



Northern Lights  
College

Business | Computers and Technology | Project Management | Equine and Veterinary | Health and Wellness | Safety Training and Industry

# Course Offerings Spring 2024



**Northern Lights College**  
Continuing Education

# General Information



## Registration

Registration for Spring 2024 programs is now open. Registration can be done in person at any NLC campus, via email [ce@nlc.bc.ca](mailto:ce@nlc.bc.ca) or over the phone at **1-866-463-6652**. You must provide the course code when you register. Codes begin with 2024SC. Many classes have multiple offerings with varying dates and delivery methods. Choose one when registering. Some class sizes may be limited and are filled on a first come, first served basis.



## Cancellations

Some courses or classes may be cancelled if minimum attendance is not met. Every effort is made to notify students in advance. Please ensure your contact information is current.



## Refunds

Our general refund policy is to provide a full refund, including textbooks and supplies, if written notification is received seven business days or more prior to the start of the class. Notification should be sent to [ce@nlc.bc.ca](mailto:ce@nlc.bc.ca). There are no refunds for cancellations that are six business days or less prior to the start date of the class or for non-attendance. Refunds for canceled classes will be processed automatically.



## Fees

Tuition fees are payable to NLC at the time of registration. Tuition fees include GST where applicable.



## Course Requirements

Students are responsible for ensuring they have the right equipment and software for the courses they are enrolled in. If a course has prerequisites, you will be required to confirm eligibility.



## Ed2Go Courses

We offer over 250 online courses through Ed2Go. Visit [www.ed2go.com/northern/](http://www.ed2go.com/northern/) to view the catalogue.



## Corporate Training

Continuing Education at NLC offers custom, corporate training for businesses and organizations and their staff. From computer courses to equipment operating, we can develop training that you need. Email [corporatetraining@nlc.bc.ca](mailto:corporatetraining@nlc.bc.ca) or call **250-787-6205** for more information.



## Training for Indigenous Communities

Continuing Education is proud to work with our Indigenous communities to create accessible and relevant training and courses for their members. Where necessary, NLC's Indigenous Education team is involved in the planning process. Previous programming for Indigenous communities has included Computer Fundamentals, Indigenous Resource Management and Job Search Skills. Training is customizable and can be completed at an NLC campus or wherever the training is required. Email: [corporatetraining@nlc.bc.ca](mailto:corporatetraining@nlc.bc.ca).

**Online, Self-Guided** = Students are given full access to all course content the day the course starts and learning is self paced. Students have 12 weeks from the course start date to complete the course. No extensions are permitted.

**Online, Instructor-Moderated** = Course content is released weekly. Students have six weeks from the course start date to complete the course.

**Online, Live Instructor** = Delivered online via Teams, Zoom, or other platforms.

To register: [ce@nlc.bc.ca](mailto:ce@nlc.bc.ca) | 250-784-7587 | 1-866-463-6652

# Business

## Business Essentials 101

\$818.67+GST

Using the “Look Before You Leap Business Plan”, students will be guided by an experienced instructor through the eight elements of a business plan: Self-Assessment, Concept Development, Legal Issues, Going to Market, Sales and Quality Service, Finances, Establishing a Contracting Business and Anatomy of a Business Plan. By the end of this course, students will have the knowledge to successfully start a business.

### Online, Live Instructor

May 6–14 Mon, Tues, Wed  
9:00am–5:00pm  
2024SC CE-BE123-WS001

### Online, Live Instructor

June 3–11 Mon, Tues, Wed  
9:00–5:00pm  
2024SC CE-BE123-WS002

## Creating a Successful Business Plan

\$207.00+GST

Work through all the major components of writing a business plan and emerge with your first draft in hand. Requirements: PC (Windows 8 or later) or Mac (macOS 10.6 or later). (24 hours)

### Online, Self-Guided

Start anytime  
2024SC CE-BE40-WZ001

### Online, Instructor Moderated

Begins May 15  
2024SC CE-BE40-WA002

### Online, Instructor Moderated

Begins April 17  
2024SC CE-BE40-WA001

### Online, Instructor Moderated

Begins June 12  
2024SC CE-BE40-WA003

## Management Skills for Supervisors

\$1,250+GST

Learners will examine management styles and understand the process for transitioning from colleague to supervisor. Participants will gain an understanding of their own unique management identity and begin the journey of creating a Foundations of Management Portfolio. The course will focus on skill development to give and receive feedback, conflict resolution, best practices for communication, roles of team members and characteristics of successful teams

### Dawson Creek Campus, In-Person

May 6–9, 9am–4:30pm  
2024SC CE-BE124-DP001

## Digital Marketing Suite

\$565.00+GST

Learn how to develop an Internet marketing plan, use popular social media platforms and achieve higher positions with major search engines with this bundle of 3 courses. Requirements: PC (Windows 8 or later) or Mac (macOS 10.6 or later). (72 hours)

### Online, Instructor Moderated

Begins April 17  
2024SC CE-BE41-WA001

### Online, Instructor Moderated

Begins June 12  
2024SC CE-BE41-WA003

### Online, Instructor Moderated

Begins May 15  
2024SC CE-BE41-WA002



# Computers and Technology

## Introduction to Artificial Intelligence

\$208.00+GST

Gain a foundational knowledge of the science behind creating computer systems that can perform tasks typically requiring human intelligence. This course will provide you with an artificial intelligence practical knowledge foundation. (24 hours)

### Online, Self-Guided

Start anytime

2024SC CE-CT178-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC CE-CT178-WA002

### Online, Instructor Moderated

Begins April 17

2024SC CE-CT178-WA001

### Online, Instructor Moderated

Begins June 12

2024SC CE-CT178-WA003

## Introduction to Computers

\$245.00+GST

This course is an introduction to basic computer literacy. It will cover a wide range of topics from computer hardware and software to basic functions of Word, Excel and PowerPoint. No computer? No problem! Students will use NLC computers.

### Chetwynd Campus

#### In-Person

April 9–April 30, Tuesdays 6–9pm

2024SC WFTR-CT01-CPO01

### Fort St. John Campus

#### In-Person

May 21–June 11, Tuesdays 6–9pm

2024SC WFTR-CT01-FPO01

### Tumbler Ridge Campus

#### In-Person

April 25–May 16, Thursdays 6–9pm

2024SC WFTR-CT01-TPO01

### Dawson Creek Campus

#### In-Person

May 30–June 20, Thursdays 6–9pm

2024SC WFTR-CT01-DPO01

## Introduction to Programming

\$201.00+GST

Take your first steps toward a career as a computer programmer! In this course, you'll learn to use Just BASIC, a free Windows programming language, to create stand-alone applications. By the end of the course, you'll have the skills and confidence you need to program in BASIC and design your own custom applications for home, school, or work. Requirements: PC with Windows 8 or later. Macs are not compatible. (24 hours)

### Online, Self-Guided

Start anytime

2024SC CE-CT143-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC CE-CT143-WA002

### Online, Instructor Moderated

Begins April 17

2024SC CE-CT143-WA001

### Online, Instructor Moderated

Begins June 12

2024SC CE-CT143-WA003



# Computers and Technology

## Introduction to SharePoint

\$169.00+GST

This SharePoint course is for end-users and site owners/managers new to working in a SharePoint environment. The course teaches SharePoint basics such as working with lists and libraries, simple page customization, working with forms, and managing site permissions and users. Requirements: PC with Windows 8 or later. Macs are not compatible. (14 hours)

### Online, Self-Guided

Start anytime

2024SC-CE-CT108-WZ001

## Microsoft Office 2019 Value Suite

\$598.00+GST

This course bundle will introduce you to Microsoft Word 2019, Microsoft Excel 2019, and Microsoft PowerPoint 2019. Through hands-on activities, you will gain proficiency in each of these programs and build skills that contribute to your organization's success. Requirements: PC with Windows 10 or later. Macs are not compatible. (72 hours)

### Online, Instructor Moderated

Begins April 17

2024SC CE-CT11-WA001

### Online, Instructor Moderated

Begins June 12

2024SC CE-CT11-WA003

### Online, Instructor Moderated

Begins May 15

2024SC CE-CT11-WA002

## Understanding the Cloud

\$201.00+GST

In this course, you will explore how the cloud works, what drives its incredible growth, and how you can use cloud services. Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later) or Chromebook. (24 hours)

### Online, Self-Guided

Start anytime

2024SC CE-CT32-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC CE-CT32-WA002

### Online, Instructor Moderated

Begins April 17

2024SC CE-CT32-WA001

### Online, Instructor Moderated

Begins June 12

2024SC CE-CT32-WA003

To register: [ce@nlc.bc.ca](mailto:ce@nlc.bc.ca) | 250-784-7587 | 1-866-463-6652



# Education

## Homeschool with Success

\$189.00+GST

In this course, you'll see how homeschooling gives you the opportunity to socialize your children as well as build long-lasting and productive relationships with peers and adults. As you discover what you need to know to homeschool your children, you'll become familiar with the terminology the homeschool community uses and discover how homeschooling gives you unique opportunities to teach valuable life skills. Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later) or Chromebook. (24 hours)

### Online, Self-Guided

Begin Anytime

2024SC CE-PD30-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC CE-PD30-WA002

### Online, Instructor Moderated

Begins April 17

2024SC CE-PD30-WA001

### Online, Instructor Moderated

Begins June 12

2024SC CE-PD30-WA003

## Grammar for ESL

\$189.00+GST

This course is designed as an in-depth analysis of English grammar for intermediate to advanced English as Second Language college students and is designed to prepare you for regular mainstream English classes. Grammar for ESL is one of the most required courses in most college ESL programs to transfer to mainstream English or to a university. This course does not qualify as a prerequisite for other NLC courses. Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later) or Chromebook. (24 hours)

### Online, Self-Guided

Begin Anytime

2024SC CE-LA07-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC CE-LA07-WA002

### Online, Instructor Moderated

Begins April 17

2024SC CE-LA07-WA001

### Online, Instructor Moderated

Begins June 12

2024SC CE-LA07-WA003

## Writing for ESL

\$189.00+GST

In this course, you will learn about the entire writing process and its five stages: prewriting, outlining, writing, revising, and editing. You will discover how to write clearly focused topic sentences and thesis statements, which will guide you in writing logical, unified paragraphs and essays. You will also learn to refine and perfect your work, making it free of grammatical and punctuation errors. This course does not qualify as a prerequisite for other NLC courses. Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later) or Chromebook. (24 hours)

### Online, Self-Guided

Begin Anytime

2024SC CE-PD107-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC CE-PD107-WA003

### Online, Instructor Moderated

Begins April 17

2024SC CE-PD107-WA002

### Online, Instructor Moderated

Begins June 12

2024SC CE-PD107-WA001

# Project Management

## Project Management for Admin Professionals

\$997.50+GST

Designed for executive assistants and other administrative professionals, this course will help you discover how to apply project management processes for supporting multiple people and projects in a team setting. Learn how to plan, prioritize and manage projects on time, budget, while meeting stakeholder expectations. This course will provide an opportunity to work on case studies within groups to provide insight into working with others and how to use the techniques presented to achieve a successful project outcome. Earn Professional Development Unit (PDU) credits from the Project Management Institute (PMI).

### Online, Live Instructor

April 22 and 23, 9am–4:30pm  
2024SC WFTR-PD29-WS001



## CAPM Certification Prep Program

\$1,497.50+GST

Project Management Tools & Techniques provides the fundamentals of project management based on the Project Management Institute (PMI) standards and guidelines. It gives a comprehensive overview of project management techniques so you can effectively plan, manage, and control projects based on the standards of the Project Management Institute. Theory and practical examples of these methodologies are provided in an interactive format. You gain skills that you can apply immediately on the job. This workshop prepares students for more advanced project management workshops and project management certification preparation programs, including Project Management Professional (PMP)® and Certified associate in project management (CAPM)® certification preparation workshops (PM 400 and PM 402). Will give you 15 hours of PDU credits for PMI.

### Online, Live Instructor

May 1–May 3, 9am–4:30pm  
2024SC CE-BE122-WS001

## Project Management Essentials Part 1

\$997.50+GST

Specifically designed for new project managers or those without previous formal project management. Gain a comprehensive overview of project management techniques so that you can effectively plan, manage and control projects based on the standards of the Project Management Institute (PMI). Theory and practical examples of these methodologies are provided in an interactive format, and skills gained can be immediately applied at work. Earn Professional Development Unit (PDU) credits from PMI.

### Online, Live Instructor

June 17 and 18, 9am–4:30pm  
2024SC WFTR-PD27-WS001

## Project Management Essentials Part 2

\$997.50+GST

A continuation of Project Management Essentials: Part 1 with more advanced skill development based on the Project Management Institute (PMI) framework. Executing project management in the real world requires practical skills to tackle many issues. Changing client requirements, multiple scope change requests, limited resources, lack of authority and difficult clients are all problems that a project manager must manage and control. This course provides a comprehensive overview of these issues and provides practical tools, based on PMI best practices, for managing them. Instruction and industry examples of these skills are provided in an interactive format. Earn Professional Development Unit (PDU) credits from the PMI.

### Online, Live Instructor

June 20 and 21, 9am–4:30pm  
2024SC WFTR-PD28-WS001

# Equine and Veterinary

## Become a Veterinary Assistant

\$208.00+GST

Consider a career as a veterinary assistant. You will learn about pet health and nutrition, safety, treating and preventing parasites, current thoughts on spaying and neutering and how to best assist clients in a time of need. Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later) or Chromebook. (24 hours)

### Online, Self-Guided

Begin Anytime

2024SC-CE-HW28-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC-CE-HW28-WA002

### Online, Instructor Moderated

Begins April 17

2024SC-CE-HW28-WA001

### Online, Instructor Moderated

Begins June 12

2024SC-CE-HW28-WA003

## Become a Veterinary Assistant II: Canine Reproduction

\$208.00+GST

This course is the definitive guide to the principles of sound dog breeding. If you're a veterinary assistant or preparing to become one, this course will help you understand the essential facts so that you can knowledgeably converse with clients on the complexities of canine reproduction. Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later) or Chromebook. (24 hours)

### Online, Self-Guided

Begin Anytime

2024SC CE-HW37-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC E-HW37-WA002

### Online, Instructor Moderated

Begins April 17

2024SC CE-HW37-WA001

### Online, Instructor Moderated

Begins June 12

2024SC CE-HW37-WA003

## Become a Veterinary Assistant III: Practical Skills

\$208.00+GST

Learn the practical skills you'll need to be a valuable veterinary assistant or educated pet owner. Throughout the course, you'll benefit from videos that demonstrate many procedures and techniques, as well as state-of-the-art interactive graphics. It's as close as you can get to actually being right there in the veterinarian's office. Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later) or Chromebook. (24 hours)

### Online, Self-Guided

Begin Anytime

2024SC-CE-HW38-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC-CE-HW38-WA002

### Online, Instructor Moderated

Begins April 17

2024SC-CE-HW38-WA001

### Online, Instructor Moderated

Begins June 12

2024SC CE-HW38-WA003



# Equine and Veterinary



## Veterinary Assistant Series

\$600.00+GST

These courses will give you the information you need to prepare for work as a veterinary assistant, including the specific duties you are likely to face every day. Gain practical skills, learn veterinary terminology, and prepare to apply for jobs as a veterinary assistant with total confidence! Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later) or Chromebook. (96 hours)

### Online, Instructor Moderated

Begins April 17  
2024SC CE-HW40-WA001

### Online, Instructor Moderated

Begins June 12  
2024SC CE-HW40-WA003

### Online, Instructor Moderated

Begins May 15  
2024SC CE-HW40-WA002

## Hoof Trimming for Horse Owners

\$500.00+GST

Learn the steps and concepts from a Farrier to analyze your horse's hooves and correctly use your tools to trim the frog, sole, and wall according to their individual needs for optimal hoof health and balance. You will learn how to do basic trims on your own horses. Students must have BC Horse Council Insurance or equivalent. Shoes and nails provided, students must provide their own horse and tools.

### Chetwynd, Pine Valley Exhibition Park

April 4–5  
9am–5pm  
2024SC CE-PD154-CP001

### Dawson Creek, DC Exhibition Grounds In partnership with Dawson Creek Exhibition Association

April 6–7, 9am–5pm  
2024SC CE-PD154-DP001

## Veterinary Medical Terminology

\$208.00+GST

To work in the veterinary field, you need to understand the medical language unique to the anatomy, physiology, and pathology of animals. This online course will teach you the definition and uses of veterinary medical terminology. Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later) or Chromebook. (24 hours)

### Online, Self-Guided

Begin Anytime  
2024SC CE-HW41-WZ001

### Online, Instructor Moderated

Begins May 15  
2024SC CE-HW41-WA002

### Online, Instructor Moderated

Begins April 17  
2024SC CE-HW41-WA001

### Online, Instructor Moderated

Begins June 12  
2024SC CE-HW41-WA003

# Health and Wellness

## Medical Terminology Series

\$375.00+GST

In these courses, you will learn medical terminology from an anatomical approach by looking at each root term, its origin, a combined form, and an example of non-medical everyday usage. Learn medical terminology related to all 11 of the body's organ systems and review different diagnostic and treatment procedures for each system. These courses include lessons and activities designed to help you understand and remember the terminology you learn. This course does not qualify as a prerequisite for other NLC courses. Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later), or Chromebook. (48 hours)

### Online, Instructor Moderated

Begins April 17

2024SC CE-BE07-WA001

### Online, Instructor Moderated

Begins May 15

2024SC CE-BE07-WA002

### Online, Instructor Moderated

Begins June 12

2024SC CE-BE07-WA003

## Medical Terminology: A Word Association Approach

\$208.00+GST

This course will teach you to understand medical terminology as it pertains to each body system. Using graphics and study tips you will not only learn definitions and root terms, but also their application in the medical world. This course does not qualify as a prerequisite for other NLC courses.

Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later), or Chromebook.  
(24 hours)

### Online, Self-Guided

Begin Anytime

2024SC CE-BE14-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC CE-BE14-WA002

### Online, Instructor Moderated

Begins June 12

2024SC CE-BE14-WA003

### Online, Instructor Moderated

Begins April 17

2024SC CE-BE14-WA001

## Medical Terminology II: A Focus on Human Diseases

\$208.00+GST

The course will be helpful for any career that uses medical terminology such as medical coding, health information technology, medical transcription, working as a health care professional, or working in the administrative side of health care. This course will help prepare you for jobs related to health care by teaching you the language of medicine, including an overview of how the different organ system function, information about many different medical disorders, and information about diagnostic and treatment procedures. This course does not qualify as a prerequisite for other NLC courses. Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later), or Chromebook. (24 hours)

### Online, Self-Guided

Begin Anytime

2024SC CE-BE21-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC CE-BE21-WA002

### Online, Instructor Moderated

Begins April 17

2024SC CE-BE21-WA001

### Online, Instructor Moderated

Begins June 12

2024SC CE-BE21-WA003

# Health and Wellness

## Human Anatomy and Physiology

\$208.00+GST

This course will enable you to feel more confident about how all the intricate functions and systems of the human body work together and connect what you learn about anatomy and physiology to what you already know about your own body. In addition, it will examine the different diseases and disorders, recent advances in medicine, and ways to take care of your body. This course does not qualify as a prerequisite for other NLC courses. Requirements: PC (Windows 8 or later), Mac (macOS 10.6 or later) or Chromebook. (24 hours)

### Online, Self-Guided

Start anytime

2024SC CE-HW87-WZ001

### Online, Instructor Moderated

Begins May 15

2024SC CE-HW87-WA002

### Online, Instructor Moderated

Begins April 17

2024SC CE-HW87-WA001

### Online Instructor Moderated

Begins June 12

2024SC CE-HW87-WA003

## Foodsafe Level 1

\$155.80+GST

This course covers important food safety and worker safety information including foodborne illness, receiving, storing, preparing, cleaning, sanitizing and serving food. Student workbook included.

### Fort St John Campus, In-person

Saturday, April 6, 9am–4pm

2023SC WFTR-OSO4-FP001

### Chetwynd Campus, In-Person

Saturday, May 11, 9am–4pm

2024SC WFTR-OSO4-CP001

### Online,

**Self-Guided \$115+GST**

Begin Anytime,

no workbook provided,  
limited retests

2024SC WFTR-OSO4-WZ001

### Dawson Creek, In-Person

Saturday, April 27, 9am–4pm

2024SC WFTR-OSO4-DP001

### Tumbler Ridge Campus, In-Person

Saturday, May 25, 9am–4pm

2024SC WFTR-OSO4-TP001

## Principles of Nutrition, Part 1

\$169.87+GST

Learn the fundamentals and principles of nutrition through lecture and cooking demonstration. Part 1 of the series focuses on guidelines for planning and preparing meals to meet nutritional needs. Students will receive a list of groceries and have the option to follow along during the cooking demonstration.

### Online, Live Instructor

April 23–May 14, Tuesdays, 6:30–8:30pm

2024SC CE-HW129-WS001

## Principles of Nutrition, Part 2

\$169.87+GST

Learn the fundamentals and principles of nutrition through lecture and cooking demonstration. Part 2 of the series focuses on food allergies, intolerances and deficiencies, shopping, meal planning and prepping, and mindful eating. Students will receive a list of groceries and have the option to follow along during the cooking demonstration. Students should complete Part 1.

### Online, Live Instructor

May 21–June 11, Tuesdays, 6:30–8:30pm

2024SC CE-HW130-WS001



# Safety Training and Industry

## Commercial Vehicle Inspector Program (CVIP)

\$559.00+GST

Students who complete this course will be able to write the CVIP Authorization Examination, Utilize the Vehicle Inspection Manual when performing inspections to accurately identify the vehicle component method of inspection, reject criteria, and out-of-service criteria, and accurately complete relation inspection forms. Prerequisites: B.C. TQ in Automotive, Heavy Duty, Commercial Transport, Commercial Transport Trailer, or Motorcycle Mechanic; and set up BC Services Card App on a mobile device or get a personal BCeID for the CVI exam. Additional, non-refundable fees for textbooks apply. Students must have a computer with a camera and access to Microsoft Teams. Students must attend all sessions below:

### Online

May 24  
12–12:30pm

### Online

May 27–31  
7–9:30 pm

### Fort St. John Campus

**In-Person**  
June 1, 8am–4:30pm  
2024SC WFTR-TI07-FB001

## Canadian Construction Contract Essentials

\$200.00+GST

For contractors and anyone involved in procurement and contracting within a construction company. Gain a basic and practical understanding of Canadian construction contract and subcontract essentials.

### Online, Self-Guided

Begin anytime  
2024SC WFTR-TI171-WZ001

## Construction Project Management

\$150.00+GST

This course is designed to help managers administer projects from start to finish.

### Online, Self-Guided

Begin anytime  
2024SC WFTR-TI15-WZ001

## Communication, Negotiation, Conflict Resolution

\$150.00+GST

This course is designed to help improve written, oral, and negotiating skills within the construction industry.

### Online, Self-Guided

Begin anytime  
2024SC WFTR-OS02-WZ001

## Construction Industry Ethics

\$350.00+GST

The construction industry ethics course will help you understand ethics as it relates to the construction industry through practical examples of ethical decision making.

### Online, Self-Guided

Begin anytime  
2024SC WFTR-TI10-WZ001



# Safety Training and Industry

## Construction Law

\$150.00+GST

This course is designed to teach and familiarize owners, managers, supervisors and project managers with construction contracts and contract law; liabilities and responsibilities of all parties to a Contract, compiling and submitting proper extras and claims, and ways and means for leaders to avoid conflict with contracts, owners, trades, and labour.

### Online, Self-Guided

Begin anytime

2024SC WFTR-TI14-WZ001



## Designated Inspection Facility Operator (DIF)

\$340.00+GST

This course prepares Designated Inspection Facility owner/operators for the DIF operator examination. The Designated Inspection Facility Operator training course educates in program objectives, authorized inspector obligations, and a clear recognition of operator responsibilities and liabilities. Course price includes exam fee. Additional, non-refundable fees for textbooks apply. Students must have a computer with a camera and access to Microsoft Teams. Students must attend all sessions below:

### Online

May 24

12–12:30pm

### Online

May 27–31

7–9:30 pm

### Fort St. John Campus In-Person

June 1, 8am–4:30pm

2024SC WFTR-TI107-FB001

## Designated Inspection Facility Operator (DIF) Exam Only

\$75.00+GST

For students who are enrolled in Commercial Vehicle Inspector Program (CVIP) and want to complete Designated Inspection Facility Operator (DIF). Must be enrolled in CVIP to choose this option.

### Fort St. John Campus In-Person

June 1, 8am–4:30pm

2024SC WFTR-TI108-FB001

## First Level Supervisor Training Program

\$400.00+GST

This online training program offers the critical basic skills and concepts needed to supervise a crew in the residential, institutional, commercial, industrial, and civil construction sectors.

### Online, Self-Guided

Begin anytime

2024SC WFTR-TI11-WZ001

# Safety Training and Industry

Introduction to Construction Estimating

\$150.00+GST

To ensure project success, contractors must be able to provide accurate and professional estimates of costing and materials. The Introduction to Construction Estimating course will provide learners with skills and knowledge related to estimating practices and help them understand the importance of estimates as one of the key first steps in any construction job.

**Online, Self-Guided**  
Begin anytime  
2024SC WFTR-TI12-WZ001

Pipeline Construction Safety Training (PCST)

\$150.00+GST

This course is designed to help the pipeline worker know how to respond to worksite health and safety issues by taking the worker through the entire pipeline construction process from beginning to end.

**Online, Self-Guided**  
Begin anytime  
2024SC WFTR-TI13-WZ001

Pesticide Applicator Training

\$850.00+GST

## Forestry Management

Students will learn about pest management in forestry production, including weed control on forest rangeland. Students will develop skills in the safe and effective use of pesticides, in preparation for the BC Ministry of Environment Pesticide Applicators Examination (included in the course fee). The course is for applicators, supervisors, project monitors and consultants wishing to obtain a Pesticide Applicator Certificate, issued by BC Ministry of Environment.

<b>Dawson Creek Campus</b> <b>In-Person</b> May 10–May 12 8:30am–4:30pm 2024SC WFTR-TI06A-DP001	<b>Fort St John Campus</b> <b>In-Person</b> June 14–June 16 8:30am–4:30pm 2024SC WFTR-TI06A-FP001
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Pesticide Applicator Training

\$850.00+GST

## Industrial Vegetation and Noxious Weeds

Students will learn to manage weeds on industrial land, rights-of-way (roadsides, power lines, railways and pipelines), oilfield sites (wells and battery), and other invasive plants and noxious weeds on private or public land. Students will develop skills in the safe and effective use of pesticides, in preparation for the BC Ministry of Environment Pesticide Applicators Examination (included in the course fee). The course is for applicators, supervisors, project monitors and consultants wishing to obtain a Pesticide Applicator Certificate, issued by BC Ministry of Environment.

<b>Dawson Creek Campus</b> <b>In-Person</b> May 10–May 12 8:30am–4:30pm 2024SC WFTR-TI06B-DP001	<b>Fort St. John Campus</b> <b>In-Person</b> June 14–June 16 8:30am–4:30pm 2024SC WFTR-TI06B-FP001
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# Safety Training and Industry

## Terrestrial Aquatic Ecosystem Monitoring, Part 1

\$572.00+GST

This program is intended as a professional development opportunity for individuals working in construction, trades and other roles within the natural resources and energy sectors to ensure that environmental considerations are incorporated into the work they do.

### Online, Live Instructor

April 9–May 23, Tuesdays and Thursdays

7–8:30pm

2024SC CE-TI120-WS001



## Workplace Hazardous Materials Information System WHMIS Part 1

\$45.00+GST

WHMIS Orientation is an online educational training course for workers on the “Workplace Hazardous Materials Information System”. This self-paced course teaches students or workers the basic elements of WHMIS and the Global Harmonization System (GHS).

### Online, Self-Guided

Begin anytime

2024SC WFTR-TI55-WZ001



## Continuing Education at NLC

Our continuing education programs are available in-person and through online courses so you can choose when and where your learning happens.

### Upgrade Your Expertise

No matter where you are on your career journey, Northern Lights College is here to help guide you on your way. We offer a variety of courses that help you learn new skills or improve on those you already have. Whether it's for personal enrichment or professional development, our Continuing Education courses can help you reach your goal.

### We Can Help You

- Earn specialized credentials needed in many fields.
- Upgrade your skills with industry-specific courses.
- Gain the knowledge needed to move up in your career of choice.

### To Register

ce@nlc.bc.ca | 250-784-7587 | 1-866-463-6652



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