

Enriching lives, communities, and industry in Northern BC and the world through accessible, applied, and academic learning.

PRESENT:

T. Holte, Board Chair
A. Graff, Vice President Finance and Corporate Services
B. Mackinnon, Faculty Board Member
D. Fajemisin, Board Member
J. Drew, Vice President People & Inst. Strategy
J. Fox-McGuire, Board Member
K. Rabel, Support Board Member
R. Douglas, Education Council Chair
S. Clerk, Acting Vice President Student Services and Community Relations
S. McLeod, Board Member
S. Goudie, Board Member
T. Bondaroff, President and CEO
H. Larden, Executive Assistant to the President & Board (Recorder)

ABSENT:

M. Andaya, Student Board Member
L. Archibald, Board Vice-Chair
M. Gilbert, Board Member
S. Tullao, Student Board Member

GUESTS:

C. Ewart, President, BC Colleges
J. Ward, Consultant (Joel Ward & Associates)

1. Call to Order, Territorial Acknowledgement, and Oaths of Office – 1:00 pm

R. Douglas, the new Chair of the Education Council, was welcomed to the Board, provided the Board with information regarding himself, and performed his oath of office.

2. Appointment of Board Evaluator

J. Fox-McGuire was appointed.

3. Approval of Agenda

[2022/051 Fajemisin/Goudie](#)

THAT the Northern Lights College Board approves the October 20, 2022, agenda with the prerogative of the Chair to adjust the agenda as needed. CARRIED

4. BC Colleges Presentation – Colin Ewart, President of BC Colleges

C. Ewart presented information on BC government priorities; Advanced Education and Skills Training initiatives, such as *Future Ready: Skills Plan for Tomorrow* and *Funding Model Review*; mandated priorities of the Minister; as well as observations on a provincial level.

C. Ewart exited the meeting.

5. Education Council Chair Report – Douglas

R. Douglas provided an update on Education Council activities, which included information from the September meeting. Program revisions, policy reviews and updates, bylaw revisions, and committee activities were reported on. A copy of the written report is available on D2L.

6. Consent Agenda

- 6.1. Minutes from the August 31, 2022, Open Session Meeting
- 6.2. Minutes from the September 29, 2022, Special Email Vote (Q2 Financial Forecast)
- 6.3. Quarterly Board Expense Report
- 6.4. Quarterly Review of President's Expenses
- 6.5. Monitoring Report: EL-4 Financial Condition

[2022/052 Goudie/McLeod](#)

THAT the Northern Lights College Board approves the following items on the consent agenda:

- Minutes from the August 31, 2022, Open Session meeting;
- Minutes from the September 29, 2022, Email Vote;
- The Board's Q2 Expenses Report;
- The President's Q2 Expenses Report Review; and
- The monitoring report for EL-4 Financial Condition as demonstrating compliance with reasonable interpretations of the policy. CARRIED

7. Planned Linkage with Owners

7.1. GP-3 & 4, Ownership Linkage Committee Report

Administration and the Ownership Linkage Committee will work together on community consultation activities regarding the strategic plan, with a focus on engaging mayors and councils.

8. Board Education and Communication

8.1. EL-7, President's Report to the Board – Bondaroff

President Bondaroff provided an overview of strategic activities, meetings, and initiatives including:

- Student journey welcome group
- Small campus revitalization (International enrollment strategy at the Chetwynd campus)
- Responsive programming
- Capital planning (Dawson Creek and Fort St. John campuses)
 - Update on higher than anticipated bids on daycare project(s)
- International students from Kenya
- Strategic planning refresh / community consultation
 - Opportunity for the College and Board to host events on each campus to review strategic pillars and invite mayors and councils to attend. This initiative is proposed for early December, with the possibility of some events taking place in January
- Centre for Innovation in Indigenous Education (CIIE) update and next steps

The written report (available on D2L) also includes information on:

- The October 2022 NLC intercollegiate rodeo
- Fall 2022 orientation activities
- Presidents' meeting in Vancouver, September 2022
- NENAS First Nations Community and Industry Forum Appreciation, Awards, and Fundraising dinner on October 6, 2022
- NLC cook training students and the Dawson Co-Op Fusion Faceoff
 - October 31 – November 3
 - Live broadcasting and community viewing stations

8.2. Board Chair Report – Holte

The *Governing in the Public Interest* workshop will take place in Vancouver on November 10, 2022. Please advise H. Larden if you are interested in attending. The Ministry also offers an online training certificate program for Board members (details are included on the information sheet available on D2L.) Board members are encouraged to enroll. Please advise H. Larden if you are interested in enrolling.

Committee membership was discussed. S. Goudie has moved from the Governance Committee to the Ownership Linkage Committee.

8.3. Governance Committee Report – Holte

T. Holte will commence work on updates to the Ends policies.

9. Decision Items

9.1. International Tuition Levels – Clerk

An overview of international student tuition levels was provided (document available on D2L), including proposed increases in 2023-24 and 2024-25. Debate took place and penetrating questions were asked regarding the process and facts considered in the proposed increase, the risks of increasing as well as not increasing tuition, and the impact on students and the organization of increasing as well as not increasing tuition.

R. Douglas exited the meeting.



Executive limitations and provincial direction regarding costs were discussed. Adjourning the discussion for two to three weeks to allow for additional information to be gathered and consultation with students (i.e., student Board members) was suggested; however, the suggested motion failed. Accurate information regarding tuition fees is necessary for international student recruitment activities which will commence soon – delays in finalizing fee levels would impact promotion of programs, thus impacting applications and registrations. Alternatives were discussed, such as limiting the increase to the 2023-24 year, with further consideration of 2024-25 tuition levels at the next Board meeting, after additional fact and information are compiled.

2022/053 Holte/Fox-McGuire

TO approve the proposed 2023-2024 increase as presented and adjourn consideration of the 2024-2025 increases to the next meeting without prejudice for the Board to reconsider all increases at our next Board meeting. CARRIED (with one in dissent)

10. Board Activities

10.1. GP-11, Review Board Calendar – Holte

The proposed schedule of Board meetings for 2023 (copy available onD2L) was reviewed. As no concerns or changes were proposed, the Board Calendar document will be updated with the 2023 meeting dates as presented.

An email vote is anticipated for late-November to approve the Q3 Financial Forecast.

The next Board meeting is scheduled for December 14, 2022, in Dawson Creek. The annual Board holiday luncheon will follow (catered by the Professional Cook Training program students).

Board members are asked to ensure they send in their RSVPs for the meeting as well as the luncheon as this is how quorum is tracked and final catering numbers will be determined.

The Board is invited to the staff holiday parties in Dawson Creek (November 26) and Fort St. John (December 3). Please let H. Larden know by November 4th if you'd like a complimentary ticket secured for you for one or both of these functions.

11. Roundtable and Information Items

L. Archibald and A. Graff are in the process of reviewing the RFP submission(s) regarding audit services. An email vote is anticipated in November.

12. In-Camera Session

2022/054 Rabel/Goudie

TO move the meeting in-camera. CARRIED

13. Board Self-Evaluation Report of Meeting

J. Fox-McGuire completed the evaluation during the meeting and provided a copy of the evaluation form with her notes. A copy is available on D2L.

14. Adjournment – 6:31 pm

2022/057 Fox-McGuire

TO adjourn the meeting. CARRIED