

STUDENT HOUSING ASSISTANT ACCOMMODATION FEES POLICY

Policy Name Student Housing Assistant Accommodation Fees	Responsible Owner VP Finance & Corporate Services	Created 2000 November
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PURPOSE

To outline what monetary compensation will be provided.

SCOPE

Applicable only to those appointed to the Student Housing Assistant role.

DEFINITIONS

“**Student Housing Assistant**” means students living in student housing are appointed to assist in student housing operations. Student Housing Assistants (SHAs) are provided with monetary compensation for their assistance.

POLICY STATEMENTS

SHAs will receive payment of one month’s rent at the 4-bedroom rental rate plus 5% to cover payroll deductions for each full month of assistance.

Student Housing Managers (SHMs) will appoint SHAs and complete and submit a hiring package to Human Resources for processing.

SUPPORTING FORMS, DOCUMENTS, WEBSITES, RELATED POLICIES

N/A

RELATED ACTS AND REGULATIONS

N/A

RELATED COLLECTIVE AGREEMENTS

N/A