-6. Compensation & Benefits; and THAT the Northern Lights College Board accepts the External Audit Report presented by Sander Rose Bone Grindle, which includes the Financial Statements for the period ending March 31, 2022. Carried.

D. Rose was thanked for his presentation and exited the meeting.

4. Approval of Agenda

2022/028 Rabel/McLeod

THAT the Northern Lights College Board approves the May 18, 2022, agenda with the prerogative of the Chair to adjust the agenda as needed. Carried

5. Consent Agenda**5.1 Minutes from March 16, 2022, Open Session Meeting****5.2 Sexual Violence and Misconduct Policy Report****5.3 Quarterly Board Expenses Report****5.4 Quarterly Review of President's Expenses****5.5 Borrowing Resolution**

5.6 EL-2 Monitoring Report, *Treatment of Staff***5.7 EL-9 Monitoring Report, *Access to Education*****5.8 Mandate Letter**

The spelling of B. Mackinnon's name will be corrected in the March 16, 2022 minutes.

2022/029 Fajemisin/McLeod

THAT the Northern Lights College Board approves the following items on the consent agenda:

- The corrected Minutes from the March 16, 2022 Open Session meeting;
- The 2022 Sexual Violence and Misconduct Policy Report;
- The Quarterly Board Expenses Report;
- The Quarterly Review of President's Expenses report;
- That the Board Chair signs the Borrowing Resolution document as presented;
- The monitoring report for EL-2 Treatment of Staff and EL-9 Access to Education as demonstrating compliance with reasonable interpretations of the policies; and
- That the Board of Governors instructs the Chair to sign the 2022-2023 mandate letter as presented. Carried.

6. Presentations**6.1 Canada Learning Bond Initiative – The Northern Promise – L. Mathias, NLC Director of Student Services**

L. Mathias presented information on the Northern Promise, Canada Learning Bond initiative. A copy of her presentation is available on D2L.

L. Mathias was thanked for her presentation and exited the meeting.

7. Planned Linkage with Owners**7.1 GP-3 & 4, Ownership Linkage Committee Report – None****8. Board Education and Communication****8.1 EL-7, President's Report to the Board – Bondaroff**

Acting President Bondaroff updated the Board on his strategic activities, meetings, and initiatives, which included information on:

- Funeral services for former President B. Kulmatycki
- Future Ready: Skills for Jobs of Tomorrow meeting with Minister of Advanced Education and Skills Training, Anne Kang
- BC public post-secondary funding review
- BC Colleges College Readiness project
- Northern Post-Secondary Council initiatives
- Update on strategic planning activities
- CIIE governance session
- Ukrainian Student Refugee Program
- Daycare funding expansions

A copy of the written report is available on D2L. It includes update on:

- Internationally trained nurses and health care professionals
- North Central Local Government Association AGM held May 3 – 6
- NLC Rodeo Team Roundup and Celebration event held May 5
- Convocation ceremonies scheduled for June 9 in Fort St. John and June 24 in Dawson Creek

8.2 Board Chair Report – Holte

Chair Holte participated in an introductory meeting with Eric Peters, Senior Ministerial Advisor for the Ministry of Advanced Education and Skills Training and Desmond Pollard, Ministerial Advisor.

A letter from Ministry regarding Ukrainian students as well as a copy of the letter from the Auditor General are available on D2L.

Chair Holte reported on his observations of the May 10th CIIE meeting.

C. Moeller joined the meeting.

8.3 Education Council Chair Report – Rashid

An update on activities from the April Education Council meeting was provided. Elections took place and the new Chair of the Education is Rob Roy Douglas (term starts September 1, 2022.) F. Rashid was thanked for his service on the Board of Governors.

W. Stokes and L. Tiemer joined the meeting.

8.4 Governance Committee Report – None**9. Decision Items****9.1 2021-2022 Institutional Accountability Plan and Report – Stokes and Tiemer**

2022/030 Goudie/Gilbert

THAT the Northern Lights College Board approves that the Board Chair signs the 2021-2022 Institutional Accountability Plan and Report for Ministry submission. Carried.

9.2 2021-2022 Executive Compensation Salary Disclosure Statement – Drew & Moeller

2022/031 Archibald/Fajemisin

THAT the Northern Lights College Board approves that the Board Chair signs the Executive Compensation Disclosure Statement for 2021-2022. Carried.*

* M. Gilbert requested that his opposed vote be recorded in the minutes. He advised that his opposition is in regard to privacy issues in posting names and salary information publicly.

C. Moeller exited the meeting.

9.3 2022 – 2027 Capital Plan – Graff

2022/032 McLeod/Archibald

THAT the Northern Lights College Board accepts and approves the 2022/2023 – 2026/2027 Capital Plan as presented. Carried.

10. Board Activities**10.1 GP-11, Review Board Calendar**

Next meeting is scheduled for August 31st (no regular meetings in June or July). The 2021-2022 Board Remuneration Disclosure is also anticipated to be due in late-May/early-June; however, based on last year, a vote will not be required. Instead, an email will be sent to the Board advising of it being posted. An email vote is anticipated in mid-June for approval of the Q1 Financial Statement.

10.2 Board Elections (Chair and Vice-Chair) – Stokes

W. Stokes conducted the Board elections as outlined in the *College and Institute Act*. The Board was advised of the upcoming elections via written notice that was emailed to the Board on March 28, 2022 (a copy of notice is available on D2L.) After advising the Board of eligibility requirements for the Chair and Vice-Chair, voting eligibility and procedures were explained. The terms for the Chair and Vice-Chair will be August 1, 2022 – July 31, 2023.

W. Stokes opened the nominations for Board Chair, calling for nominations three (3) times. T. Holte was nominated and agreed to let his name stand. T. Holte was declared Chair by acclamation.

W. Stokes opened the nominations for Board Vice-Chair, calling for nominations three (3) times. L. Archibald was nominated and agreed to let her name stand. L. Archibald was declared Vice-Chair by acclamation.

Congratulations were expressed to T. Holte (Chair) and L. Archibald (Vice-Chair) on their re-election.

W. Stokes and L. Tiemer exited the meeting.

10.3 Report from CICan Conference – Archibald / Rabel / Mason-Bennett (V)

Board members reported that the conference offered varied, high quality, and informative sessions; therefore, they recommend attendance at future conferences.

10.4 Board Representation at Convocation Ceremonies – Holte

Two in-person convocation ceremonies will take place this year:

- FSJ Convocation, June 9 @ 2 pm, FSJ Curling Rink
- DC Convocation, June 24 @ 2 pm, DC Campus Hangar

A copy of the invitation is available on D2L. If you plan on attending, please RSVP to the email address indicated on the invitation (convocation@nlc.bc.ca) by May 25th and copy H. Larden on your response. You are asked to ensure that you indicate which ceremony you will be attending (or both) as well as your height. Board members are part of the processional, so will wear regalia (provided). You are asked to please arrive no later than 1:30 pm.

11. Roundtable and Information Items

The NLC Gala, celebrating longevity of service as well as educational milestones of staff, will take place on May 26 at Mercer Hall in the Ovintiv Events Centre. A copy of the invitation is available on D2L.

The NLC Foundation will be hosting two Student Refugee Giving Campaign luncheons (May 31 in Dawson Creek and June 2 in FSJ). A copy of the invitation is on D2L. If you are interested in attending, please RSVP today to foundation@nlc.bc.ca.

T. Bondaroff and S. Clerk attended the CIG conference last month and provide a brief report regarding their strategic meetings, activities, and networking events. Appreciation to meet face-to-face with colleagues that they have worked with virtually and to continue to build these connections was expressed.

12. Board Self-Evaluation Report of Meeting

M. Gilbert reported on his observations at today's meeting, noting encouragement of diversity and input, forward thinking, collective decisions, proactivity, and outreach. Adding an item to the evaluation checklist regarding ensuring impact to smaller campuses is included in discussions is recommended. Board members are reminded to bring forward suggested agenda items to the Chair prior to meetings.

13. In-Camera Session

2022/033 Rabel/Archibald

TO move the meeting in-camera. Carried.

14. Adjournment – 11:59 am

2022/038 Archibald

TO adjourn the meeting. Carried.
